

**MINUTES OF THE SPECIAL CITY COUNCIL AND
TOMBALL PLANNING AND ZONING COMMISSION MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, JANUARY 17, 2011



5:00 P.M.

1.0 Call to Order

The meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Quinn
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Planning and Zoning Commission members present:

Chair – Lori Wallace
Vice Chair – Tom Crofoot
Commissioner – Mary Harvey
Commissioner – John Mottershaw
Commissioner – Barbara Tague

Others present:

City Manager – George Shackelford
Assistant City Manager – Christal Kliever
City Secretary – Doris Speer
City Attorney – Scott Bounds
Assistant to the City Manager – Shawn Cox
Director of Engineering and Planning – Mark McClure
City Planner – Kelly Violette
Assistant City Engineer – Lori Lakatos
Assistant City Planner - Rodney Schmidt
Building Official – David Allen
Fire Marshal – Doug Sanguedolce
Fire Inspector – Tommy Nicholson
E&P Administrative Assistant – Brandy Pate

2.0 No public comments were received.

3.0 Workshop Session:

3.1 The Tomball City Council and the Tomball Planning and Zoning Commission members entered into a Workshop session for the following purposes:

Mark McClure provided a recap of the December 13, 2010 Special Tomball City Council and Planning and Zoning Commission meeting; workshop continued.

A. Discussion of the Development Review Process and Current Codes

Presentations were given by David Allen, Building Official, and Doug Sanguedolce, Fire Marshall, regarding current review processes and codes in the Building and Fire Departments.

B. Review of Roles and Responsibilities of the Development Review Committee

Mayor Fagan called a recess at 6:04 p.m.; upon reconvening at 6:12 p.m., the workshop continued:

C. Discussion of Development Review Process Improvement Recommendations

Kelly Violette presented information regarding City staff recommendations to improve the current development review process.

George Shackelford advised that City staff will compile Council's requests and recommendations from the December 13, 2010 and January 17, 2011 special meetings and present them at a future workshop.

3.2 Consensus of the Council was unanimous to set February 7, 2011 as the next date for a Joint City Council and Planning and Zoning Commission Workshop to discuss Possible Changes to the Zoning Ordinance

4.0 Motion was made by Councilman Stoll, second by Councilman Townsend, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 7th day of February 2011.

Doris Speer
Doris Speer, TRMC
City Secretary

Gretchen Fagan
Gretchen Fagan
Mayor