

**NOTICE OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, FEBRUARY 15, 2016

6:00 P.M.

Notice is hereby given of a meeting of the Tomball City Council, to be held on Monday, February 15, 2016 at 6:00 P.M., City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 Call to Order

2.0 Invocation

- Led by Pastor Al Navarro, Puente para Cristo

3.0 Pledges to U.S. and Texas Flags

- Led by Members of the Tomball High School Student Council

4.0 Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]*

5.0 Reports and Announcements

- Tomball Police Department Annual Data Capture Report (SB 1074)
- February 19, 2016 – Last day to apply for Place on Ballot for the May 7, 2016 General City Election – 5 p.m. deadline
- February 23, 2016 – **Trailride Reception** – 12 Noon at the Depot
- February 24-25, 2016 – **Shattered Lives** Event – **Tomball High School**
- March 7 and March 21, 2016 – Public Hearing and review of the City's Juvenile Curfew Ordinance
- March 12, 2016 – **2nd Saturday at the Depot**
- April 9, 2016 – **7th Annual 5K Bunny Run and 1 Mile Kids Walk**
- April 9, 2016 – **2nd Saturday at the Depot**
- April 11, 2016 – **"2016 Ride 2 Recovery Texas Challenge"** Welcome and Reception – 10:30 a.m.
- April 16, 2016 – **Lions Club Car Show** at the Depot
- April 16, 2016 – **Tomball Rotary Club Annual Fish Fry** at the Depot
- April 20-21, 2016 – **Shattered Lives** Event – **Tomball Memorial High School**
- April 30-May 1, 2016 – **Rails & Tails Mudbug Festival** at the Depot
- Reports by City staff and members of Council about items of community interest on which no action will be taken:
 - Glenn Windsor – Quarterly Investment Report for Period Ending December 31, 2015. The Public Funds Investment Act requires that a report of the City's investments be presented to Council on a quarterly basis. The investment report includes a listing of all investments together with information relating to diversification, cost vs. market values, yield information, and weighted average maturities. On December 31, 2015, the City had total cash equivalents and investments totaling \$50,670,899. A copy of the report is attached for review.

6.0 Approve the Minutes of the February 1, 2016 Regular City Council Meeting

7.0 New Business:

- 7.1 Approve Request by Tomball United Methodist Church for In-Kind Support of Tomball United Methodist Church's 2nd Annual Easter Egg Hunt, to be held at the Depot on Saturday, March 26, 2016 from 2:00 p.m.– 4:30 p.m.
- 7.2 Approve Request by Tomball Rotary Club for In-Kind Support of Its Annual Fish Fry, to be Held on April 16, 2016
- 7.3 Approve a Donation to the City by Mr. John LePage of Spring, Texas, of His Collection of "O" Gauge Lionel Trains to the City of Tomball for Use at the Depot and/or the Proposed Texas Heritage Railroading Museum – Tomball
- 7.4 Approve Termination of Tax Abatement Agreement between the City of Tomball, Texas and American National Carbide Company, Effective Retroactively as of December 31, 2015
- 7.5 Approve Request by Tomball Sister City Organization (TSCO) to Use All of Heritage Plaza Parking Lot during the Tomball German Festivals
- 7.6 Approve Tomball Sister City Organization Request for \$40,000 for Salary for Assistant Manager Position and Additional Paid Labor, as Recommended by the Tourism Advisory Committee

- 7.7 Approve Resale Deed for Property acquired by Foreclosure Tax Sale in Cause No. 1998-28222, styled *City of Tomball, vs. Campbell, James D.*, said Property being described as: Lot 50, Block 104, Tomball, Located in Harris County, Texas and being More Particularly Described in Volume 405, Page 70 of the Real Property Records of Harris County, Texas (Account No. 035-281-005-0050)
- 7.8 Approve Resolution No. 2016-04, a Resolution of the City Council of the City of Tomball, Texas, Designating the Official Newspaper for 2016 for Publication of Matters Pertaining to the City of Tomball
- 7.9 Approve Application by Northwest Rural Emergency Medical Services Association (NWEMS) to Operate Taxicab Services/Medical Transit Services in the City of Tomball
- 7.10 Approve Proposed Amendments to Administrative Policy Number 15, entitled *"Tomball Community Center Policies and Operating Procedures"*
- 7.11 Award Contract for Project Number 2016-14 Purchase of a Cab Tractor with Batwing Rotary Cutter to Hlvanka Equipment Company
- 8.0 Adjournment

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 11th day of February 2016 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer

Doris Speer
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 15, 2016

Topic:

- Led by Pastor Al Navarro, Puente para Cristo

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 15, 2016

Topic:

- Led by Members of the Tomball High School Student Council

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

- Tomball Police Department Annual Data Capture Report (SB 1074)
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Background:

Origination:

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval	Readings Passed	Other
☐ Yes ☐ No	☐ 1 st ☐ 2 nd	

ATTACHMENTS:

Tomball Police Department Annual Data Capture Report (SB 1074)

Notice of Deadlines to Apply for Place on Ballot

Trailride Reception

Public Hearing regarding City of Tomball Juvenile Curfew Ordinance

Quarterly Investment Report for Period Ending December 31, 2015

**TOMBALL POLICE
DEPARTMENT
ANNUAL CONTACT DATA REPORT**



**2015
POLICE CONTACT DATA**

Tomball Police Department

Mission Statement

The mission of the Tomball Police Department is to protect and serve the citizens of Tomball. As members of the Tomball Police Department, we dedicate ourselves to providing fair impartial and ethical police service to all members of the community with the highest degree of integrity, professionalism and respect.

Oath of Honor

On my Honor I will never betray my Profession, my integrity, my Character, or the Public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the Constitution, my community, and the Agency I serve.

TIER 1- PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name: TOMBALL POLICE DEPARTMENT

Reporting Date: 01/27/1016

**TCOLE Agency 201228
Number:**

Chief Administrator: BILLY TIDWELL

Agency Contact: Email: btidwell@tomballtx.gov

Information: TOMBALL POLICE DEPARTMENT
400 Fannin St
Tomball TX. 77375

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days

Certification to This Report 2.132 (Tier 1) - Partial Exemption

Article 2.132 (b) CCP Law Enforcement Policy on Racial Profiling

TOMBALL POLICE DEPARTMENT, has adopted a detailed written policy on racial profiling. Our Policy

- 1) Clearly defines acts constituting racial profiling;
- 2) Strictly prohibits peace officers employed by the TOMBALL POLICE DEPARTMENT. From engaging in racial profiling;
- 3) Implements a process by which an individual may file a complaint with the TOMBALL POLICE DEPARTMENT. If the individual believes that a peace officer employed by the TOMBALL POLICE DEPARTMENT. has engaged in racial profiling with respect to the individual;
- 4) Provides public education relating to the agency's complaint process;
- 5) Requires appropriate corrective action to be taken against a peace officer employed by the TOMBALL POLICE DEPARTMENT. who after an investigation, is shown to have engaged in racial profiling in violation of the TOMBALL POLICE DEPARTMENT'S policy adopted under this article;

- 6) Requires collection of information relating to motor vehicle stops in which a citation is issued and to arrest made as a result of the individual detained.
 - a) (B) whether a search was conducted and if so, whether the individual detained consented to the search and
 - b) (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7) require the Chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed , to submit an annual report of the information collected under Subdivision(6) to:
 - a) the Texas Commission on Law Enforcement; and
 - b) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: *Billie Truwell*

Chief of Police

TOMBALL POLICE DEPARTMENT

Date: 1/27/2016

CHART I

2015 Activity

DEMOGRAPHICS:

	NUMBER	PERCENTAGE
HISPANIC	9,555	24.30%
WHITE	23,751	60.36%
BLACK	3,550	9.01%
ASIAN	1,583	4.01%
AMERICAN INDIAN	146	0.37%
MIDDLE EASTERN	0	0.00%
OTHER	766	1.95%
TOTAL	39,351	100%

** NUMBER OBTAINED FROM THE U.S. CENSUS 2010 Demographic Profile Data for 77375

CONTACTS:

	CITATIONS	PERCENTAGE
HISPANIC	915	18.31%
WHITE	3,383	67.69%
BLACK	588	11.76%
ASIAN	79	1.58%
AMERICAN INDIAN	0	0.00%
MIDDLE EASTERN	24	0.48%
OTHER	9	0.18%
TOTAL	4,998	100%

** CITATIONS COUNT OBTAINED FROM TOMBALL RACIAL PROFILING DATA AND TOMBALL MUNICIPAL COURTS

ARRESTS:

	ARREST/RESULT OF STOP	PERCENTAGE ARRESTED
HISPANIC	21	20%
WHITE	72	70%
BLACK	9	9%
ASIAN	0	0%
AMERICAN INDIAN	0	0.00%
MIDDLE EASTERN	1	1.00%
OTHER	0	0.00%
TOTAL	103	100%

**NUMBERS OBTAINED FROM TOMBALL RACIAL PROFILE DATA RECORDS

CHART II

2015 Activity

SEARCHED:

	NUMBER SEARCHED	PERCENTAGE OF TOTAL
HISPANIC	29	20.00%
WHITE	107	73.00%
BLACK	10	7.00%
ASIAN	0	0.00%
AMERICAN INDIAN	0	0.00%
MIDDLE EASTERN	0	0.00%
OTHER	0	0.00%
TOTAL	146	100%

**INFORMATION RECORDED ON CITATIONS, NUMBERS OBTAINED FROM TOMBALL RACIAL PROFILING DATA.

SEARCHED - COMPARISON:

	CONSENSUAL SEARCH		PC/SEARCH	
HISPANIC	16	21.00%	13	19.00%
WHITE	57	73.00%	50	74.00%
BLACK	5	6.00%	5	7.00%
ASIAN	0	0.00%	0	0.00%
AMERICAN INDIAN	0	0.00%	0	0.00%
MIDDLE EASTERN	0	0.00%	0	0.00%
OTHER	0	0.00%	0	0.00%
TOTAL	78	100%	68	100%

**INFORMATION OBTAINED FROM TOMBALL RACIAL PROFILE DATA RECORDS. *PC-PROBABLE CAUSE

	YES	NO
ETHNICITY KNOWN BEFORE STOP?	84	4914

**NOTICE OF DEADLINE TO FILE APPLICATIONS FOR
PLACE ON THE BALLOT
(AVISO DE FECHA LÍMITE PARA PRESENTAR SOLICITUDES PARA
UN LUGAR EN LA BOLETA)
(THÔNG BÁO VỀ THỜI HẠN NỘP ĐƠN XIN
GHI DANH TRÊN LÁ PHIẾU)
(申請選票席位
截止日期通知)**

Notice is hereby given that applications for a place on the May 7, 2016 City of Tomball, Texas General Election ballot may be filed during the following time:

(Se da aviso por la presente que las solicitudes para un lugar en la boleta de la Elección General de la Ciudad de Tomball, Tejas de 7 de mayo de 2016 se pueden presentar durante el siguiente horario:)

(Theo đây xin thông báo quý vị có thể nộp đơn xin ghi tên tranh cử trên lá phiếu cho Cuộc Tổng Tuyển Cử của Thành Phố Tomball, Texas ngày 7 tháng Năm, 2016 vào ngày giờ sau đây:)

(特此通知, 申請 2016 年 5 月 7 日 Texas 州 Tomball 市普通選舉之選票席位可於以下期間辦理登記:)

Filing Dates and Times:

(Fechas y Horario para Entregar Presentaciones):

(Ngày giờ nộp đơn):

(登記日期和时间):

Start Date: January 20, 2016

(Fecha Inicio): 20 de enero de 2016

(Ngày bắt đầu): 20 tháng Một, 2016

(開始日期): 2016 年 1 月 20 日

End Date: February 19, 2016

(Fecha Limite): 19 de febrero de 2016

(Ngày kết thúc): 19 tháng Hai, 2016

(截止日期): 2016 年 2 月 19 日

Office Hours: Monday-Thursday: 7:45 a.m.-5:00 p.m.; Friday: 7:45 a.m.-4:00 p.m.

Horario de la Oficina: Lunes-Jueves: 7:45 a.m.-5:00 p.m.; Viernes: 7:45 a.m.-4:00 p.m.

Giờ làm việc: Thứ Hai - thứ Năm, 7:45 a.m.-5:00 p.m.; thứ Sáu: 7:45 a.m.-4:00 p.m.

辦公時間: 週一至週四: 上午 7:45 - 下午 5:00; 週五: 上午 7:45 - 下午 4:00

Physical address for filing applications in person for place on the ballot:

(Dirección a física para presentar las solicitudes en persona para un lugar en la boleta):

(Địa chỉ tiếp nhận đơn xin nộp trực tiếp):

(親自辦理選票席位申請地址):

City Secretary

La Secretaria de la Ciudad

Thư Ký Thành Phố

市秘書

City of Tomball, Texas

La Ciudad de Tomball, Tejas

Thành phố Tomball, Texas

Texas 州 Tomball 市

401 Market Street

401 Market Street

401 Market Street

401 Market Street

Tomball, Texas 77375

Tomball, Texas 77375

Tomball, Texas 77375

Tomball, Texas 77375

Address to mail applications for place on the ballot (if filing by mail):

(Dirección a donde enviar las solicitudes para un lugar en la boleta (en caso de presentar por correo))

(Địa chỉ nhận đơn xin gửi qua thư bưu điện (nếu nộp qua thư)):

(郵寄辦理選票席位申請地址 (如郵寄申請)):

City Secretary
City of Tomball, Texas
401 Market Street
Tomball, Texas 77375

Secretaria de la Ciudad
La Ciudad de Tomball, Tejas
401 Market Street
Tomball, Texas 77375

Thư Ký Thành Phố
Thành phố Tomball, Texas
401 Market Street
Tomball, Texas 77375

市秘書
Texas 州 Tomball 市
401 Market Street
Tomball, Texas 77375

Doris Speer, City Secretary/Secretaria de la Ciudad/

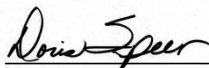
Thư Ký Thành Phố/市秘書

Printed Name of Filing Officer

(Nombre en letra de molde del Oficial de Archivos)

(Tên viết bằng chữ in của viên chức phụ trách thủ tục nộp đơn xin)

(登記官印刷體姓名)



Signature of Filing Officer

(Firma del Oficial de Archivos)

(Chữ ký của viên chức phụ trách thủ tục nộp đơn xin)

(登記官簽名)

December 2, 2015/2 de diciembre de 2015/

Ngày 2 tháng Mười Hai, 2015/2015 年 12 月 2 日

Date Posted *(Fecha archivada)* (Ngày đăng) (发布日期)

AW3-2a

Prescribed by Secretary of State
Section 141.040, Texas Election Code
09/2009

HOWDY PARTNER!

It's Rodeo time and the trail riders are headin' our way again. Meet the cowboys, cowgirls, rodeo clowns, and enjoy some old style western fun as the riders meander through Tomball!



Trail ride reception is February 23rd at the historic Tomball Depot
201 South Elm Street from high-noon 'til 2 p.m.

There'll be free grub like hot dogs, cookies and drinks, too!
It only happens once a year, so don't miss it . . . Call 281-351-5484.

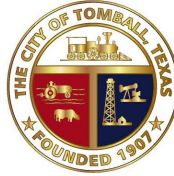


**Nonnie's Cafe
and Creamery**



**NOTICE OF PUBLIC HEARING
CITY OF TOMBALL, TEXAS**

**MONDAY, MARCH 7, 2016
AND
MONDAY, MARCH 21, 2016**



6:00 P.M.

Notice is hereby given that the Governing body of the City of Tomball, Texas, will hold Public Hearings during the Regular City Council Meetings to be held on Monday, MARCH 7, 2016, and Monday, MARCH 21, 2016, at City Hall, 401 Market Street, Tomball, Texas 77375 at 6:00 p.m. to consider the following:

**CONDUCT A PUBLIC HEARING AND REVIEW OF THE
CITY OF TOMBALL'S JUVENILE CURFEW ORDINANCE
TO DETERMINE THE NEED TO RE-ADOPT, ABOLISH,
CONTINUE OR MODIFY THE ORDINANCE.**

Any member of the public has the right to appear at these Public Hearings and will be given an opportunity to be heard.

Written comments should be received no later than February 29, 2016 for the March 7, 2016 Public Hearing and no later than March 14, 2016 for the March 21, 2016 Public Hearing. Please submit comments to the City Secretary, 401 Market Street, Tomball, Texas 77375.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 15th day of February 2016 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meetings.

Doris Speer
Doris Speer
City Secretary, TRMC

CITY OF TOMBALL PORTFOLIO DIVERSIFICATION December 31, 2015

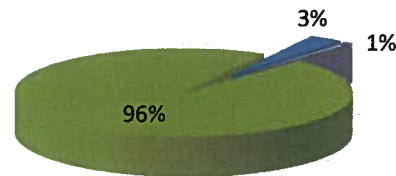
By Type

	Current Market Value	Percent Portfolio
Securities	\$ 399,328	0.79%
Investment Pools	48,626,902	95.97%
Checking and Cash on hand	1,644,669	3.25%
Total Portfolio	\$ 50,670,899	

Safety of principal is the first priority of any Public investing portfolio. The City of Tomball invests in Securities of Federal, State and Local Governments, in Texas CLASS and in the state pool, TexPool. These investments are in securities with a rating of A-1/P-1 or higher and pools with Standard & Poor's highest rating of AAAm. Our charter requires that we maintain reserves of no less than 90 days and no more than one year of the current budgeted expenditures. The City currently has reserves in excess of the charter requirement.

Diversification By Type

■ Securities
■ Investment Pools
■ Checking and Cash on hand

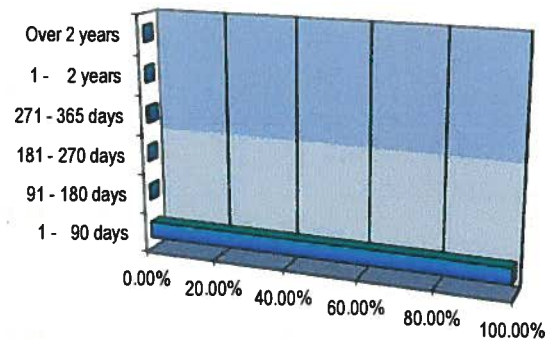


By Maturity

	Current Market Value	Percent Portfolio
1 - 90 days	\$ 50,271,571	99.21%
91 - 180 days	-	-
181 - 270 days	-	-
271 - 365 days	399,328	0.79%
1 - 2 years	-	-
Over 2 years	-	-
Total Portfolio	\$ 50,670,899	

Ensuring adequate liquidity is available to cover all expenditures is the second priority of any public investing program. The City staff forecasts cash flow and ladders the maturity of investments to ensure funds are adequate when needed. A portion of funds are kept in overnight investments as a buffer for any unexpected expenditures. These overnight investments (TexPool, Texas CLASS) have been performing according to market in the yield category as well as providing liquidity.

Diversification by Maturity



**CITY OF TOMBALL
INVESTMENT PORTFOLIO SUMMARY
ACTIVITY FOR QUARTER ENDING
December 31, 2015**

ALL CITY FUNDS (POOLED)

INVESTMENTS	COST	MARKET	RATIO	YTM at COST	BENCHMARK YTM**
Beginning of period	400,000	400,029	1.0001	0.650%	0.33%
Purchases	-	-			
Maturities	-	-			
Change in value	-	(701)			
Sales					
End of period	400,000	399,328	0.9983	0.650%	0.65%

Total Accrued Interest at end of period: \$ 58

**Benchmark security is the One-year U. S. Treasury Bill
Weighted average maturity of the portfolio at quarter end is 358 days.

This report is in compliance with the investment strategies as approved
and the Public Funds Investment Act.



Treasurer

Asst. Treasurer

**CITY OF TOMBALL
INVESTMENTS IN SECURITIES
PORTFOLIO AS OF DECEMBER 31, 2015**

SECURITY DESCRIPTION	CUSIP NUMBER	RATING	MATURITY DATE	INTEREST YIELD	MARKET VALUE	DAYS AFTER 12/31/15	INDIVIDUAL MARKET VALUE/TOTAL	WAM DAYS x PERCENT
1) Freddie Mac- 0.650%	3134G56W0	AA+	12/23/2016	0.650%	399,328	358	100.000%	358.00
TOTALS				0.650%	399,328	358	100.000%	358.00

CITY OF TOMBALL
CASH AND CASH EQUIVALENTS
FOR QUARTER ENDING
December 31, 2015

FUND	CASH AND CASH EQUIVALENTS				INVESTMENTS			TOTAL CASH, CASH EQUIVALENTS AND INVESTMENTS
	TEXAS CLASS	TEXPOOL	OPERATING ACCOUNT	CASH ON HAND	TOTAL CASH AND CASH EQUIVALENTS	INVESTMENT SECURITIES	TOTAL INVESTMENTS	
MAJOR FUNDS								
General	\$ 2,528,639	\$ 9,422,096	\$ 93,686	\$ 2,001	\$ 12,046,422	\$ 399,328	\$ 399,328	\$ 12,445,750
Debt Service	\$ 947,498	\$ 2,159,313	\$ 425,907	\$ -	\$ 3,532,718	\$ -	\$ -	\$ 3,532,718
Enterprise	\$ 2,694,600	\$ 5,435,932	\$ 420,149	\$ 600	\$ 8,551,281	\$ -	\$ -	\$ 8,551,281
OTHER FUNDS								
Special Revenue	\$ 75,859	\$ 56,042	\$ 4,167	\$ -	\$ 136,068	\$ -	\$ -	\$ 136,068
Municipal Court Building Security	\$ 101,146	\$ 139,680	\$ 3,576	\$ -	\$ 244,402	\$ -	\$ -	\$ 244,402
Municipal Court Technology	\$ 60,687	\$ 220,770	\$ 3,867	\$ -	\$ 285,324	\$ -	\$ -	\$ 285,324
Hotel Occupancy Tax	\$ 101,146	\$ 343,823	\$ 34,911	\$ -	\$ 479,880	\$ -	\$ -	\$ 479,880
Red Light Camera Program	\$ -	\$ 390,280	\$ 53,750	\$ -	\$ 444,030	\$ -	\$ -	\$ 444,030
Tomball "Fun Runs"	\$ -	\$ -	\$ 8,098	\$ -	\$ 8,098	\$ -	\$ -	\$ 8,098
General Capital Projects	\$ 50,573	\$ 12,197,367	\$ 182,721	\$ -	\$ 12,430,661	\$ -	\$ -	\$ 12,430,661
Business Park	\$ -	\$ 5,722,224	\$ -	\$ -	\$ 5,722,224	\$ -	\$ -	\$ 5,722,224
Fleet Replacement	\$ 455,155	\$ 1,149,697	\$ 180,484	\$ -	\$ 1,785,336	\$ -	\$ -	\$ 1,785,336
Water Capital Recovery	\$ 101,146	\$ 1,482,331	\$ 63,112	\$ -	\$ 1,646,589	\$ -	\$ -	\$ 1,646,589
Sewer Capital Recovery	\$ 151,718	\$ 1,679,840	\$ 66,955	\$ -	\$ 1,898,513	\$ -	\$ -	\$ 1,898,513
Health Insurance Trust	\$ -	\$ 959,340	\$ 80,685	\$ -	\$ 1,040,025	\$ -	\$ -	\$ 1,040,025
Tomball Legacy Fund	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
TOTALS	\$ 7,268,167	\$ 41,358,735	\$ 1,642,068	\$ 2,601	\$ 50,271,571	\$ 399,328	\$ 399,328	\$ 50,670,899

Regular City Council Agenda Item Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve the Minutes of the February 1, 2016 Regular City Council Meeting

Background:

Origination:

City Secretary

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Draft Minutes - February 1, 2016 Regular City Council Meeting

**MINUTES OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, FEBRUARY 1, 2016

6:00 P.M.

1.0 Call to Order

The Council meeting was called to order at 6:00 p.m. by Mayor Fagan. Other members present:

Councilman Hudgens
Councilman Stoll
Councilman Klein Quinn
Councilman Townsend
Councilman Degges

Others present:

City Manager – George Shackelford
Assistant City Manager – Robert Hauck
City Secretary – Doris Speer
City Attorney – Loren Smith
Fire Chief – Randy Parr
Police Chief – Billy Tidwell
Marketing Director – Mike Baxter
Community Events Coordinator – Denise Fiore
Finance Director – Glenn Windsor
Public Works Director – David Esquivel
Director of Community Development – Craig Meyers
City Planner – Harold Ellis
CSO Administrative Assistant – Tracy Garcia
Chief-NWEMS – Brian Bayani
Detective – Kenneth Yoho

2.0 The invocation was led by Pastor Kevin Pieper, Salem Lutheran Church.

3.0 The pledges to U. S. and Texas Flags were led by Eric Jensen and Lucas Phillips, Members of the Tomball High School Student Council.

4.0 The following public comment was received:

Ray Duerer - Presented the 2015 Orion District Boy Scout
12719 Mossy Ledge, 77377 "Community Leader of the Year" Award to Mayor Fagan.

5.0 Reports and Announcements:

- Billy Tidwell, Chief of Police, presented the Pinning of Officers on behalf of the Tomball Police Department to:
 - Lieutenant Danny Arriaga
 - Lieutenant Bryan Hill
 - Officer Courtney White
 - Officer Gabriel Muñoz
 - PSO Keaka Lasoya
 - PSO Korey Orr
 - Dispatcher Hailey Dixon
- February 13, 2016 – **2nd Saturday at the Depot**
- February 19, 2016 – Last day to apply for Place on Ballot for the May 7, 2016 City General Election – 5 p.m. deadline
- February 23, 2016 – **Trailride Reception** – 12 Noon at the Depot
- February 24-25, 2016 – **Shattered Lives** Event – **Tomball High School**
- March 12, 2016 – **2nd Saturday at the Depot**
- April 9, 2016 – **7th Annual 5K Bunny Run and 1 Mile Kids Walk**
- April 20-21, 2016 – **Shattered Lives** Event – **Tomball Memorial High School**
- April 30-May 1, 2016 – **Rails & Tails Mudbug Festival** at the Depot
- Reports by City staff and members of Council about items of community interest on which no action will be taken

6.0 Motion was made by Councilman Townsend, second by Councilman Stoll, to approve the Minutes of the January 18, 2016 Regular City Council Meeting.

Motion carried unanimously.

7.0 Old Business:

7.1 Motion was made by Councilman Hudgens, second by Councilman Klein Quinn, to adopt, on Second Reading, Ordinance No. 2016-01, an Ordinance of the City Council of Tomball, Texas, Levying an Assessment against Reserve at Spring Lake Section Two Properties within the City of Tomball Public Improvement District Number Three; and Making Certain Findings Related Thereto. Vote was as follows:

Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>

Councilman Degges	<u>Aye</u>
Councilman Townsend	<u>Aye</u>
Councilman Klein Quinn	<u>Aye</u>

Motion carried unanimously.

- 7.2 Motion was made by Councilman Hudgens, second by Councilman Stoll, to adopt, on Second Reading, Ordinance No. 2016-02, an Ordinance of the City Council of Tomball, Texas, Correcting the Assessment of Two Parcels of Land within the Tomball Public Improvement District Number 1, Established by Resolution No. 2007-14. Vote was as follows:

Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>
Councilman Degges	<u>Aye</u>
Councilman Townsend	<u>Aye</u>
Councilman Klein Quinn	<u>Aye</u>

Motion carried unanimously.

8.0 New Business:

- 8.1 Motion was made by Councilman Townsend, second by Councilman Hudgens, to approve Request by Tomball High School Student Council for In-Kind Services from the City Police, Fire, and Public Works Departments, and to Waive Associated Fees for the 1st Annual "THS Color Run", a 5k Run/Walk Fundraiser, to be held on Saturday, March 5, 2016.

Motion carried unanimously.

- 8.2 Motion was made by Councilman Stoll, second by Councilman Townsend, to approve Request by Salem Lutheran School (Kids Caring for Kenya) for In-Kind Services from the City Police, Fire, and Public Works Departments, and to Waive Associated Fees for the 3rd Annual 5K/1K Fun Run, to be held on Sunday, April 24, 2016, to Raise Awareness and Fund to Help Fight Unnecessary Malaria Deaths in Kenya.

Motion carried unanimously.

- 8.3 Motion was made by Councilman Townsend, second by Councilman Klein Quinn, to approve and authorize the Improved Fire Department Structure and Promotions resulting from the Addition of a Third Fire Station and Three Full-Time Driver/Operator Positions.

Motion carried unanimously.

- 8.4 Motion was made by Councilman Townsend, second by Councilman Klein Quinn, to approve the proposed revisions to Administrative Policy No. 32, entitled “*Volunteer Firefighter Compensation*”.

Motion carried unanimously.

- 8.5 Motion was made by Councilman Klein Quinn, second by Councilman Townsend, to appoint Robert Maxwell as the City of Tomball Representative to the 249 Partnership Board of Directors.

Motion carried unanimously.

- 8.6 Motion was made by Councilman Townsend, second by Councilman Klein Quinn, to approve Resolution No. 2016-03, a Resolution of the City Council of the City of Tomball, Texas, Authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to Negotiate an Electric Supply Agreement for Five Years for Deliveries of Electricity Effective January 1, 2018; Authorizing TCAP to Act as an Agent on Behalf of the City to Enter into a Contract for Electricity; Authorizing George Shackelford or Robert Hauck or Glenn Windsor to Execute an Electric Supply Agreement for Deliveries of Electricity Effective January 1, 2018 and Committing to Budget for Energy Purchases in 2018 through 2022 and to Honor the City’s Commitments to Purchase Power for Its Electrical Needs in 2018 through 2022 Through TCAP.

Motion carried unanimously.

- 8.7 Motion was made by Councilman Townsend, second by Councilman Klein Quinn, to appoint Ms. Echo Coleman as Associate Municipal Court Prosecutor for the Tomball Municipal Court, with Term Beginning February 2, 2016 and Expiring December 31, 2016.

Motion carried unanimously.

- 8.8 Carl Graham, Scott Equipment representing Orbit Laundry, address Council regarding the request to reduce impact fees. Motion was made by Councilman Townsend, second by Councilman Stoll, to approve the request from Orbit Laundry to Reduce Impact Fees by \$90,000.

Motion was made by Councilman Townsend to postpone consideration of the request from Orbit Laundry to Reduce Impact Fees by \$90,000. Motion died due to lack of second.

Motion was made by Councilman Townsend, second by Councilman Stoll, to withdraw the motion to postpone consideration of the request from Orbit Laundry to Reduce Impact Fees by \$90,000.

Vote was as follows:

Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>
Councilman Degges	<u>Nay</u>
Councilman Townsend	<u>Aye</u>
Councilman Klein Quinn	<u>Aye</u>

Motion to approve FAILED, 4 votes Nay, 1 vote Aye.

- 8.9 Council recessed at 7:32 p.m. to meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 - Private Consultation with Attorney in Closed Meeting Regarding pending litigation, to wit: C.A. No. 4:14-CV-3572; David Kaufman v. City of Tomball; In the United States District Court for the Southern District of Texas, Houston Division

Upon reconvening in regular session at 8:34 p.m., no action was taken.

- 9.0 Motion was made by Councilman Townsend, second by Councilman Klein Quinn, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this the 15th day of February 2016.

Doris Speer, TRMC, CMC
City Secretary

Gretchen Fagan
Mayor

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Request by Tomball United Methodist Church for In-Kind Support of Tomball United Methodist Church's 2nd Annual Easter Egg Hunt, to be held at the Depot on Saturday, March 26, 2016 from 2:00 p.m.– 4:30 p.m.

Background:

Community events for children and their families are important to the people of Tomball United Methodist Church. TUMC is interested in hosting a free community Easter egg hunt at the Tomball Depot on Saturday, March 26, 2016 from 2:00 PM – 4:30 PM.

This event would be for families and their children, specifically children ages 1 through 12 years old, with an expected attendance of 2,000 people. It will be a free community event.

The goal of this event is to promote intentional family time, provide a fun, safe activity for the children of Tomball, and to fulfil our church vision of "Loving Others". The event would include the following activities:

- A 20,000 egg Easter egg hunt
- 2 large bounce houses or inflatables (run by generators)
- Various craft activities and games
- Free sealed bottles of water and juice boxes
- A DJ to play family appropriate music during the event (a playlist can be made available for review upon request)
- A meet and greet with the Easter Bunny with opportunities for pictures

The games and crafts would take place on the concrete pad and grassy area at the Depot. Bounce houses and games would be located near the restrooms and in the grassy field. We would like to utilize the area around the Depot and Gazebo for the Easter egg hunts. We would like hand out water and giveaways near the fountains.

In order for this event to be a success, we will need the assistance from the following city departments:

- Street blockades will help secure the area for the children and their families that will be attending the event.
- Trash pickup at the Depot would be needed following the event.
- Electricity for the DJ
- EMS will be needed in addition to our medical plan. We plan on having a registered nurse on site at a clearly marked medical tent. She will be available to handle minor issues – scrapes, cuts, etc.
- Officer presence from Tomball Police Department – expected attendance for this event is 2,000 people.

We will be advertising the event throughout Tomball United Methodist Church, various day schools in the area, and in TISD Wednesday folders. We are preparing for 1,200 children to be in attendance. Thank you for considering our proposal. We look forward to working with the city of Tomball to help bring another fun, safe family event to our city.

Origination:

Denise Fiore

Recommendation:

Approve

Party(ies) responsible for placing this item on agenda:

Denise Fiore Mike Baxter

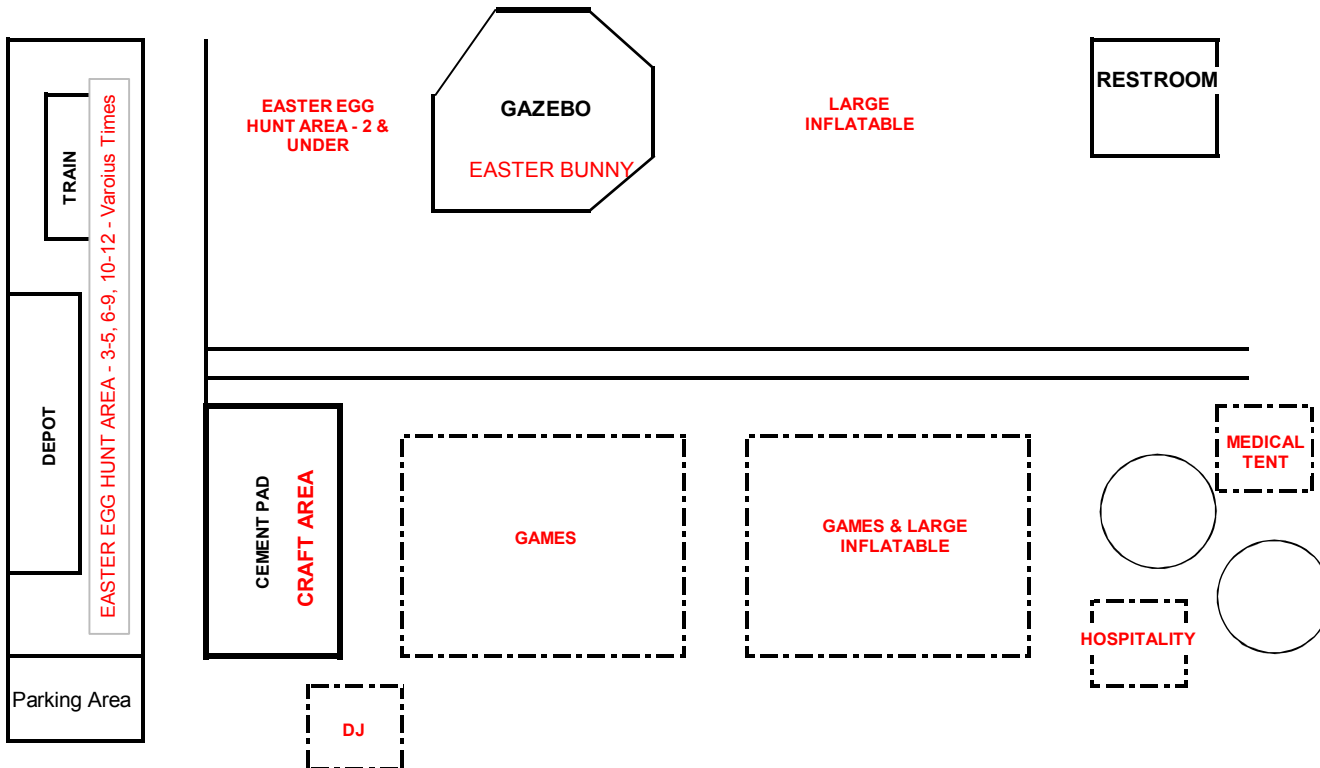
ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Egg Hunt Map

TUMC Proposal

TUMC Expenses





Rev. Russell Hall

Senior Pastor
russellhall@tomballumc.org

Rebecca Jones

Director of Connections & Discipleship
rebecca.jones@tomballumc.org

Collin Powell

Pastoral Intern
collin.powell@tomballumc.org

Andrew Parsons

Youth Director
andrew.parsons@tomballumc.org

Summer Schiel

Children's Director
summer.schiel@tomballumc.org

Mike Welch

Choir Director
mike.welch@tomballumc.org

Chris Montes

Worship Leader
chrismontes@me.com

Barbara Sorensen

Communications Coordinator
barbara.sorensen@tomballumc.org

Isabel Weirich

Financial Secretary
isabel.weirich@tomballumc.org

Cindy Whitehead

Receptionist
cindy.whitehead@tomballumc.org

Christine Garner

Co-Director of SWDS
christine@swdayschool.com

Carrie Gracey

Co-Director of SWDS
carrie@swdayschool.com

Barbee Jones

Wedding Coordinator
barbee_bradbury@hotmail.com

Brent Saathoff

Lead Custodian
brent.saathoff@tomballumc.org

Community Easter Egg Hunt Proposal

Community events for children and their families are important to the people of Tomball United Methodist Church. We are interested in hosting a free community Easter egg hunt at the Tomball Depot on Saturday, March 26, 2016 from 2:00 PM – 4:30 PM. This event would be for families and their children, specifically children ages 1 through 12 years old, with an expected attendance of 2,000 people.

The goal of this event is to promote intentional family time, provide a fun, safe activity for the children of Tomball, and to fulfil our church vision of "Loving Others". The event would include the following activities:

A 20,000 egg Easter egg hunt

2 large bounce houses or inflatables (run by generators)

Various craft activities and games

Free sealed bottles of water and juice boxes

A DJ to play family appropriate music during the event (a playlist can be made available for review upon request)

A meet and greet with the Easter Bunny with opportunities for pictures

The games and crafts would take place on the concrete pad and grassy area at the Depot. Bounce houses and games would be located near the restrooms and in the grassy field. We would like to utilize the area around the Depot and Gazebo for the Easter egg hunts. We would like hand out water and giveaways near the fountains.

In order for this event to be a success, we will need the assistance from the following city departments:

Street blockades will help secure the area for the children and their families that will be attending the event.

Trash pickup at the Depot would be needed following the event.

Electricity for the DJ

EMS will be needed in addition to our medical plan. We plan on having a registered nurse on site at a clearly marked medical tent. She will be available to handle minor issues – scrapes, cuts, etc.

Officer presence from Tomball Police Department – expected attendance for this event is 2,000 people.

We will be advertising the event throughout Tomball United Methodist Church, various day schools in the area, and in TISD Wednesday folders. We are preparing for 1,200 children to be in attendance.

Thank you for considering our proposal. We look forward to working with the city of Tomball to help bring another fun, safe family event to our city.

Summer Schiel
Director of Children's Ministry
Tomball United Methodist Church
281-351-1249
summer.schiel@tomballumc.org
<http://www.tomballumc.org>

Additional information concerning the Tomball United Methodist Egg Hunt

The cost for City resources is approximately \$651.00.

This is the breakdown:

Public Works \$351

Fire Depart. \$300

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Request by Tomball Rotary Club for In-Kind Support of Its Annual Fish Fry, to be Held on April 16, 2016

Background:

The Tomball Rotary Club is planning its annual Fish Fry to be held on Saturday, April 16, 2016 from 4:00pm to 8:00pm at the historic downtown Depot.

Proceeds from the event will be used to benefit the Tomball community in several areas, including:

- Scholarships for local high school students as part of our Student of the Month program
- Various charities, such as – Tomagwa, Families Feeding Families, Tomball Pregnancy Center, Love 146, etc.
- Endowment to sustain a scholarship program and future community projects.

Tomball Rotary is requesting the following support from the City of Tomball:

- To use The Depot as its location for the event
- Provide barricades to for Elm, Walnut, Market and Fannin streets – the normal Depot area street closure plan
- 1 light tower for evening clean up
- Trash receptacles and trash pick-up
- Use of available electrical outlets
- Waive the Depot rental and other associated fees

Rotary will rent 3 tents for the event, establish a sanitizing area for cookers, obtain the appropriate food service license, provide tables and chairs, and pay for two Tomball Police officers for security throughout the event. Any other needs will be addressed by the Rotary Club, as necessary.

Origination:

Mike Baxter

Recommendation:

Approve

Party(ies) responsible for placing this item on agenda:

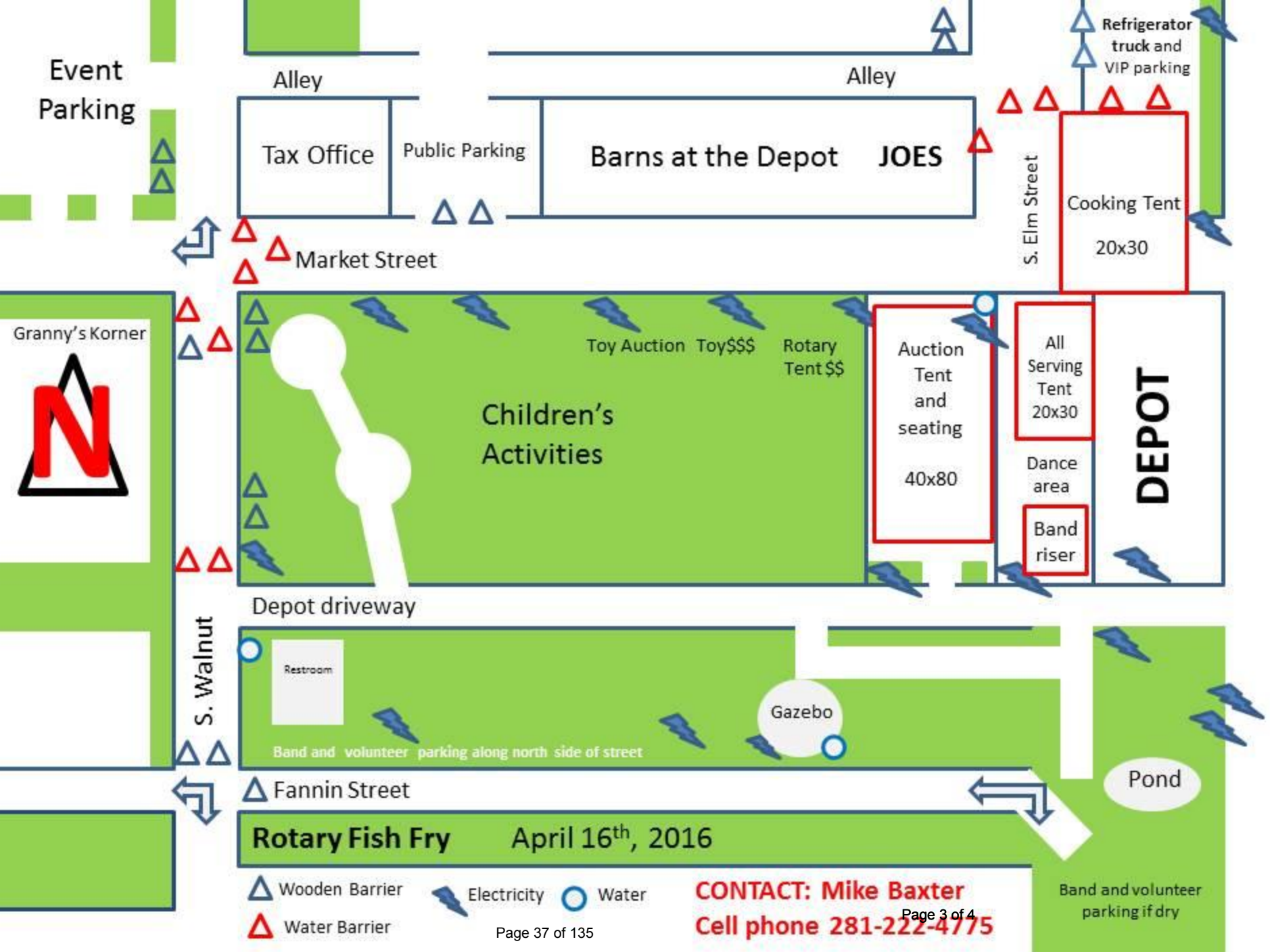
Denise Fiore Mike Baxter

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Rotary Map

Rotary Proposal





February 1, 2016

To: Tomball City Council

Re: Tomball Rotary Club Annual Fish Fry

Dear City Council Members:

We are planning for our annual Fish Fry to be held on Saturday, April 16, 2016 from 4:00pm to 8:00pm. Proceeds from the event will be used to benefit the Tomball community in several areas, including:

- Scholarships for local high school students as part of our Student of the Month program
- Various charities, such as – Tomagwa, Families Feeding Families, Tomball Pregnancy Center, Love 146, etc.
- Endowment to sustain a scholarship program and future community projects.

We are requesting the following support from the City of Tomball:

- To use The Depot as our location for the event
- Provide barricades to for Elm, Walnut, Market and Fannin streets
- 1 light tower for evening clean up
- Trash receptacles and trash pick-up
- Use of available electrical outlets
- Waive The Depot rental fee

We will rent 3 tents for the event, establish a sanitizing area for cookers, obtain the appropriate food service license, provide tables and chairs, and pay for two Tomball Police officers for security. Of course any other needs will be addressed by us, as necessary.

We appreciate the opportunity to use The Depot for this year's event. Last year at The Depot, we had our best fund raising in years and hope to continue to grow in this fantastic venue.

Thank you for all your support!

Sincerely,

Barry Doering

Barry Doering, President
Rotary Club of Tomball

cc: Mike Baxter

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve a Donation to the City by Mr. John LePage of Spring, Texas, of His Collection of “O” Gauge Lionel Trains to the City of Tomball for Use at the Depot and/or the Proposed Texas Heritage Railroading Museum – Tomball

Background:

Mr. John LePage of Spring, Texas would like to donate his collection of “O” gauge Lionel trains to the City of Tomball for use at the Depot and/or the proposed Texas Heritage Railroading Museum – Tomball.

The 120-piece collection consists of cars, buildings and accessories with most still new in the original boxes.

This is a donation to the City with no expectation of cash in return. Mr. LePage simply asks for a letter from the City stating that he has made the donation. An inventory of the pieces to be donated is included in the Council packet.

Origination:

Mike Baxter Denise Fiore

Recommendation:

Approve

Party(ies) responsible for placing this item on agenda:

Denise Fiore Mike Baxter

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Lionel Pictures 1/2

Lionel Pictures 2/2

Lionel Inventory 1

Lionel Inventory 2





LePage Lionel Toy Train Collection Inventory

The following inventory is of my personal collection of Lionel toy trains I am donating to the City of Tomball for the Tomball Depot or any other use deemed appropriate by the City of Tomball.

The values used on this inventory come from Greenberg's Lionel Trains Pocket Guide of 2014. By the using these valuations the full market value of these items is \$9647.00. By all standards this is full retail value and my own fair market price would be at \$4500.00. That figure is based on what I would have to price them to sell as an individual and not as a toy train retailer.

All items are new and in their boxes and some have been used on a very limited basis during the early phases of my own layout assembly. The valuations on those items are reflected in the prices listed.

This collection has been stored in a temperature controlled environment in my

home and has never been subjected to extremes in humidity and temperature as one would experience in attic storage.

This is strictly a donation to the City of Tomball of all items listed on the inventory and not a sale proposal.

John LePage

9630 Rannock Way

Spring, Texas 77379-4333

281-320-0207

ID	Name
5571045	Operating Watchman
69012705	Lumber Shed Kit
62712732	Coal Bag (2)
67312812	Illuminated Freight Station
66912847	Animated Ice Depot
70912873	Operating Sawmill
65212927	Yard Light
62812929	Rail Truck Loading Dock
71112943	Station Platform
63612969	TMCC Command Set
66714004	Operating Coal Loader
66314005	Operating Coal Ramp
65614071	Yard light
60114072	Haunted House
67414080	Hobo Hotel
61714085	Newsstand
56614087	Lighthouse
67514090	Banjo Signal
64414094	Double Signal Bridge
71214106	Operating Freight Station
62914111	1531R Controller
66614147	Die Cast Old Style Clock Tower
61914148	Operating Billboard Signmen
62414151	Mainline Dwarf Signal (4)
65814156	Lion Oil Diesel Fueling Station
71314159	Animated Billboard
56714161	Smoking Hobo Shack
60314164	Lionel Bandshell
71414166	Train Orders Building
59514168	Operating Harrys Barber Shop
66514173	Operating Drawbridge
60514180	B&O Tug Boat
61614199	Playground Swing
59614242	Hard Rock Cafe
65114290	UPS Store
64615054	C&NW woodside Reefer
71516661	PRR singel dome Tank Car
68816767	NYC Ice Car
59716846	Burning Hobo Depot
65716897	75th Ann. Gateman
61117176	Cargill Covered Hopper
62317176	Cargill Covered Hopper (2)
60817178	SF Covered Hopper

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Purchase Price	Current Value	Insured Value	Purchased From
\$0.00	\$35.00		\$0.00
\$0.00	\$9.00		\$0.00
\$0.00	\$14.00		\$0.00
\$0.00	\$27.00		\$0.00
\$0.00	\$65.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$10.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$25.00		\$0.00
\$0.00	\$130.00		\$0.00
\$0.00	\$135.00		\$0.00
\$0.00	\$130.00		\$0.00
\$0.00	\$36.00		\$0.00
\$0.00	\$178.00		\$0.00
\$0.00	\$65.00		\$0.00
\$0.00	\$75.00		\$0.00
\$0.00	\$95.00		\$0.00
\$0.00	\$50.00		\$0.00
\$0.00	\$30.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$42.00		\$0.00
\$0.00	\$60.00		\$0.00
\$0.00	\$172.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$20.00		\$0.00
\$0.00	\$60.00		\$0.00
\$0.00	\$140.00		\$0.00
\$0.00	\$49.00		\$0.00
\$0.00	\$100.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$155.00		\$0.00
\$0.00	\$50.00		\$0.00
\$0.00	\$50.00		\$0.00
\$0.00	\$30.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$27.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$90.00		\$0.00
\$0.00	\$75.00		\$0.00
\$0.00	\$46.00		\$0.00
\$0.00	\$46.00		\$0.00
\$0.00	\$40.00		\$0.00

ID	Name
60917280	SF Boxcar with auto frames
60717334	REA General American Milk Car
68217351	Santa Fe Steel Sided Reefer (2)
62217462	SF Gondola
59917482	BNSF Bathtub Gondola 3 pk
54017586	BN Husky Stack Flat Car
55417586(2)	BN Husky Stack Flat
67217658	Burlington Extended Vision Caboose
63318169	B&O FT Diesel AA Set
63418291	BNSF Dash 80
55918401	Workman Handcar
63018454	Executive Inspection Car Blue
63118464	Ballast Tamper
61318982	Santa Fe Speeder
63918989	Bethlehem Plymouth Switcher
68419361	Twizzler Quad Hopper
68519587	Hersheys WoodSided Reefer
58119810	Bosco Milk Car
69419899	Penn. Crane Car
57419995	LRRC 25th Ann. Boxcar
55621866	Sante Fe Husky Stack
55321948	NYC Flyer Set
66822202	Loading Ramp
67022202	Loading Ramp
64322982	ZW Controller and Transformer
65924104	Hobo Tower
66024119	Big Bay Lighthouse
61224137	Mr. Spiff and Puddles
68724138	Playtime Playground
60224147	Lionel Sawmill
71624151	Hobo Campfire
68324182	Fire Station
60424183	Lionelville Gas Station
59224272	Train Orders Building
65025041	UPS Centennial Boxcar #1
61826070	Nestlequik car with trailer
64526654	Boy Scouts Flatcar with Pinewood Derby Car
57526736	Lionel Birthday Car
63726739	Santa and Snowman Boxcar
71726779	BN Operating Hopper
66426779	Burlington Operating Hopper(2)
62126794	PFE Ice Car
64927208	ATSF Boxcar

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Purchase Price	Current Value	Insured Value	Purchased From
\$0.00	\$45.00		\$0.00
\$0.00	\$100.00		\$0.00
\$0.00	\$86.00		\$0.00
\$0.00	\$35.00		\$0.00
\$0.00	\$190.00		\$0.00
\$0.00	\$80.00		\$0.00
\$0.00	\$80.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$200.00		\$0.00
\$0.00	\$300.00		\$0.00
\$0.00	\$30.00		\$0.00
\$0.00	\$90.00		\$0.00
\$0.00	\$170.00		\$0.00
\$0.00	\$65.00		\$0.00
\$0.00	\$100.00		\$0.00
\$0.00	\$55.00		\$0.00
\$0.00	\$66.00		\$0.00
\$0.00	\$75.00		\$0.00
\$0.00	\$260.00		\$0.00
\$0.00	\$49.00		\$0.00
\$0.00	\$170.00		\$0.00
\$0.00	\$175.00		\$240.00
\$0.00	\$20.00		\$0.00
\$0.00	\$20.00		\$0.00
\$0.00	\$260.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$170.00		\$0.00
\$0.00	\$34.00		\$0.00
\$0.00	\$50.00		\$0.00
\$0.00	\$90.00		\$0.00
\$0.00	\$25.00		\$0.00
\$0.00	\$100.00		\$0.00
\$0.00	\$115.00		\$0.00
\$0.00	\$80.00		\$0.00
\$0.00	\$50.00		\$0.00
\$0.00	\$70.00		\$0.00
\$0.00	\$75.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$40.00		\$0.00
\$0.00	\$30.00		\$0.00
\$0.00	\$60.00		\$0.00
\$0.00	\$85.00		\$0.00
\$0.00	\$75.00		\$0.00

ID	Name
69327543	ATSF Flatcar with coverd load
56527823	Bio Weed Tank Car MOW Car
64227874	Grovs Mortuary Car
63228531	Santa Fe Alco Switcher
62529046	B&O Streamliner Car 4 pk
71829208	BN U33c Diesel
59829328	Beatles "nothing is Real" Aquarium Car
58729649	Lionel Smoke Pellets Car
57229939	LRRC 30th Anniversary Boxcar
68929943	Texas Special Railroad Art Car
56429968	Beatles Hard Days Night Boxcar
56329969	beatles Something New Boxcar
708301940	Norh Pole Express Steam Set
654309	Yard set
69132905	Irvington Factory
67132988	Control Tower
59434131	Ais Hardware
62034163	Speeder Shed
64834195	UPS People Pack
71936062	NYC Gondola
64037045	Beatles Yellow Submarine Aquarium Car
68137919	Operating Saw Mill
67937964	Operating Freight Terminal
61439062	B&O Streamliner 2pk
56939348	Lionel NASCAR collectibles boxcar
68639488	Reeses Vat Car
65562181	Telephone Pole set
5687600	
7209168	UP N5C Caboose
7219783	B&O Time Saver Boxcar
678N&W	Operating Hopper

<Filter is Empty>

Purchase Price	Current Value	Insured Value	Purchased From
\$0.00	\$70.00	\$0.00	
\$0.00	\$45.00	\$0.00	
\$0.00	\$70.00	\$0.00	
\$0.00	\$270.00	\$0.00	
\$0.00	\$150.00	\$0.00	
\$0.00	\$340.00	\$0.00	
\$0.00	\$85.00	\$0.00	
\$0.00	\$70.00	\$0.00	
\$0.00	\$50.00	\$0.00	
\$0.00	\$50.00	\$0.00	
\$0.00	\$65.00	\$0.00	
\$0.00	\$65.00	\$0.00	
\$0.00	\$290.00	\$0.00	
\$0.00	\$40.00	\$0.00	
\$0.00	\$295.00	\$0.00	
\$0.00	\$75.00	\$0.00	
\$0.00	\$30.00	\$0.00	
\$0.00	\$30.00	\$0.00	
\$0.00	\$27.00	\$0.00	
\$0.00	\$18.00	\$0.00	
\$0.00	\$85.00	\$0.00	
\$0.00	\$130.00	\$0.00	
\$0.00	\$135.00	\$0.00	
\$0.00	\$75.00	\$0.00	
\$0.00	\$60.00	\$0.00	
\$0.00	\$60.00	\$0.00	
\$0.00	\$10.00	\$0.00	
\$0.00	\$33.00	\$0.00	
\$0.00	\$17.00	\$0.00	
\$0.00	\$25.00	\$0.00	
\$0.00	\$31.00	\$0.00	

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Termination of Tax Abatement Agreement between the City of Tomball, Texas and American National Carbide Company, Effective Retroactively as of December 31, 2015

Background:

Greg Stroud, President and General Counsel for American National Carbide Company, has requested that the Tax Abatement Agreement between the City of Tomball and American National Carbide, originally dated June 2012, be voided so that ANC may pursue other options with respect to a reduction in property taxes, currently prohibited by the existing Tax Abatement Agreement.

Since the inception of the Agreement, ANC has been unable to meet the requirements of Section 6, which requires ANC to maintain a certain value of tangible personal property. Given the harsh economic climate brought on by the drop in oil prices, ANC's chances of meeting the requirements of the Agreement in the foreseeable future are slim. No taxes have been abated to date, so there should be no penalties or other consequences of terminating the Agreement at this time.

ANC is requesting that the Agreement be voided and requests that the date of the termination be retroactive to December 31, 2015.

Origination:

American National Carbide Company

Recommendation:

Approve termination of Tax Abatement Agreement

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Draft - Termination of American National Carbide Tax Abatement Agreement

**TERMINATION OF TAX ABATEMENT AGREEMENT
BETWEEN THE
CITY OF TOMBALL, TEXAS
AND
AMERICAN NATIONAL CARBIDE COMPANY**

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF HARRIS §

WHEREAS, the City of Tomball, Texas (the “City”) and American National Carbide Company ("American National Carbide") (collectively referred to as the “Parties”) entered into a Tax Abatement Agreement dated May 21, 2012 a true and correct copy of which is attached hereto as Exhibit “A” (the “Agreement”); and

WHEREAS, no improvements to the property made the subject of the Agreement and, accordingly, no taxes have been abated pursuant to the Agreement;

WHEREAS, the Parties desire to mutually terminate the Agreement effective December 31, 2015.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, American National Carbide and the City hereby agree as follows:

1. The Tax Abatement Agreement by and between the City and American National Carbide dated May 21, 2012 is hereby terminated effective December 31, 2015.

IN TESTIMONY OF WHICH, THIS AGREEMENT has been executed by the parties as of the ____ day of _____, 2016.

AMERICAN NATIONAL CARBIDE COMPANY

By: _____
D. Greg Stroud, President

THE STATE OF TEXAS §

§

COUNTY OF HARRIS §

This instrument was acknowledged before me on this _____ day of _____
2016, by D. Greg Stroud, President, for and on behalf of American National Carbide Company.

Notary Public in and for the State of Texas

(SEAL)

CITY OF TOMBALL, TEXAS

ATTEST:

Doris Speer, City Secretary

Gretchen Fagan, Mayor

THE STATE OF TEXAS §

§

COUNTY OF HARRIS §

This instrument was acknowledged before me on this _____ day of _____
2016, by Gretchen Fagan, Mayor of the City of Tomball, Texas, for and on behalf of the City.

Notary Public in and for the State of Texas

(SEAL)

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Request by Tomball Sister City Organization (TSCO) to Use All of Heritage Plaza Parking Lot during the Tomball German Festivals

Background:

On July 28, 2015, the City Council specifically approved the use of the east end of Heritage Plaza across from City Hall from Thursday noon for a music stage and large tent. That expansion worked well for the Christmas Market.

The Sister City is requesting the future use of the entire Heritage Plaza parking lot across from City Hall during the Tomball German Festivals. The west end will need to remain open till mid-Friday or so to accommodate visitors to City Hall and the Sister City group is aware of this need.

Origination:

Tomball Sister City Organization

Recommendation:

N/A

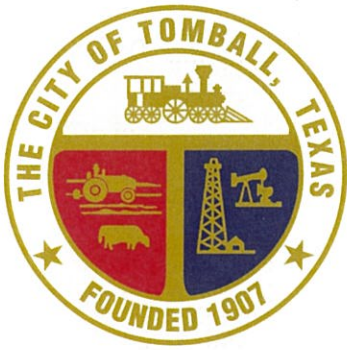
Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Request from TSCO



TOMBALL SISTER CITY ORGANIZATION
Tomball, Texas – Telgte, Germany
P.O. BOX 1131
TOMBALL, TEXAS 77377



February 8, 2016

The City of Tomball
401 Market Street
Tomball, Texas 77375

Re: Request for the Tomball German Festivals

Honorable Mayor and City Council,

At the July 28, 2015 Council meeting, the City Council approved the use of the east end of Heritage Plaza for the 2015 German Christmas Market and the 2016 German Heritage Festival. This addition of space was very beneficial to the Christmas Market in December. Since the festival attendance continues to grow as well as the increase in number of vendors, the Tomball Sister City Organization respectfully requests the use of the entire Heritage Plaza parking lot across from City Hall for the 2016 German Heritage Festival.

Sincerely,

Grady P. Martin
Tomball Sister City Organization, Inc.

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Tomball Sister City Organization Request for \$40,000 for Salary for Assistant Manager Position and Additional Paid Labor, as Recommended by the Tourism Advisory Committee

Background:

On January 26, 2016, the TAC Board approved and is making a recommendation to the City Council to provide the Tomball Sister City Organization an additional \$40,000.

The breakdown is \$36,000 for one manager employee and \$4,000 for part-time/electricians/workers to help with the two festivals. They intend to use these funds to hire an employee to work with the Sister City group and help manage the festivals.

If the Council approves the amount, we are already five (5) months into the fiscal year which would leave seven (7) months remaining. Seven months @ \$3,000 plus \$2,000 for the upcoming festival would total \$23,000 for FY 2015-2016. Subsequent requests could be calculated on a full fiscal year.

Sufficient funds are available in the Grant Fund category in the FY2015-2016 budget.

Origination:

Tomball Sister City Organization

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

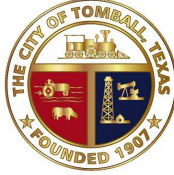
City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Draft Minutes - Tourism Advisory Committee
TSCO Request for Additional Funds

**MINUTES OF REGULAR
TOURISM ADVISORY COMMITTEE MEETING
CITY OF TOMBALL, TEXAS**



**TUESDAY, JANUARY 26, 2016
6:00 P.M.**

- 1.0 The meeting was called to order by Chair Holly Cook. Other Committee members present were:

Rodney Hutson
Mary Harvey
Steven Hughes
Paige Cassel

Members absent:

Kevin Lala - excused
Prakash Patel-excused
Laura Wilson
Jeffie Cappadonna

Others present:

City Manager – George Shackelford
Marketing Director – Mike Baxter
Assistant City Secretary – Betsy Gates
Sister City Chair, Grady Martin
Sister City Vice Chair – Kit Pfeiffer
Sister City Treasurer – Sandra Martin
Sister City Member – Larry Love

- 2.0 No Public Comments were received.
- 3.0 Reports and Announcements

Mike Baxter, Marketing Director, presented information regarding Success of Recent Events and ongoing activities.

- 4.0 Motion was made by Mary Harvey, second by Rodney Hutson, to approve the minutes of the October 27, 2015 Regular Tourism Advisory Committee Meeting.

Motion carried unanimously.

- 5.0 New Business:

- 5.1 Motion was made Mary Harvey, second by Paige Cassel to Approve Tomball Sister City Organization Request for \$40,000 for salary for Assistant Manager position and additional paid labor

Motion carried 4 votes Aye, 1 vote Nay. Vote was as follows:

Paige Cassel – Aye
Holly Cook - Aye
Mary Harvey – Aye
Stephen Hughes – Aye
Rodney Hutson - Nay

- 5.0 Motion was made by Stephen Hughes, second by Mary Harvey, to adjourn.

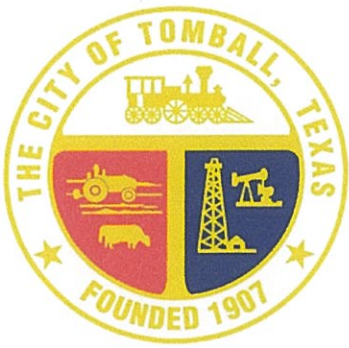
Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this _____ day of _____, 2016.

Betsy Gates, TRMC, CMC
City Secretary

Holly Cook
Chair



TOMBALL SISTER CITY ORGANIZATION
Tomball, Texas – Telgte, Germany
P.O. BOX 1131
TOMBALL, TEXAS 77377



January 20, 2016

In 2001, Tomball's Sister City's first German Heritage Festival was a one day event with an oompah band on a flatbed trailer. Since then we have grown to two annual festivals, each 2 ½ day's long, drawing 70,000 to 80,000 people from all over Texas and beyond. All of this is organized and managed by volunteers.

The scope of organization and implementation of the festivals has increased as well. In order to maintain continuity and quality for the festivals, as well as manage the continuing growth, it is necessary at this time to hire an assistant manager to work under the direction of current festival organizers (who will continue to work on a voluntary basis).

We are now operating in the black. The monies raised are used to fund the business operations of the committee, the festivals, and the Student Exchange program. The community involvement includes the annual German Heritage dinner and reception honoring the descendants of the original German settlers in this area. Donations are provided to the German programs in area schools as well as scholarships for Tomball students participating in cultural exchange programs with Germany and our Sister City relationship. To date, we have had 57 students participate in the exchange program. We also maintain a rainy day fund in the event of inclement weather causing cancellation of all or part of a festival.

The Tomball Sister City Organization is requesting the Tourism Advisory Committee Board to provide \$40,000 annually to be used as a salary for an assistant manager and additional paid labor.

Respectfully Requested,

Grady P. Martin - President

Tomball Sister City Organization, Inc.

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Resale Deed for Property acquired by Foreclosure Tax Sale in Cause No. 1998-28222, styled *City of Tomball, vs. Campbell, James D.*, said Property being described as: Lot 50, Block 104, Tomball, Located in Harris County, Texas and being More Particularly Described in Volume 405, Page 70 of the Real Property Records of Harris County, Texas (Account No. 035-281-005-0050)

Background:

When taxes are owed on a property resulting in a foreclosure, those properties may be sold through a bid process with proceeds paid to the taxing entities for back taxes. The subject property is located at 0 Moore Street in Tomball. We request approval of the sale of the property to Hannah's Blessings, LLC for \$2,000.00.

The City of Tomball will receive \$20.54 in back taxes and the property will go back on the tax roles under new ownership.

Moore Street does not go through to where this property is located; the property address is shown as 0 Moore Street.

Origination:

Perdue, Brandon, Fielder, Collins and Mott, LLP, Attorneys at Law

Recommendation:

Staff recommends approval.

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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ATTACHMENTS:

Resale Deed - Lot 50 Block 104 to Hannah's Blessings, LLC

Bid Analysis for Lot 50 Block 104

HCAD Map - Lot 50 Block 104

Google map of 0 Moore Street

**Notice of confidentiality rights: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your social security number or your driver's license number.
(Language pursuant to Section 11.008 of the Texas Property Code)**

THE STATE OF TEXAS

§

§

COUNTY OF HARRIS

§

RESALE DEED

KNOW ALL MEN BY THESE PRESENTS that the CITY OF TOMBALL, FOR ITSELF AND AS TRUSTEE FOR TOMBALL INDEPENDENT SCHOOL DISTRICT, HARRIS COUNTY EDUCATION DISTRICT, HARRIS COUNTY, HARRIS COUNTY EDUCATION DEPARTMENT, PORT OF HOUSTON OF HARRIS COUNTY AUTHORITY, HARRIS COUNTY FLOOD CONTROL DISTRICT, HARRIS COUNTY HOSPITAL DISTRICT, STATE OF TEXAS AND NORTH HARRIS-MONTGOMERY COMMUNITY COLLEGE DISTRICT (HARRIS COUNTY), acting by and through its duly elected official ("GRANTOR") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of TEN DOLLARS AND 00/100 (\$10.00) AND OTHER GOOD AND VALUABLE CONSIDERATION, in hand paid by HANNAH'S BLESSINGS, L.L.C. ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has conveyed and quitclaimed and by these presents do convey and quitclaim unto said grantees all right, title and interest of the CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-28222, in the property herein conveyed, acquired by tax foreclosure sale heretofore held, in Cause No.1998-28222, styled *City of Tomball vs. Campbell, James D.* said property being described as:

LOT 50, BLOCK 104, TOMBALL, LOCATED IN HARRIS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED IN VOLUME 405, PAGE 70 OF THE REAL PROPERTY RECORDS OF HARRIS COUNTY, TEXAS. (HCAD ACCT # 035-281-005-0050)

This conveyance is made and accepted subject to the following matters to the extent that the same are in effect at this time: any and all rights of redemption, restrictions, covenants, conditions, easements, encumbrances and outstanding mineral interests, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in the hereinabove mentioned County and State, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any but only to the extent that they are still in effect, relating to the hereinabove described property.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the said HANNAH'S BLESSINGS, L.L.C., its successors and assigns forever, so that neither the CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-28222 and any person claiming under it shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

BID ANALYSIS

Cause #: <u>1998-28222</u>	HCAD Acct. #: <u>035-281-005-0050-</u>
Bid Amount: <u>\$2,000.00</u>	Adjudged Property Value: <u>\$2,000.00</u>
Bidders' Name: <u>Hannah's Blessings, LLC</u>	Minimum Bid at first sale: <u>\$2,000.00</u>
Strike Off Date: <u>03/07/2000</u>	Redemption Expired: <u>11/14/2000</u>
Style: <u>City of Tomball vs. Campbell, James D.</u>	

JUDGMENT INFORMATION

<u>Tax Entity</u>	<u>Tax Years</u>	<u>Amount Due</u>
City of Tomball	1978-1998	\$603.41
Tomball ISD (inc. CED)	1978-1998	\$2,165.60
Harris County	1987-1998	\$977.47
		<u>Total: \$3,746.48</u>

COSTS

Publication Fee (Tax Sale) (Payable to Daily Court Review)	\$175.00
Attorney Ad-Litem (Payable to Martin G. Marasigan)	\$825.00
Tax Sale Deed Fee: (Payable to PBFCM)	\$12.50
Court Costs includes Constable Fee: (Payable to Chris Daniel)	\$660.00
Abstract Fee: (Payable to PBFCM)	\$150.00
Tax Master: (payable to Michael Landrum)	\$50.00
<u>Total: \$1,872.50</u>	

PROPOSED DISTRIBUTION

Bid Amount:	<u>\$ 2,000.00</u>	Costs: <u>\$ 1,872.50</u>
Net to Distribute:	<u>\$ 127.50</u>	

*Buyer assumes responsibility for post-judgment tax years 1999-2000 to all entities.

Disburse checks as follows:

City of Tomball	\$20.54	Pro-rata Judgment amount for years 1978-1998 based on March 2000 P/I
Tomball ISD	\$73.69	Pro-rata Judgment amount for years 1978-1998 based on March 2000 P/I
Harris County	\$33.27	Pro-rata Judgment amount for years 1978-1998 based on March 2000 P/I
PBFCM	\$1,872.50	Litigation Fees under suit (including resale deed fee)

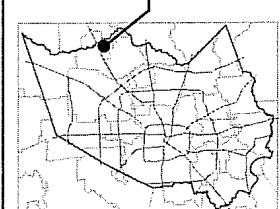


0 100 200
PUBLICATION DATE:
9/9/2015

Geospatial or map data maintained by the Harris County Appraisal District is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and only represents the approximate location of property boundaries.

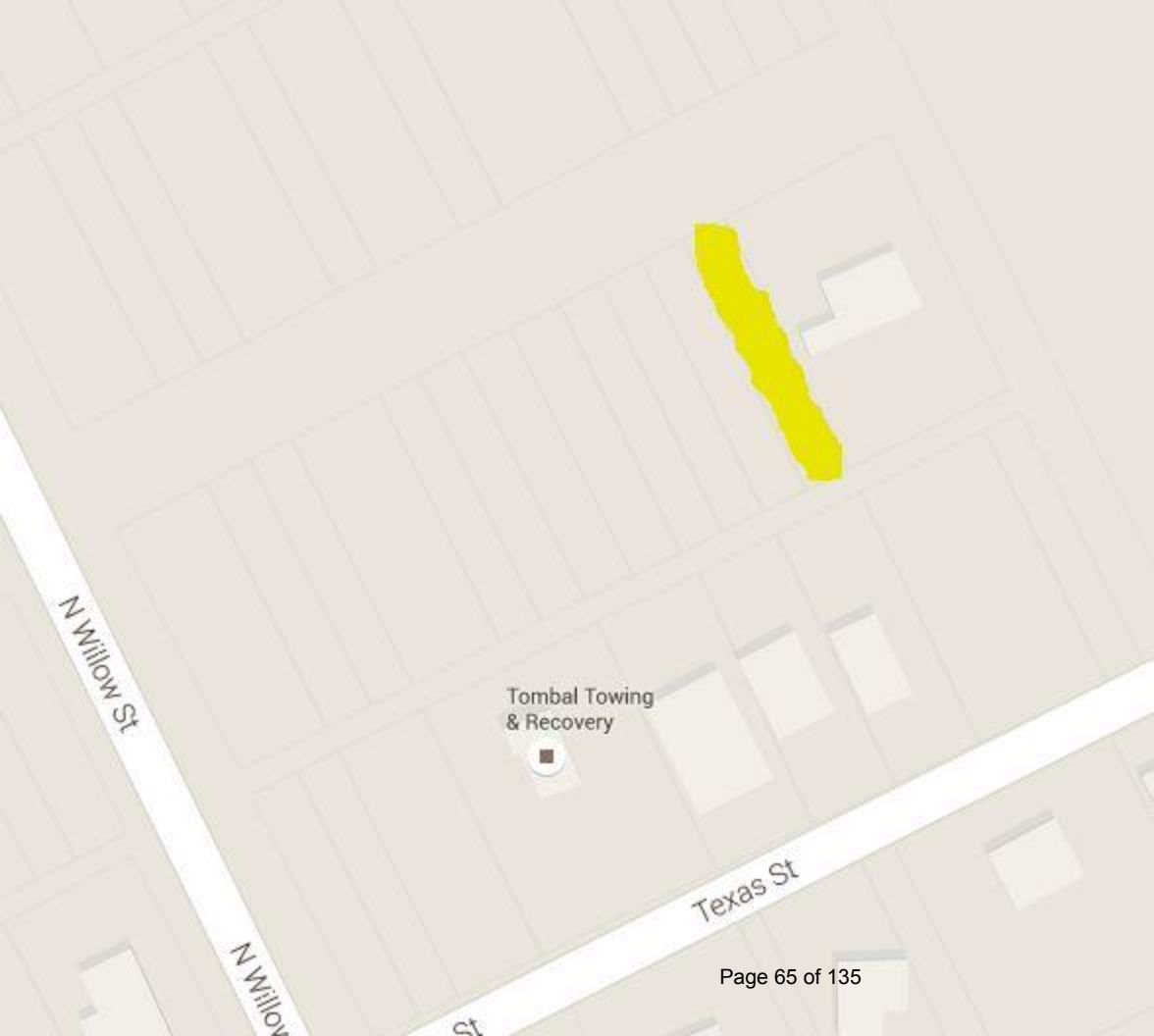


MAP LOCATION



**FACET
4771B**

1	2	3	4
5	6	7	8
9	10	11	12



Tombal Towing
& Recovery

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Resolution No. 2016-04, a Resolution of the City Council of the City of Tomball, Texas, Designating the Official Newspaper for 2016 for Publication of Matters Pertaining to the City of Tomball

Background:

Section 3.06 of the Home Rule Charter requires the City Council to annually designate a public newspaper of general circulation in the City as the official newspaper for all legal notices—ordinances, public hearing notices, election notices, and other matters required to be published by the Charter, Tomball ordinances, the Constitution or state or federal laws.

The major portion of the City's official advertising involves legal notices, some of which are quarter-page ads that state or federal law require be published as display ads in the main body of the newspaper.

Although the official newspaper must be used for the City's legal notices, staff members also run notices in both papers, depending on the type of advertisement or to meet state or charter deadlines. For example, HR may run employment ads in both papers, the Houston Chronicle, and trade magazines, depending on the market we are trying to reach; the Marketing Department may run display ads in either the official newspaper or in both papers, depending on which paper has the best publication date for the event; and the City Secretary's office may run notices in both papers to meet legal deadlines.

Each year, City staff solicits advertising rate proposals from the Potpourri (Houston Community Newspapers) and the Tomball-Magnolia Tribune for Council's consideration in designating the official newspaper. A tabulation of the proposals received is attached, along with copies of the proposals and additional information provided by each newspaper. Rates were solicited for legal notices (the major portion of Tomball's advertising expenditures) and for main-body notices (display ads, Tax Rate and Budget Notices, i.e., large displays in the body of the paper instead of the classified/legals section). Rates were not solicited from the Houston Chronicle because the majority of our notices are legal notices and the Chronicle's rates for legal notices are substantially higher than either the Potpourri or the Tribune; for example, a single publication of the notice of application for the City's storm sewer system in the Chronicle in 2014, required by the state, cost \$2,279.56.

The rates presented by each newspaper indicate that the cost of legal notices in the Tribune may generally be less expensive than similar notices in the Potpourri, depending on the finished size and location requirements of each notice. For notices running in the main body of the newspaper, Houston Community Newspapers (Potpourri) has quoted lower rates.

Both the Tribune and the Potpourri have Internet sites and we have enjoyed excellent relationships with both newspapers. The Tribune states a total circulation of 43,000+ direct mail customers in the Tomball-Magnolia-Pinehurst area. The Potpourri states a circulation number of 17,200 home-delivery customers in zip codes 77375 and 77377. Both newspapers provide locations where papers can be picked up. The Tribune's publication date is on Monday and the Potpourri's publication date is on Wednesday.

In 2015, the Tribune was designated as the official city newspaper. During 2015, the City paid \$24,599.36 to the Tribune for legal notices and advertising and \$5,293.14 to the Potpourri (primarily for marketing/display advertising).

Designations of the official newspaper for the last sixteen years have been:

2015 - Tomball Magnolia Tribune
2014 - Tomball Magnolia Tribune
2013 - Tomball Magnolia Tribune
2012 - Tomball Magnolia Tribune
2011 - Tomball Magnolia Tribune
2010 - Tomball Magnolia Tribune, changed mid-year to The Potpourri
2009 - The Potpourri
2008 - Tomball Magnolia Tribune
2007 - The Potpourri
2006 - The Potpourri
2005 - The Potpourri
2004 - The Potpourri
2003 - The Potpourri
2002 - The Potpourri
2001 - Tomball Magnolia Tribune
2000 - The Potpourri.

The proposal from each newspaper is attached, along with information regarding the cost of publications in each newspaper for 2015. As information, the Tribune did close its offices the last two weeks of 2015; City publications were not affected.

Origination:

Home Rule Charter/City Secretary

Recommendation:

N/A

Funding:

Yes

Account Number:Responsible Departments, Acct. 6335

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Resolution No. 2016-04

2016 Tabulation

Potpourri Proposal and Sample Ads

Tribune Proposal and Sample Ads

2015 Costs of Publication - Potpourri

RESOLUTION NO. 2016-04

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF TOMBALL, TEXAS, DESIGNATING THE OFFICIAL
CITY NEWSPAPER FOR 2016 FOR PUBLICATION OF
MATTERS PERTAINING TO THE CITY OF TOMBALL.**

* * * * *

WHEREAS, the Home Rule Charter of the City of Tomball, Section 3.06 – Official Newspaper, states:

“The Council shall have power to contract with, and by ordinance or resolution, annually designate a public newspaper of general circulation in the City as the official newspaper thereof and to continue as such until another is designated, and shall cause to be published therein all ordinances, notices and other matters required to be published by this Charter, by the ordinances of the City or by the Constitution or laws of the State of Texas.”

NOW, THEREFORE, BE IT RESOLVED that the City of Tomball and its governing body hereby designates the _____ to be named the official newspaper for 2016 for the City of Tomball, Texas, for the publication of ordinances, notices, and other matters required by law or ordinance to be published, and that this resolution shall take effect upon its passage.

PASSED AND APPROVED BY A VOTE OF ___ TO ___ AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL HELD ON THE 15TH DAY OF FEBRUARY 2016:

COUNCILMAN HUDGENS	_____
COUNCILMAN STOLL	_____
COUNCILMAN DEGGES	_____
COUNCILMAN TOWNSEND	_____
COUNCILMAN KLEIN QUINN	_____

GRETCHEN FAGAN, Mayor

ATTEST:

Doris Speer, City Secretary

Sample Newspaper Ads - 2016			
	<u>Tomball Magnolia Tribune</u>		<u>Houston Community Newspapers</u>
1. Notice of Intention to Issue Certificates of Obligation	\$54.00		\$107.20
	30 lines x 2 col		29 lines - 2 col x 3.35 in
	\$156.00		
	Box Display 2 col x 4 in		
2. Notice of Availability for Review - CAFR	\$68.40		\$113.60
	38 lines x 2 col		31 lines - 2 col x 3.55 in
	\$195.00		\$137.60
	Box Display 2 col x 5 in		31 lines - 2 col x 3.55 in + city seal
3. Public Notice of Test of Automatic Tabulating Equipment B&W - without box	\$79.20		\$420.00
	44 lines x 2 col		3 col x 8.75 in
	\$234.00		
	Box Display 2 col x 6 in		
4. Notice of Special Election - typically run in B&W, without boxd	\$223.20		\$360.00
	62 lines x 4 col		3 col x 7.5 in
	\$780.00		
	4 col x 10 in		
5. Mayor's Coffee - DISPLAY AD - Color	\$314.00		\$156.00
	3 col in x 4 in		3 col x 5 in
6. Trail Riders Reception - DISPLAY AD - Color	\$357.86		\$156.00
	3 col x 4.75 "		3 col in x 5"
7. Notice of Tax Revenue Increase - DISPLAY AD Quarter-page Ad - B&W	\$614.25		\$240.00
	3 col x 10.5 in		3 col x 10 in
8. Notice of Vote on Tax Rate - B&W - DISPLAY AD	\$78.00		\$64.00
	2 col x 2 in		4 col x 2 in
9. Notice of Public Hearing - Council Meeting - typically run without box display	\$288.00		\$395.20
	80 lines x 4 col		110 lines - 2 col x 12.35 in
	\$897.00		\$419.20
	Box Display 4 col x 11.5 in		110 lines - 2 col x 12.35 in + city seal
10. Notice of Public Hearing - Budget typically run w/o box display	\$88.20		\$160.00
	49 lines x 2 col		44 lines - 2 col x 5 in
	\$273.00		\$184.00
	Box Display 2 col x 7 in		44 lines - 2 col x 5 in + city seal
11. Notice to Bidders	\$75.60		\$152.00
	42 lines x 2 col		42 lines - 2 col x 4.75 in
12. Ordinance No. 2014-39	\$78.00		\$64.00
	2 col x 2 in		16 lines - 2 col x 2 in
13. 2014 Property Tax Rates in City of Tomball - DISPLAY AD Quarter-page ad	\$585.00		\$480.00
	3 col x 10 in		3 col x 20 in
Legal Notices, required to be published in Official Newspaper; funded thru City Secretary's office.	Distribution by mail & pickup		Distribution by mail & pickup
Display Notices, usually published in regular section of Official Newspaper, but may also be published in other newspapers; funded thru City Secretary's office.	Current quantity is 43,000+ delivered by Mail Carriers.		
Marketing or Event Notices, usually published in regular section in both the Tribune and the Potpourri; funded thru HOT funds.	\$19.50 pci for display ads @ non-profit rate, 1/2 price color, line ads run 90 cents per line.		\$16.00 pci for legal notices ROP pricing \$8 pci for regular section of paper, \$24 to include city seal

Doris Speer

From: Susan Curr <scurr@hcnonline.com>
Sent: Friday, January 22, 2016 2:56 PM
To: Doris Speer
Cc: Elizabeth James; David Lee
Subject: RE: Designation of Official Newspaper for 2016
Attachments: 2016 City of Tomball proposal.pdf

Doris

Thank you again for this opportunity. HCN is hoping this year with our significant discounted pricing for you, we will be awarded and honored to be your newspaper of record for 2016.

Our Tomball Potpourri is a Wednesday pub and final deadline is 4pm Friday. It is a home delivered, residential newspaper. The Tomball Potpourri distributes to zip codes 77375 and 77377. Both with 8,600 circulation totaling 17,200. Location of local office is; 21901 Tomball Parkway, Suite 500, Houston TX 77070. Attached you will find the Tomball Potpourri Newspaper requirements, mechanics and pricing.

This is special pricing for you, and is based on a year contract with the Tomball Potpourri being your newspaper of record.

Sincerely
Susan Curr

Thank you for your interest in Houston Community Newspapers & Media Group

Susan Curr
Legals Account Specialist
281-378-1025 Office
1-855-441-6397 Fax (Toll Free)
scurr@hcnonline.com

 **HOUSTON COMMUNITY
NEWSPAPERS
& MEDIA GROUP**
YourHoustonNews.com

From: Doris Speer [<mailto:DSpeer@tomballtx.gov>]
Sent: Friday, January 15, 2016 4:07 PM
Subject: Designation of Official Newspaper for 2016

Good afternoon –

I am requesting information to provide to Council for its designation of the official newspaper for 2016.

Please provide the following information regarding your newspaper:

1. Date published each week and deadline for submittals for publication;
2. Method of delivery to various customers (commercial, residential, etc.);
3. Distribution numbers and area(s);
4. Physical location of local office.

I have attached samples of possible notices that the City may send for publication during the year. Please provide:

1. the finished size of each notice, both in columns and inches;
2. the cost of each notice.

As information, under Tex. Gov't Code § 2051.042, the provision requires that the newspaper must:

- (1) devote not less than 25 percent of its total column lineage to general interest items;
 - (2) be published at least once each week;
 - (3) be entered as second-class postal matter in the county where published;
- and
- (4) have been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice. Tex. Gov't Code § 2051.044

Please provide this information no later than Monday, February 8, 2016, as I plan to submit the designation of the official newspaper to Council at the February 15, 2016 meeting.

Please contact me if you have any questions.

Doris Speer
City Secretary/RMO, TRMC, CMC
401 Market Street
Tomball, Texas
Pop: 10,753 (2010 Census)
(ofc) 281-290-1002
(fax) 281-351-6256
(email) dspeer@tomballtx.gov
(email) dspeer@ci.tomball.tx.us <mailto:dspeer@ci.tomball.tx.us>

This message, as well as any files or documents attached to it, contains information which may be privileged, confidential and exempt from disclosure under applicable law. It is intended only for the use of the person or entity to which it is addressed. Unless you are the addressee (or authorized to receive for the addressee), you are hereby notified that the copying, distribution or other use of this message is strictly prohibited. You may not use, copy or disclose to anyone the message or any information contained in the message. If you have received this message in error, please advise the sender immediately by reply e-mail, telephone or fax and destroy all forms of this message

Nothing in this message is intended to constitute an Electronic signature for purposes of the Uniform Electronic Transactions Act (UETA) or the Electronic Signatures in Global and National Commerce Act ("E-Sign") unless a specific statement to the contrary is included in this message.

Tomball Potpourri

NEWSPAPER REQUIREMENTS

General Circulation:

Please give circulation area (subdivisions, street boundaries, etc.). This is necessary to determine if the newspaper is circulated within the entity the publication is for.

Tomball Texas
Zip Codes: 77375, 77377

The newspaper must:

devote at least 25% of space to general interest items, Yes ☒ No ☐

be published at least once a week, Yes ☒ No ☐

have been published for at least the last 12 month, Yes ☒ No ☐

be entered as second-class postal matter in the county of publication. Yes ☒ No ☐

Postal Permit # 386-1805
(Please attach copy)

Person completing this form Susan Curr

Date 1/25/16 Title Legal Advertising Consultant

Classifieds

MECHANICS		
Columns	Inches	picas
1	1.638	9.83
2	3.388	20.33
3	5.138	30.83
4	6.888	41.33
5	8.638	51.83
6	10.388	62.33
Length	20.5"	

ROP Modular Sizes

Modular Size	Column Size	Actual Size
Full Page	6 column x 20.5"	10.388" x 20.5"
3/4 Page	5 column x 17"	8.638" x 17"
1/2 Page (H)	6 column x 10"	10.388" x 10"
1/2 Page (V)	3 column x 20"	5.138" x 20"
1/3 Page	4 column x 10"	6.888" x 10"
1/4 Page (H)	6 column x 5"	10.388" x 5"
1/4 Page (V)	3 column x 10"	5.138" x 10"
1/8 Page (H)	3 column x 5"	5.138" x 5"
1/8 Page (V)	2 column x 7.5"	3.388" x 7.5"
1/16 Page (H)	4 column x 2"	6.888" x 2"
1/16 Page (V)	2 column x 4"	3.388" x 4"

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Tomball, Texas (the "City"), will meet at City Hall, 401 Market Street, Tomball, Texas, at 6:00 p.m. on the 5th day of December, 2011, which is the time and place tentatively set for the passage of an ordinance and such other action as may be deemed necessary to authorize the issuance of the City's certificates of obligation, in the maximum aggregate principal amount of \$14,500,000, payable from ad valorem taxes and from a limited pledge of a subordinate lien on the net revenues of the City's water and sewer system, bearing interest at any rate or rates not to exceed the maximum interest rate now or hereafter authorized by law, as shall be determined within the discretion of the City Council of the City at the time of issuance of the certificates of obligation, and maturing over a period not to exceed forty (40) years from the date of issuance, for the purpose of evidencing the indebtedness of the City for all or any part of the costs associated with the construction of streets, sidewalks and related drainage improvements, including right-of-way acquisition for the Medical Center Drive project, the construction of drainage improvements, including right-of-way acquisition for the M121 West Drainage project, and the cost of professional services incurred in connection therewith.

WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY, this 20th day of October, 2011.

(SEAL)

/s/ Doris Speer
City Secretary
City of Tomball, Texas

Classifieds Legal Notices
8pt font

2 col (3.388") x 3.35"

29 lines

\$ 16.00 per

\$ 107.20 total net cost

NOTICE OF AVAILABILITY FOR REVIEW
OF THE
CITY OF TOMBALL
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013

Notice is hereby given, as required under Section 8.24 of the City of Tomball Home Rule Charter, that the Comprehensive Annual Financial Report (Annual Audit) for Fiscal Year ending September 30, 2013 of the City of Tomball, Texas will be on file and available for public inspection and review during normal business hours, beginning on March 24, 2014 at:

Tomball City Hall
401 Market Street
Tomball, Texas 77375.

Individuals interested in reviewing the Comprehensive Annual Financial Report (Annual Audit) for Fiscal Year ending September 30, 2013 should contact the office of the City Secretary, 401 Market Street, Tomball, Texas.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 18th day of March 2014

Doris Speer
Doris Speer, City Secretary, TRMC, CMC

Classifieds Legal Notices

8 pt font

2 col (3.388") x 3.55"

31 lines

\$16.00 per

\$ 113.60* Total net cost

* add \$24.00 if you want to include city seal

**PUBLIC NOTICE OF TEST OF AUTOMATIC
TABULATING EQUIPMENT**

Notice is hereby given that the automatic tabulating equipment that will be used in the Special City Election to be held on November 4, 2014, will be tested on Tuesday, October 14, 2014, at 9:00 a.m., at City Hall, 401 Market Street, to ascertain that it will accurately count the votes cast for all offices and on all measures.

(signed) Doris Speer
Signature of Officer

**AVISO PÚBLICO DE PRUEBA DEL EQUIPO DE
TABULACIÓN AUTOMÁTICA**

Se notifica por el presente que el equipo de tabulación automática que se usará en la Elección Especial de la Ciudad a celebrarse el 4 de noviembre de 2014, será sometido a prueba el día martes 14 de octubre de 2014 a las 9:00 a.m. en City Hall, 401 Market Street; para asegurar que contará con exactitud los votos emitidos para todos los cargos y medidas.

(firmada) Doris Speer
Firma del funcionario

**THÔNG BÁO CÔNG KHAI VỀ VIỆC KIỂM TRA
MÁY KIỂM PHIẾU TỰ ĐỘNG**

Thông báo bằng văn bản này là cho rằng thiết bị tự động tabulat cuộc bầu cử đặc biệt thành phố được tổ chức vào ngày 4 tháng 1 tra ngày thứ ba 14 tháng 10, năm 2014, lúc 9:00 giờ sáng, tại Cít để xác định rằng nó sẽ chính xác đếm phiếu bầu cho tất cả các và biện pháp.

(ký tên)
Chữ ký c

Classified Legal Notices
8 pt Font
3 col (5.138") x 8.75"
16.00 p/ci
420.00 Total net cost

**自動
製表機測試公開通知**

特此通知是既然自動製表設備，將在特別市選舉中用來舉行 2014 年 11 月 4 日，將星期二 2014 年 10 月 14 日，在 9:00 上午，在市政廳，401 市場街，以確定它會準確地計算票數的情況下為所有辦事處和所有措施時考驗。

(簽名) Doris Speer
官員簽名

NOTICE OF SPECIAL ELECTION
(AVISO DE ELECCIÓN ESPECIAL)
(THÔNG BÁO CUỘC BẦU CỬ ĐẶC BIỆT)
(特別選舉通知)

To the Registered Voters of the City of Tomball, Texas: (Para los votantes registrados de la Ciudad de Tomball, Texas.)
(Gửi Các Cử Tri Ghi Danh của Thành Phố Tomball, Texas) (致Tomball市, Texas已註冊選民:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on November 4, 2014, for voting in a special election the purpose of the electorate deciding the following issue: "For/Against the Sale of All Alcoholic Beverages Including Mixed Beverages" in the City of Tomball, Texas.

(Se notifica por el presente que los lugares de votación indicados abajo estarán abiertos de 7:00 a.m. a 7:00 p.m. el día 4 de noviembre de 2014 para votar en una elección especial con el fin de que los votantes decidan sobre el siguiente asunto: "A favor/En contra de la venta de todas las bebidas alcohólicas, incluidas las bebidas mezcladas" en la Ciudad de Tomball, Texas.)

(Thông báo theo đây được đưa ra rằng các địa điểm bỏ phiếu được liệt kê dưới đây sẽ mở cửa từ 7 giờ sáng đến 7 giờ tối vào ngày 4 tháng Mười Một, 2014 để toàn bộ cử tri quyết định vấn đề sau: "Thuận/Chống việc Bán Tái Cả Các Loại Đồ Uống Có Cồn Bao Gồm Cả Đồ Uống Hỗn Hợp" trong Thành Phố Tomball, Texas.)

(就此通知下列投票所將在2014年11月4日, 上午7:00至下午7:00開放, 在一特別選舉中投票為全體選民決定以下問題: "贊成/反對酒精飲料的銷售包括混合飲料"於Tomball市, Texas. "贊成/反對酒精飲料的銷售包括混合飲料"於Tomball市, Texas.)

LOCATION OF POLLING PLACE: (LOCALIDAD DEL LUGAR DE VOTACIÓN) (ĐỊA ĐIỂM BỎ PHIẾU) (投票所地點):

401 Market Street, Tomball, Texas 77375.

Early voting by personal appearance will be conducted each weekday at: 401 Market Street, Tomball, Texas 77375, between the hours of 7:45 a.m. and 5:00 p.m., Monday, Wednesday, and Thursday, between the hours of 7:45 a.m. and 7:45 p.m. on Tuesday, and between the hours of 7:45 a.m. and 4:00 p.m. on Friday, beginning on October 20, 2014 and ending on October 31, 2014.

(La votación anticipada en persona se llevará a cabo cada día hábil en: 401 Market Street, Tomball, Texas 77375, en el horario de 7:45 a.m. a 5:00 p.m., los lunes, miércoles y jueves, en el horario de 7:45 a.m. a 7:45 p.m. los martes, y en el horario de 7:45 a.m. a 4:00 p.m. los viernes, a partir del 20 de octubre de 2014 y hasta el 31 de octubre de 2014, inclusive.)

(Thủ tục đích thân tới bỏ phiếu sớm sẽ được tiến hành hàng tuần tại: 401 Market Street, Tomball, Texas 77375, từ 7 giờ 45 sáng đến 5 giờ chiều, Thứ Hai, Thứ Tư, và Thứ Năm, từ 7 giờ 45 sáng và 7 giờ 45 sáng vào Thứ Ba, và từ 7 giờ 45 sáng đến 4 giờ chiều Thứ Sáu vào ngày 20 tháng Mười, 2014 và kết thúc vào ngày 31 tháng Mười, 2014.)

(親自出席提前投票將於每個工作日舉行於: 401 Market Street, Tomball, Texas 77375, 星期一, 星期三和星期四上午 7:45至下午5:00之間, 星期二上午7:45至下午7:45之間, 星期五上午7:45至下午4:00之間, 開始於2014年10月20日, 結束於2014年10月31日。)

Applications for ballot by mail shall be mailed to: (Las solicitudes de boletas de votación para votar por correo deben ser enviadas por correo a:) (Các đơn xin lá phiếu bầu qua thư phải được gửi về:) (申請郵寄選票應該寄至下列地址:)

Doris Speer

(Name of Early Voting Clerk) (Nombre del Oficial de Votación Anticipada)

(Tên Thư Ký phụ trách Bỏ Phiếu Sớm) (提前投票書記員)

401 Market Street

(Address) (Dirección) (Địa chỉ) (地址)

Tomball, TX 77375

(City) (Ciudad) (Thành phố) (城市)

(Zip Code) (Código Postal) (Mã Vùng) (郵編)

Applications for ballot by mail presented in person must be received no later than the
(Las solicitudes de boletas de votación por correo entregadas en persona deben ser
horario de oficina del 7 de octubre de 2014.) (Đơn xin lá phiếu gửi qua thư gửi trực
giờ làm việc vào ngày 7 tháng Mười, 2014.) (親自郵寄選票申請必須在2014年10月7日辦公時間內)

Issued this the 25th day of August 2014. (Emitido es
(Được ban hành ngày 25 tháng 8 năm 2014) (在2014年8月25日)

(signed) Gretchen Fagan

Signature of Mayor (Firma del Alcalde) (Chữ Ký của Thị Trưởng) (市長簽名) Page 13 of 43
Page 78 of 135

Classified Legal Notices
8pt font

3 col (5.138") x 7.5"

16.00 p.c.i

\$ 360.00 total net
cost

Tuesday, October 7, 2014
Start Time 5:30 P.M.

Sol de Luna
(Cisco's Banquet Room)
207 Commerce

Mayor's Coffee

Stop by to get in
touch



Regular section of paper

ROP pricing \$8.00

1/8 page H

3col (5.138") x 5"

Modular Size

\$120.

36. plus 30" for full
processed color
\$156.00 total not cost

HOWDY PARTNER!

It's hard to find in Tomball that the trail riders are heading our way. Meet them on a warm, sunny day, and enjoy great, live music and more for some old style Western tunes. They'll be there on a beautiful day.

Trailride reception on February 21 at the historic 201 South Elm Street from high-noon-til-4pm. It only happens once a year, so don't miss it... Call...

Regular section of paper
ROP pricing \$800 per
1/2 page +
3 col (5.138") x 5"
Modular Size
\$120.
\$ 36. plus 30" for full
processed color
\$ 156 + 1 + 1

Notice of Tax Revenue Increase

The **CITY OF TOMBALL, TEXAS** conducted public hearings on October 3, 2011 and October 10, 2011 on a proposal to increase the total tax revenues of the **CITY OF TOMBALL, TEXAS** from properties on the tax roll in the preceding year by 32.25 percent.

The total tax revenue raised last year at last year's tax rate of \$0.251455 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, was \$2,841,514.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.341455 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$3,744,913.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.341455 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$3,793,305.

The **CITY OF TOMBALL** is scheduled to vote on the tax rate that will result in that tax increase at public meetings to be held on **October 17, 2011** at 6:00 p.m. and on **October 24, 2011** at 5:30 p.m. at **Tomball City Hall, 401 Market Street, Tomball, Texas.**

The tax information above is published as a requirement of State Law.
Your individual taxes will not increase unless Harris County Appraisal District has appraised your property at a higher value.

Regular section - ROP pricing \$8.00 per
of paper

24pt Headline

1/4 page V 3col (5.138") X 10"

Modular Size

\$240. Total net cost

Notice of Vote on Tax Rate

The CITY OF TOMBALL, TEXAS

is scheduled to vote on the tax rate at
public meetings to be held
on **September 20, 2010** at 7:00 p.m.
and on **October 4, 2010** at 7:00 p.m.
at **TOMBALL CITY HALL**

401 Market Street, Tomball, Texas

The tax information above is published as a courtesy. Your individual taxes will not increase unless Harris County Appraisal District has appraised your property at a higher value. The tax rate for the City of Tomball remains the same for the fifth year.

Regular Section - ROP pricing \$8.00 per
of paper

1/16" page 4 (6.888") x 2"

modular size

\$64.00 total net cost

NOTICE OF PUBLIC HEARING
at the
TOMBALL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS

MONDAY, AUGUST 18, 2014

6:00 P.M.

Notice is hereby given that a PUBLIC HEARING will be held by the Tomball City Council, as the Governing Body of the City of Tomball, at a Regular Council Meeting on Monday August 18, 2014 at 6:00 p.m., at City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following:

Public Hearing for the Purpose of Council Consideration, Approval and Submission of a Grant Application to the Texas Parks and Wildlife Outdoor Recreation Grant Program for the Proposed Development of a New City Park, said Park being located at 1414 Huffsmith, Tomball, Texas, described below:

A 16.6372 acre (724,718.60 square foot) tract of land being all of a called 16.637 acre tract of land described in a deed from Rivera Assisted Living, LLC, to BD Brussard Real Estate Partnership, LLC, as recorded under Harris County Clerk's File Number W130528, in the John S. Smith Survey, Abstract Number 730, City of Tomball, Harris County, Texas, said 16.6372 acre tract being more particularly described as follows (bearings based on the Texas State Plane Coordinate System, South Central Zone, NAD83):

BEGINNING at a 5/8-inch iron rod found in the north line of the John S. Smith Survey, Abstract Number 730, common with the south line of the Joseph Miller Survey, Abstract Number 50, in the west line of a called 3.563 acre tract of land described in a deed recorded in Volume 5295, Page 424, of the Harris County Deed Records, for the southeast corner of a called 6.000 acre tract of land described in a deed from John C. Foley, et ux, to Harris County, as recorded under Harris County Clerk's File Number G917446, and for the northeast corner hereof;

THENCE, South 02 degrees 29 minutes 42 seconds East, a distance of 602.37 feet, with the west line of said called 3.563 acre tract and the west line of a called 8.6232 acre tract of land described in a deed from TXI Operations, LP, to Cemex Construction Materials South, LLC, as recorded under Harris County Clerk's File Number 20110321048, to a 5/8-inch iron rod found in the west line of said called 8.6232 acre tract, for the northeast corner of a called 6.383 acre tract of land described in a deed from John C. Foley, et al, to Dewey Adkison, Jr., as recorded under Harris County Clerk's File Number V581316, and for the southeast corner hereof;

THENCE, North 89 degrees 18 minutes 11 seconds West, a distance of 390.29 feet to a 5/8-inch iron rod found for the northwest corner of said called 6.383 acre tract and the northeast corner of a called 43.52 acre tract of land described in a deed from FB Holdings, LLC, to RMDMG, LTD, as recorded under Harris County Clerk's File Number 20100169651, and being an angle point in the south line hereof;

THENCE, South 87 degrees 58 minutes 59 second West, a distance of 985.71 feet, with the north line of said called 43.52 acre tract and the north line of a called 5 3/4 acre tract of land described in a deed from Jerry Allen Stokley, et ux, to Melvin Lee Stokley, as recorded under Harris county Clerk's File Number P058582, to a 5/8-inch iron rod found in the easterly right-of-way line of Huffsmith Road (width varies), for the northwest corner of said called 5 3/4 acre tract, and the southwest corner hereof;

THENCE, with the easterly right-of-way line of said Huffsmith Road, North 21 degrees 28 minutes 55 seconds East, a distance of 624.16 feet to a 5/8-inch iron rod with "CLR" cap set for the southwest corner of a called 9.663 acre tract of land described in a deed from John C. Foley, et ux, to Lone Oaks Holdings, LLC, as recorded under Harris County Clerk's File Number W039500, and for the northwest corner hereof;

THENCE, North 87 degrees 23 minutes 50 second East, a distance of 1121.71 feet, with the south line of said called 9.663 acre tract and the south line of the aforementioned called 6.000 acre tract, to the **POINT OF BEGINNING** and containing a computed area of 16.6372 acres (724,718.60 square feet) of land.

A copy of the Proposed Grant Application as filed in the City Secretary's office, will be available for public inspection at the office of the City Secretary, 401 Market Street, Tomball, Texas, Monday through Thursday, 7:45 a.m. to 5:00 p.m., and Friday, 7:45 a.m. to 4:00 p.m., beginning on July 28, 2014.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 23rd day of July 2014 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer
Doris Speer, City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Classifieds Legal Notices

8pt font

2 col (3.388") X 12.35"

110 lines

\$16.00 per

\$ 395.20* total net cost

* Add \$ 24.00 if you want to include city seal

**NOTICE OF PUBLIC HEARING
at the
TOMBALL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, AUGUST 18, 2014

6:00 P.M.

Notice is hereby given that a **PUBLIC HEARING** will be held by the Tomball City Council, as the Governing Body of the City of Tomball, at a Regular Council Meeting on Monday August 18, 2014 at 6:00 p.m., at City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following:

**Public Hearing for the Purpose of Adopting
the City of Tomball's Budget for
Fiscal Year 2014-2015.**

A copy of the Proposed Budget, as submitted to City Council and filed in the City Secretary's office, will be available for public inspection at the office of the City Secretary, 401 Market Street, Tomball, Texas, Monday through Thursday, 7:45 a.m. to 5:00 p.m., and Friday, 7:45 a.m. to 4:00 p.m., beginning on July 28, 2014.

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Doris Speer

Doris Speer, City Secretary, TRMC

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*Classifieds Legal Notices
2pt font*

2col (3.388") x 5"

44 lines

\$ 16.00 per

\$ 160.00^{} total net cost*

*Add \$ 24.00 if you want to include
city seal*

NOTICE TO BIDDERS

The City of Tomball shall accept sealed bids to purchase, or to exchange other land for, the following land and improvements owned by the City and located at 101 South Walnut Street in the City:

A0.1148-acre tract of land called Lots 11 and 12, Block 3, out of the Tomball Townsite, Harris County, Texas.

A minimum total purchase bid of **\$150,000** is required; or alternatively, a bid for the exchange of other land with a minimum appraised value of **\$150,000**. Additionally, the City of Tomball will only consider a bid for the exchange of land if such land is located within the Old Tomball Townsite.

Sealed bids shall be addressed to the City Secretary, City of Tomball, 401 Market Street, Tomball, Texas, 77375, and shall be labeled "Project Number 2011-04, **DO NOT OPEN**" and shall be marked with the Bidder's name and address. Any bid received after the time specified will be returned unopened. Any bid that does not conform in all material respects to the Notice to Bidders will be considered nonresponsive. Bids will be accepted until 9:00 A.M., Tuesday, May 3, 2011, at which time all bids shall be opened and read aloud.

Each bidder is required to submit a cashier's or certified check issued by a bank satisfactory to the City of Tomball in an amount of not less than (1%) of the total amount of the bid submitted for purchase, or (1%) of the appraised value of the other land for exchange, as a guarantee that the bidder will enter into a sales contract within 15 days after notice of award of the contract to him. A pro forma copy of the sales contract may be obtained from Doris Speer, City Secretary, City of Tomball, 401 Market Street, Tomball, Texas 77375. It shall be each bidder's sole responsibility to inspect the property and obtain information regarding the condition and all factors relative to the sale. All such information may be obtained from the City Secretary's office, at the address provided above.

Upon consideration of the bids, the City of Tomball reserves the right to accept or to reject any or all bids, to waive any informality or technicality, to make any investigation deemed necessary concerning the bidder's ability to complete the sale, and accept what, in the City's judgment, is the most advantageous bid.

Classifieds Legal Notices
8 pt font
2 col (3.388") x 4.75"

42 lines

\$16.00 per

\$152.00 Total net cost

ORDINANCE NO. 2014-39

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING ITS ZONING ORDINANCE, BY APPROVING A PLANNED DEVELOPMENT DISTRICT OF APPROXIMATELY 27.16 ACRES OF LAND, LEGALLY DESCRIBED AS TRACTS 2M & 4N, ABSTRACT 632, C.V. PILLOT AND RESERVE A, BLOCK 1, KENNETH LEE; WITHIN THE CITY OF TOMBALL, HARRIS COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP OF THE CITY TO REFLECT THE PLANNED DEVELOPMENT DISTRICT TO BE KNOWN AS PLANNED DEVELOPMENT - 8 (PD-8) DISTRICT; ADOPTING A CONCEPT PLAN AND REGULATIONS APPLICABLE TO PD-8 DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS. SECOND READING PASSED AND APPROVED DECEMBER 1, 2014.

Classified Legal Notices
 8pt font

2col (3.388") x 2"

16 lines

\$16.00 per

\$64.00 Total net cost

2014 Property Tax Rates in City of Tomball

This notice concerns the 2014 property tax rates for City of Tomball. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$1,662,244
Last year's debt taxes	\$3,430,229
Last year's total taxes	\$5,092,473
Last year's tax base	\$1,491,403,845
Last year's total tax rate	\$0.341455/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$5,082,886
+ This year's adjusted tax base (after subtracting value of new property)	\$1,478,882,427
- This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.343697/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$5,064,955
+ This year's adjusted tax base	\$1,478,882,427
= This year's effective operating rate	\$0.342485/\$100
x 1.05 = this year's maximum operating rate	\$0.369883/\$100
+ This year's debt rate	\$0.230055/\$100
- This year's total rollback rate	\$0.599938/\$100
- Sales tax adjustment rate	\$0.225668/\$100
= Rollback tax rate	\$0.374270/\$100

Statement of Increase/Decrease

If City of Tomball adopts a 2014 tax rate equal to the effective tax rate of \$0.343697 per \$100 of value, taxes would increase compared to 2013 taxes by \$94,692.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	12,281,443
Special Revenue Funds	929,881

Schedule B - 2014 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Series 2010 Refunding Bonds	270,000	19,970	0	289,970
Series 2011 Refunding Bonds	513,000	113,085	0	626,085
2011 Lease - Fire Truck	535,464	20,615	0	556,079
2015 Lease - Fire Truck	68,104	27,200	0	95,304
Series 2012 Certificates of Obligation	585,000	459,819	0	1,044,819
Series 2013 Refunding Bonds	490,000	57,888	0	547,888
Series 2013 Certificates of Obligation	340,000	184,913	0	524,913

Total required for 2014 debt service	\$3,685,058
- Amount (if any) paid from Schedule A	\$213,000
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2014	\$3,472,058
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2014	\$0
= Total debt levy	\$3,472,058

Schedule C - Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$3,405,840 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 1001 Preston, Houston, TX 77002.

Name of person preparing this notice: Mike Sullivan

Title: Harris County Tax Assessor-Collector

Date Prepared: 08/28/2014

Regular section
of paper
ROP-pricing
\$ 8.00 pc
9pt font
1/2 page v

3col (5.138") x 20"

Modular Size

480. Total net cost

THE TRIBUNE

February 4, 2016

Dear Ms. Speer and City Council Members:

First, thank you for allowing us the opportunity to bid on becoming the official paper for the City of Tomball.

We are a weekly paper, which publishes every Monday, and our deadline is Wednesday by 5 p.m.

We mail our paper out through the US postal service free of charge, no subscription required, to all businesses and residential addresses in zip codes 77375, 77377, 77362, 77355 and 77354, which include Tomball, Magnolia and Pinehurst. Our distribution is currently 43,000 plus.

Our office is located at 515 West Main, Ste. 204, Tomball, TX 77375.

Attached you will find copies of the sample ads with pricing. Once again, we are offering the city the non-profit rate of \$19.50 per column inch.

Thank you for your time and consideration.

Sincerely,



Nancy Nygaard

Notice of Intention

NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Tomball, Texas (the "City"), will meet at City Hall, 401 Market Street, Tomball, Texas, at 6:00 p.m. on the 5th day of December, 2011, which is the time and place tentatively set for the passage of an ordinance and such other action as may be deemed necessary to authorize the issuance of the City's certificates of obligation, in the maximum aggregate principal amount of \$14,500,000, payable from ad valorem taxes and from a limited pledge of a subordinate lien on the net revenues of the City's water and sewer system, bearing interest at any rate or rates not to exceed the maximum interest rate now or hereafter authorized by law, as shall be determined within the discretion of the City Council of the City at the time of issuance of the certificates of obligation, and maturing over a period not to exceed forty (40) years from the date of issuance, for the purpose of evidencing the indebtedness of the City for all or any part of the costs associated with the construction of streets, sidewalks and related drainage improvements, including right-of-way acquisition for the Medical Center Drive project, the construction of drainage improvements, [including right-of-way acquisition of the M121 West Drainage project], and the cost of professional services incurred in connection therewith.

WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY, this 20th day of October, 2011.

Doris Speer
City Secretary
City of Tomball, Texas

Line Ad: 30 lines x 2 columns = 60 x .90 = \$54

Boxed Display Ad: 2 columns x 4" = 8 x non profit rate of \$19.50 = \$156

Notice of Availability

**NOTICE OF AVAILABILITY FOR REVIEW
OF THE
CITY OF TOMBALL
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013**



Notice is hereby given, as required under Section 8.24 of the City of Tomball Home Rule Charter, that the Comprehensive Annual Financial Report (Annual Audit) for Fiscal Year ending September 30, 2013 of the City of Tomball, Texas will be on file and available for public inspection and review during normal business hours, beginning on March 24, 2014 at:

**Tomball City Hall
401 Market Street
Tomball, Texas 77375.**

Individuals interested in reviewing the Comprehensive Annual Financial Report (Annual Audit) for Fiscal Year ending September 30, 2013 should contact the office of the City Secretary, 401 Market Street, Tomball, Texas.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 18th day of March 2014

Doris Speer,
City Secretary, TRMC, CMC

Line Ad: 38 lines x 2 columns = 76 x .90 = \$68.40
Boxed Display Ad: 2 columns x 5" = 10 x non profit rate of \$19.50 = \$195.00

Public Notice of Test 4 Languages

PUBLIC NOTICE OF TEST OF AUTOMATIC TABULATING EQUIPMENT

Notice is hereby given that the automatic tabulating equipment that will be used in the Special City Election to be held on November 4, 2014, will be tested on Tuesday, October 14, 2014, at 9:00 a.m., at City Hall, 401 Market Street, to ascertain that it will accurately count the votes cast for all offices and on all measures.

(signed) Doris Speer
Signature of Officer

Line Ad: 12 lines x 2 columns =
24 x .90 = \$21.60

AVISO PÚBLICO DE PRUEBA DEL EQUIPO DE TABULACIÓN AUTOMÁTICA

Se notifica por el presente que el equipo de tabulación automática que se usará en la Elección Especial de la Ciudad a celebrarse el 4 de noviembre de 2014, será sometido a prueba el día martes 14 de octubre de 2014 a las 9:00 a.m. en City Hall, 401 Market Street, para asegurar que contará con exactitud los votos emitidos para todos los cargos y medidas.

(firmada) Doris Speer
Firma del funcionario

Line Ad: 12 lines x 2 columns =
24 x .90 = \$21.60

自動 製表機測試公開通知

特此通知是既然自動製表設備，將在特別市選舉中用來舉行 2014 年 11 月 4 日，將星期二 2014 年 10 月 14 日，在 9:00 上午，在市政廳，401 市場街，以確定它會準確地計算票數的情況下為所有辦事處和所有措施時考驗。

(簽名) Doris Speer
官員簽名

Line Ad: 11 lines x 2 columns =
22 x .90 = \$19.80

THÔNG BÁO CÔNG KHAI VỀ VIỆC KIỂM TRA MÁY KIỂM PHIẾU TỰ ĐỘNG

Thông báo bằng văn bản này là cho rằng thiết bị tự động tabulating sẽ được sử dụng trong cuộc bầu cử đặc biệt thành phố được tổ chức vào ngày 4 tháng 11 năm 2014, sẽ được kiểm tra ngày thứ ba 14 tháng 10, năm 2014, lúc 9:00 giờ sáng, tại City Hall, 401 Market Street, để xác định rằng nó sẽ chính xác đếm phiếu bầu cho tất cả các văn phòng và trên tất cả các hiện pháp.

(ký tên) Doris Speer
Chữ ký của Viên Chức Điều Hành

Line Ad: 9 lines x 2 columns =
18 x .90 = \$16.20

Boxed Display Ad: 2 columns x 6" = 12 x non profit rate of \$19.50 = \$234.00

NOTICE OF SPECIAL ELECTION
(AVISO DE ELECCIÓN ESPECIAL)
(THÔNG BÁO CUỘC BẦU CỬ ĐẶC BIỆT)
(特別選舉通知)

To the Registered Voters of the City of Tomball, Texas: (Para los votantes registrados de la Ciudad de Tomball, Texas:)
(Gửi Các Cử Tri Ghi Danh của Thành Phố Tomball, Texas) (致Tomball市・Texas已註冊選民:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on November 4, 2014, for voting in a special election the purpose of the electorate deciding the following issue: "For/Against the Sale of All Alcoholic Beverages Including Mixed Beverages" in the City of Tomball, Texas.

(Se notifica por el presente que los lugares de votación indicados abajo estarán abiertos de 7:00 a.m. a 7:00 p.m. el día 4 de noviembre de 2014 para votar en una elección especial con el fin de que los votantes decidan sobre el siguiente asunto: "A favor/En contra de la venta de todas las bebidas alcohólicas, incluidas las bebidas mezcladas" en la Ciudad de Tomball, Texas.)

(Thông báo theo đây được đưa ra rằng các địa điểm bỏ phiếu được liệt kê dưới đây sẽ mở cửa từ 7 giờ sáng đến 7 giờ tối vào ngày 4 tháng Mười Một, 2014 để toàn bộ cử tri quyết định vấn đề sau: "Thiện/Chống việc Bán Tất Cả Các Loại Đồ Uống Có Cồn Bao Gồm Cả Đồ Uống Hỗn Hợp" trong Thành Phố Tomball, Texas.)

(茲此通知下列投票所將在2014年11月4日・上午7:00至下午7:00開放・在一特別選舉中投票為全體選民決定以下問題: "贊成/反對酒精飲料的銷售包括混合飲料"於Tomball市・Texas・"贊成/反對酒精飲料的銷售包括混合飲料"於Tomball市・Texas・")

LOCATION OF POLLING PLACE: (LOCALIDAD DEL LUGAR DE VOTACIÓN) (ĐỊA ĐIỂM BỎ PHIẾU) (投票所地點):

401 Market Street, Tomball, Texas 77375.

Early voting by personal appearance will be conducted each weekday at: 401 Market Street, Tomball, Texas 77375, between the hours of 7:45 a.m. and 5:00 p.m., Monday, Wednesday, and Thursday, between the hours of 7:45 a.m. and 7:45 p.m. on Tuesday, and between the hours of 7:45 a.m. and 4:00 p.m. on Friday, beginning on October 20, 2014 and ending on October 31, 2014.

(La votación anticipada en persona se llevará a cabo cada día hábil en: 401 Market Street, Tomball, Texas 77375, en el horario de 7:45 a.m. a 5:00 p.m., los lunes, miércoles y jueves, en el horario de 7:45 a.m. a 7:45 p.m. los martes, y en el horario de 7:45 a.m. a 4:00 p.m. los viernes, a partir del 20 de octubre de 2014 y hasta el 31 de octubre de 2014, inclusive.)

(Thủ tục đi bỏ phiếu sớm sẽ được tiến hành hàng tuần tại: 401 Market Street, Tomball, Texas 77375, từ 7 giờ 45 sáng đến 5 giờ chiều, Thứ Hai, Thứ Tư, và Thứ Năm, từ 7 giờ 45 sáng và 7 giờ 45 sáng vào Thứ Ba, và từ 7 giờ 45 sáng đến 4 giờ chiều Thứ Sáu vào ngày 20 tháng Mười, 2014 và kết thúc vào ngày 31 tháng Mười, 2014.)

(親自出席提前投票將於每個工作日舉行於: 401 Market Street, Tomball, Texas 77375・星期一・星期三和星期四上午7:45至下午5:00之間・星期二上午7:45至下午7:45之間・星期五上午7:45至下午4:00之間・開始於2014年10月20日・結束於2014年10月31日・)

Applications for ballot by mail shall be mailed to: (Las solicitudes de boletas de votación para votar por correo deben ser enviadas por correo a:) (Các đơn xin lá phiếu bầu qua thư phải được gửi về:) (申請郵寄選票應該寄至下列地址:)

Doris Speer

(Name of Early Voting Clerk) (Nombre del Oficial de Votación Anticipada)

(Tên Thư Ký phụ trách Bỏ Phiếu Sớm) (提前投票書記員姓名)

401 Market Street

(Address) (Dirección) (Địa chỉ) (地址)

Tomball, TX 77375

(City) (Ciudad) (Thành phố) (城市)

(Zip Code) (Código Postal) (Mã Vùng) (郵編)

Applications for ballot by mail presented in person must be received no later than the close of business on October 7, 2014. (Las solicitudes de bolates de votación por correo entregadas en persona deben ser recibidas no más tarde que al cierre del horario de oficina del 7 de octubre de 2014.) (Đơn xin lá phiếu gửi qua thư gửi trực tiếp phải được nhận không trễ hơn cuối giờ làm việc vào ngày 7 tháng Mười, 2014.) (親自郵寄選票申請必須在2014年10月7日・營業結束時間前寄達。)

Issued this the 25th day of August 2014. (Emitido este día 25 de agosto de 2014)

(Được ban hành ngày 25 tháng 8 năm 2014) (在2014年8月25日發行。)

(signed) Gretchen Fagan

Signature of Mayor (Firma del Alcalde) (Chữ Ký của Thị Trưởng) (市長簽名)

Notice of Special Election 4 Languages

Line Ad: 62 lines x 4 columns = 248 x special rate .90 = \$223.20

Boxed Display Ad: 4 columns x 10" = 40 x non profit rate of \$19.50 = \$780.00

Tuesday, August 25, 2015

Time 5:30 P.M.

Sol de Luna

Cisco's Banquet Room

207 Commerce

Mayor's Coffee

Stop by to get in
touch



Gretchen Fagan
Mayor

For more information, call 281-290-1002 or visit ci.tomball.tx.us

Mayor's Coffee Display Retail Ad

size 3 columns by 4 inches = 12 total column inches (TCI)

12 TCI x non profit rate of \$19.50 = \$234

\$234 + 1/2 price color charge for city \$80 = \$314.00

HOWDY PARTNER!

It's Rodeo time and the trail riders are headin' our way again.
Meet the cowboys, cowgirls, rodeo clowns, and enjoy some old style
western fun as the riders meander through Tomball!



Trail ride reception is February 23rd at the historic Tomball Depot
201 South Elm Street from high-noon 'til 2 p.m.

There'll be free grub like hot dogs, cookies and drinks, too!

It only happens once a year, so don't miss it . . . Call 281-351-5484.



Nonnie's Cafe
and Creamery



Trailriders Display Retail Ad

size 3 columns by 4.75 inches = 14.25 total column inches (TCI)

14.25 TCI x non profit rate of \$19.50 = \$277.86

\$277.86 + 1/2 price color charge for city \$80 = \$357.86

Notice of Tax Revenue Increase

The **CITY OF TOMBALL, TEXAS** conducted public hearings on October 3, 2011 and October 10, 2011 on a proposal to increase the total tax revenues of the **CITY OF TOMBALL, TEXAS** from properties on the tax roll in the preceding year by 32.25 percent.

The total tax revenue raised last year at last year's tax rate of \$0.251455 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, was \$2,841,514.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.341455 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$3,744,913.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.341455 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$3,793,305.

The **CITY OF TOMBALL** is scheduled to vote on the tax rate that will result in that tax increase at public meetings to be held on **October 17, 2011** at 6:00 p.m. and on **October 24, 2011** at 5:30 p.m. at **Tomball City Hall, 401 Market Street, Tomball, Texas.**

**The tax information above is published as a requirement of State Law.
Your individual taxes will not increase unless Harris County Appraisal
District has appraised your property at a higher value.**

Notice of Tax Revenue Increase Display Retail Ad

size 3 columns by 10.5 inches = 31.5 total column inches (TCI)

31.5 TCI x non profit rate of \$19.50 = \$614.25

Notice of Vote on Tax Rate
The CITY OF TOMBALL, TEXAS
is scheduled to vote on the tax rate at
public meetings to be held
on **September 20, 2010** at 7:00 p.m.
and on **October 4, 2010** at 7:00 p.m.
at **TOMBALL CITY HALL**
401 Market Street, Tomball, Texas

The tax information above is published as a courtesy. Your individual taxes will not increase unless Harris County Appraisal District has appraised your property at a higher value. The tax rate for the City of Tomball remains the same for the fifth year.

Notice of Vote on Tax Rate Display Retail Ad
size 2 columns by 2 inches = 4 total column inches (TCI)
4 TCI x non profit rate of \$19.50 = \$78.00

NOTICE OF PUBLIC HEARING
at the
TOMBALL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS



MONDAY, AUGUST 18, 2014
6:00 P.M.

Notice is hereby given that a **PUBLIC HEARING** will be held by the Tomball City Council, as the Governing Body of the City of Tomball, at a Regular Council Meeting on Monday August 18, 2014 at 6:00 p.m., at City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following:

**Public Hearing for the Purpose of Council Consideration, Approval and Submission
of a Grant Application to the Texas Parks and Wildlife Outdoor Recreation Grant
Program for the Proposed Development of a New City Park, said Park being located
at 1414 Hufsmith, Tomball, Texas, described below:**

A 16.6372 acre (724,718.60 square foot) tract of land being all of a called 16.637 acre tract of land described in a deed from Rivera Assisted Living, LLC, to BD Broussard Real Estate Partnership, LLC, as recorded under Harris County Clerk's File Number W130528, in the John S. Smith Survey, Abstract Number 730, City of Tomball, Harris County, Texas, said 16.6372 acre tract being more particularly described as follows (bearings based on the Texas State Plane Coordinate System, South Central Zone, NAD83):

BEGINNING at a 5/8-inch iron rod found in the north line of the John S. Smith Survey, Abstract Number 730, common with the south line of the Joseph Miller Survey, Abstract Number 50, in the west line of a called 3.563 acre tract of land described in a deed recorded in Volume 5295, Page 424, of the Harris County Deed Records, for the southeast corner of a called 6.000 acre tract of land described in a deed from John C. Foley, et ux, to Harris County, as recorded under Harris County Clerk's File Number G917446, and for the northeast corner hereof;

THENCE, South 02 degrees 29 minutes 42 seconds East, a distance of 602.37 feet, with the west line of said called 3.563 acre tract and the west line of a called 8.6232 acre tract of land described in a deed from TXI Operations, LP, to Cemex Construction Materials South, LLC, as recorded under Harris County Clerk's File Number 20110321048, to a 5/8-inch iron rod found in the west line of said called 8.6232 acre tract, for the northeast corner of a called 6.383 acre tract of land described in a deed from John C. Foley, et al, to Dewey Adkison, Jr., as recorded under Harris County Clerk's File Number V581316, and for the southeast corner hereof;

THENCE, North 89 degrees 18 minutes 11 seconds West, a distance of 390.29 feet to a 5/8-inch iron rod found for the northwest corner of said called 6.383 acre tract and the northeast corner of a called 43.52 acre tract of land described in a deed from FB Holdings, LLC, to RMDMG, LTD, as recorded under Harris County Clerk's File Number 20100169651, and being an angle point in the south line hereof;

THENCE, South 87 degrees 58 minutes 59 second West, a distance of 985.71 feet, with the north line of said called 43.52 acre tract and the north line of a called 5 3/4 acre tract of land described in a deed from Jerry Allen Stokley, et ux, to Melvin Lee Stokley, as recorded under Harris county Clerk's File Number P056582, to a 5/8-inch iron rod found in the easterly right-of-way line of Hufsmith Road (width varies), for the northwest corner of said called 5 3/4 acre tract, and the southwest corner hereof;

THENCE, with the easterly right-of-way line of said Hufsmith Road, North 21 degrees 28 minutes 55 seconds East, a distance of 624.16 feet to a 5/8-inch iron rod with "CLR" cap set for the southwest corner of a called 9.663 acre tract of land described in a deed from John C. Foley, et ux, to Lone Oaks Holdings, LLC, as recorded under Harris County Clerk's File Number W039500, and for the northwest corner hereof;

THENCE, North 87 degrees 23 minutes 50 second East, a distance of 1121.71 feet, with the south line of said called 9.663 acre tract and the south line of the aforementioned called 6.000 acre tract, to the **POINT OF BEGINNING** and containing a computed area of 16.6372 acres (724,718.60 square feet) of land.

A copy of the Proposed Grant Application as filed in the City Secretary's office, will be available for public inspection at the office of the City Secretary, 401 Market Street, Tomball, Texas, Monday through Thursday, 7:45 a.m. to 5:00 p.m., and Friday, 7:45 a.m. to 4:00 p.m., beginning on July 28, 2014.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 23rd day of July 2014 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer,
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Line Ad: 80 lines x 4 columns = 320 x .90 = \$288.00
Boxed Display Ad: 4 columns x 11.5" = 46 x non profit rate of \$19.50 = \$897.00

Notice of Public Hearing

NOTICE OF PUBLIC HEARING
at the
TOMBALL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS



MONDAY, AUGUST 18, 2014
6:00 P.M.

Notice is hereby given that a PUBLIC HEARING will be held by the Tomball City Council, as the Governing Body of the City of Tomball, at a Regular Council Meeting on Monday August 18, 2014 at 6:00 p.m., at City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following:

**Public Hearing for the Purpose of Adopting
the City of Tomball's Budget for
Fiscal Year 2014-2015.**

A copy of the Proposed Budget, as submitted to City Council and filed in the City Secretary's office, will be available for public inspection at the office of the City Secretary, 401 Market Street, Tomball, Texas, Monday through Thursday, 7:45 a.m. to 5:00 p.m., and Friday, 7:45 a.m. to 4:00 p.m., beginning on July 28, 2014.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 23rd day of July 2014 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information. AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Line Ad: 49 lines x 2 columns = 98 x .90 = \$88.20
Boxed Display Ad: 2 columns x 7" = 14 x non profit rate of \$19.50 = \$273.00

NOTICE TO BIDDERS

The City of Tomball shall accept sealed bids to purchase, or to exchange other land for, the following land and improvements owned by the City and located at 101 South Walnut Street in the City:

A 0.1148-acre tract of land called Lots 11 and 12, Block 3, out of the Tomball Townsite, Harris County, Texas.

A **minimum** total purchase bid of **\$150,000** is required; or alternatively, a bid for the exchange of other land with a minimum appraised value of **\$150,000**. Additionally, the City of Tomball will only consider a bid for the exchange of land if such land is located within the Old Tomball Townsite.

Sealed bids shall be addressed to the City Secretary, City of Tomball, 401 Market Street, Tomball, Texas, 77375, and shall be labeled "**Project Number 2011-04, DO NOT OPEN**" and shall be marked with the Bidder's name and address. Any bid received after the time specified will be returned unopened. Any bid that does not conform in all material respects to the Notice to Bidders will be considered non-responsive. Bids will be accepted until 9:00 A.M., Tuesday, May 3, 2011, at which time all bids shall be opened and read aloud.

Each bidder is required to submit a cashier's or certified check issued by a bank satisfactory to the City of Tomball in an amount of not less than (1%) of the total amount of the bid submitted for purchase, or (1%) of the appraised value of the other land for exchange, as a guarantee that the bidder will enter into a sales contract within 15 days after notice of award of the contract to him. A pro forma copy of the sales contract may be obtained from Doris Speer, City Secretary, City of Tomball, 401 Market Street, Tomball, Texas 77375. It shall be each bidder's sole responsibility to inspect the property and obtain information regarding the condition and all factors relative to the sale. All such information may be obtained from the City Secretary's office, at the address provided above.

Upon consideration of the bids, the City of Tomball reserves the right to accept or to reject any or all bids, to waive any informality or technicality, to make any investigation deemed necessary concerning the bidder's ability to complete the sale, and accept what, in the City's judgment, is the most advantageous bid.

Line Ad: 42 lines x 2 columns = 84 x .90 = \$75.60

ORDINANCE NO. 2014-39

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, AMENDING ITS ZONING ORDINANCE, BY APPROVING A PLANNED DEVELOPMENT DISTRICT OF APPROXIMATELY 27.16 ACRES OF LAND, LEGALLY DESCRIBED AS TRACTS 2M & 4M, ABSTRACT 532, C.V. PILLOT AND RESERVE A, BLOCK 1, KENNETH LEE; WITHIN THE CITY OF TOMBALL, HARRIS COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP OF THE CITY TO REFLECT THE PLANNED DEVELOPMENT DISTRICT TO BE KNOWN AS PLANNED DEVELOPMENT - 8 (PD-8) DISTRICT; ADOPTING A CONCEPT PLAN AND REGULATIONS APPLICABLE TO PD-8 DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF, MAKING FINDINGS OF FACT; AND PROVIDING FOR OTHER RELATED MATTERS. SECOND READING PASSED AND APPROVED DECEMBER 1, 2014.

Ordinance No. 2014-39

size 2 columns by 2 inches = 4 total column inches (TCI)

4 TCI x non profit rate of \$19.50 = \$78.00

2014 Property Tax Rates in City of Tomball

This notice concerns the 2014 property tax rates for City of Tomball. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rates:

Last year's operating taxes	\$1,662,244
Last year's debt taxes	\$3,430,229
Last year's total taxes	\$5,092,473
Last year's tax base	\$1,491,403,845
Last year's total tax rate	\$0.341455/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$5,082,886
+ This year's adjusted tax base (after subtracting value of new property)	\$1,478,882,427
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.343697/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures)	\$5,064,955
+ This year's adjusted tax base	\$1,478,882,427
= This year's effective operating rate	\$0.342485/\$100
x 1.08 = this year's maximum operating rate	\$0.369883/\$100
+ This year's debt rate	\$0.230055/\$100
= This year's total rollback rate	\$0.599938/\$100
- Sales tax adjustment rate	\$0.225668/\$100
= Rollback tax rate	\$0.374270/\$100

this has been reduced to fit on the
8.5x11 sheet, actual size is
3 columns x 10 inches = 30 x
non profit rate of \$19.50 = \$585.00

Statement of Increase/Decrease

If City of Tomball adopts a 2014 tax rate equal to the effective tax rate of \$0.343697 per \$100 of value, taxes would increase compared to 2013 taxes by \$94,692.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	12,281,443
Special Revenue Funds	929,881

Schedule B - 2014 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Series 2010 Refunding Bonds	270,000	19,970	0	289,970
Series 2011 Refunding Bonds	513,000	113,085	0	626,085
2011 Lease - Fire Truck	535,464	20,675	0	556,079
2013 Lease - Fire Truck	68,104	27,200	0	95,304
Series 2012 Certificates of Obligation	585,000	459,819	0	1,044,819
Series 2013 Refunding Bonds	490,000	57,888	0	547,888
Series 2013 Certificates of Obligation	340,000	184,913	0	524,913

Total required for 2014 debt service	\$3,685,058
- Amount (if any) paid from Schedule A	\$213,000
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2014	\$3,472,058
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2014	\$0
= Total debt levy	\$3,472,058

Schedule C - Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$3,405,840 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 1001 Preston, Houston, TX 77002.

Name of person preparing this notice: Mike Sullivan
Title: Harris County Tax Assessor-Collector
Date Prepared: 08/28/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHE AMOU
405078	HOUSTON COMMUNITY NEWSPAPERS ADS FOR PW UTILITIES POSITIONS	R	4/22/2015	1,196.99		119290		1,196.
405078	HOUSTON COMMUNITY NEWSPAPERS ADS-HONKY TONK/RAILS & TAILS	R	5/20/2015	1,053.30		119556		1,053.
405078	HOUSTON COMMUNITY NEWSPAPERS AD-TEXAS MUSIC FEST	R	9/09/2015	553.30		120560		553.
405078	HOUSTON COMMUNITY NEWSPAPERS AD-4TH OF JULY	R	10/07/2015	553.00		120818		553.
405078	HOUSTON COMMUNITY NEWSPAPERS ADS-BUGS, BREW&SHERINES STRIDE	R	10/21/2015	1,106.60		120956		1,106.
405078	HOUSTON COMMUNITY NEWSPAPERS AD-BLUEGRASS FEST	R	11/18/2015	553.30		121312		553.
405078	HOUSTON COMMUNITY NEWSPAPERS AD-BLUEGRASS FEST-RAIN DATE	R	12/09/2015	276.65		121430		276.
INVOICE AMOUNT				5,293.14	DISCOUNTS		CHECK AMOU	
REGULAR CHECKS:				5,293.14	0.00		5,293.	
HAND CHECKS:				0.00	0.00		0.	
DRAFTS:				0.00	0.00		0.	
EFT:				0.00	0.00		0.	
NON CHECKS:				0.00	0.00		0.	
VOID CHECKS:								
VOID DEBITS				0.00				
VOID CREDITS				0.00	0.00			
TOTAL ERRORS: 0.								
INVOICE AMOUNT				5,293.14	DISCOUNTS		CHECK AMOU	
VENDOR SET: 00 BANK: BANK1 TOTALS:				5,293.14	0.00		5,293.	
BANK: BANK1 TOTALS:				5,293.14	0.00		5,293.	
REPORT TOTALS:				5,293.14	0.00		5,293.	

SELECTION CRITERIA

VENDOR SET: 00-ACCOUNTS PAYABLE
VENDOR: 405078 - HOUSTON COMMUNITY NEW
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 1/01/2015 THRU 12/31/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

A/P HISTORY CHECK REPORT

PAGE:

2/10/2016 9:33 AM

VENDOR SET: 00 CITY OF TOMBALL
 BANK: BANK1 OPERATING ACCOUNT- WF
 DATE RANGE: 1/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHE AMOU
904339	TOMBALL MAGNOLIA TRIBUNE NOPH FOR BOA NOPH FOR P&Z	R R	1/08/2015 1/08/2015	81.00 68.40		118260 118260		149.
904339	TOMBALL MAGNOLIA TRIBUNE ORD 2014-43-45, 2014-47, 2015-01	R	1/21/2015	241.20		118481		241.
904339	TOMBALL MAGNOLIA TRIBUNE PUB HEAR P&Z, BOA	R	2/05/2015	124.20		118611		124.
904339	TOMBALL MAGNOLIA TRIBUNE LEGAL NOTICE ORD. 2015-01 & 02	R	2/11/2015	104.40		118666		104.
904339	TOMBALL MAGNOLIA TRIBUNE DONT DIG AD-GAS DEPT LEGAL NOTICE ORD 2015-02	R R	2/19/2015 2/19/2015	111.00 25.20		118738 118738		136.
904339	TOMBALL MAGNOLIA TRIBUNE RETAIL AD-TRAIL RIDERS LEGAL NOTICE OF ORD 2015-03&04 P&Z/BOA NOTICE OF PUB HEARING	R R R	3/06/2015 3/06/2015 3/06/2015	687.25 118.80 171.00		118873 118873 118873		977.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD 2014-36 THRU 38 AD-CHRISTMAS ON COMMERCE NOTICE OF ORD 2015-03&2015-04	R R R	3/18/2015 3/18/2015 3/18/2015	114.30 1,086.25 112.50		118971 118971 118971		1,313.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE PUB HEAR, PARKS SURVEY	R	3/25/2015	160.80		119058		160.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD 2015-05 THRU 07 NOTICE OF PUB HEAR/BOA AD-BUNNY RUN	R R R	4/01/2015 4/01/2015 4/01/2015	106.20 57.60 743.00		119123 119123 119123		906.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF CAFR	R	4/15/2015	55.80		119260		55.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD 2015-05 & 06 HONKY TONK FEST RERUN AD NOTICE TO BID PROJ 2015-02&03	R R R	4/22/2015 4/22/2015 4/22/2015	80.10 658.13 167.40		119312 119312 119312		905.

2/10/2016 9:33 AM
 VENDOR SET: 00 CITY OF TOMBALL
 BANK: BANK1 OPERATING ACCOUNT- WF
 DATE RANGE: 1/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHE AMOU
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF RESOLUTION 2015-05 PUB HEAR-COT REINVEST ZONE 5 ORD 2015-07 & 08, NOTICE TO BID PUB HEAR-PARTNERSHIP AGREEMENT	R R R R	5/06/2015 5/06/2015 5/06/2015 5/06/2015	1,517.00 135.00 85.50 582.75		119431 119431 119431 119431		2,320.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE TO BID PROJ 2015-05 AD-CHILI COOKOFF	R R	5/29/2015 5/29/2015	64.80 743.00		119636 119636		807.
904339	TOMBALL MAGNOLIA TRIBUNE NOPH P&Z ZONING CASE P15-039	R	6/03/2015	55.80		119692		55.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD 2015-08 THRU 10	R	6/10/2015	63.00		119762		63.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE TO BIDDERS-ADDENDUM	R	6/17/2015	749.25		119831		749.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE TO BIDDERS-PROJ 2015-07 DONT DIG AD	R R	7/01/2015 7/01/2015	176.40 117.00		119944 119944		293.
904339	TOMBALL MAGNOLIA TRIBUNE BOA NOTICE OF PUB HEARING 4TH OF JULY AD	R R	7/08/2015 7/08/2015	48.60 689.38		120004 120004		737.
904339	TOMBALL MAGNOLIA TRIBUNE 125 LEGAL/ORD #2015-10 RUN6/15 LEGAL NOTICE P&Z AND COUNCIL LEGAL AD RFP2015-08 6/29&7/6 SUMMER AT CENTER 7/6&7/13 LEGAL AD RFP2015-09 7/6&7/13	R R R R R	7/16/2015 7/16/2015 7/16/2015 7/16/2015 7/16/2015	25.20 63.00 151.20 745.00 104.40		120089 120089 120089 120089 120089		1,088.
904339	TOMBALL MAGNOLIA TRIBUNE NOPH-ADOPT 2015-2016 BUDGET NOTICE OF ORD 2015-12	R R	7/30/2015 7/30/2015	176.40 27.00		120207 120207		203.
904339	TOMBALL MAGNOLIA TRIBUNE NOPH P15-071, P15-008, P15-079 NOTICE OF ORD 2015-13	R R	8/05/2015 8/05/2015	153.00 43.20		120267 120267		196.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD 2015-13&2015-14	R	8/20/2015	67.50		120390		67.

A/P HISTORY CHECK REPORT

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHE AMOU
904339	TOMBALL MAGNOLIA TRIBUNE TEXAS MUSIC FEST AD NOTICE OF ORD 2015-14 THRU 17	R R	9/02/2015 9/02/2015	957.50 128.70		120525 120525		1,086.
904339	TOMBALL MAGNOLIA TRIBUNE REQ FOR PROPOSAL 2015-08R NOPH FOR P15-094 NOTICE TO BID 2015-10 TO 13 NOTICE OF PROPERTY TAX RATES COMM CTR SCAVENGER HUNT AD	R R R R R R	9/09/2015 9/09/2015 9/09/2015 9/09/2015 9/09/2015 9/09/2015	151.20 59.40 352.80 643.50 401.75		120584 120584 120584 120584 120584		1,608.
904339	TOMBALL MAGNOLIA TRIBUNE STROLL THE TOLL AD FRIENDSHIP TEA LUNCH AT CC RAILS & TAILS MUDBUG FEST AD 50S AT THE CENTER LUNCH AD AD-MAYOR'S COFFEE	R R R R R R	9/23/2015 9/23/2015 9/23/2015 9/23/2015 9/23/2015 9/23/2015	743.00 628.00 743.00 314.00 302.00		120738 120738 120738 120738 120738		2,730.
904339	TOMBALL MAGNOLIA TRIBUNE NOPH-TAX EXEMPT FIN-CONCORDIA NOPH-TAX INCREASE AD-BUGS, BREW, BBQ NOTICE OF TAX REVENUE INCREASE	R R R R	9/30/2015 9/30/2015 9/30/2015 9/30/2015	82.80 284.40 957.50 614.25		120793 120793 120793 120793		1,938.
904339	TOMBALL MAGNOLIA TRIBUNE NOPH P&Z P15-107 & P15-108	R	10/07/2015	88.20		120845		88.
904339	TOMBALL MAGNOLIA TRIBUNE AD-ZOMBALL IN TOMBALL	R	10/14/2015	957.50		120944		957.
904339	TOMBALL MAGNOLIA TRIBUNE NOTICE OF ORD, BLUEGRASS AD NOTICE OF ORD 2015-20 THRU 22 NOPH P15-110 NOPH P15-0130	R R R R R	11/09/2015 11/09/2015 11/09/2015 11/09/2015 11/09/2015	837.20 121.50 54.00 68.40		121104 121104 121104 121104		1,081.
904339	TOMBALL MAGNOLIA TRIBUNE RFQ NO 2016-03 BID AD	R	11/11/2015	111.60		121169		111.
904339	TOMBALL MAGNOLIA TRIBUNE AD FOR SHERINE'S STRIDE NOTICE TO BID 2016-02& 2016-05	R R	11/25/2015 11/25/2015	694.25 246.60		121237 121237		940.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHE AMOU
904339	I-65715							
	TOMBALL MAGNOLIA TRIBUNE							
	BLUEGRASS AD,ORD 2015-21 - 23	R	11/18/2015	804.80		121353		804.
904339	I-65737							
	TOMBALL MAGNOLIA TRIBUNE							
	AD FOR AUCTION	R	12/02/2015	37.80		121401		
	NOTICE OF BOA	R	12/02/2015	55.80		121401		
	NOTICE OF ORD 2015-23 & 24	R	12/02/2015	63.90		121401		157.
904339	I-65869							
	TOMBALL MAGNOLIA TRIBUNE							
	NOPH FOR P15-0122	R	12/09/2015	50.40		121463		50.
904339	I-65758							
	TOMBALL MAGNOLIA TRIBUNE							
	NOTICE TO BIDDERS 2016-06	R	12/16/2015	82.80		121541		
	SANTAS VILLAGE AT CC ADS	R	12/16/2015	526.50		121541		
	CHRISTMAS ON COMMERCE AD	R	12/16/2015	663.00		121541		1,272.
904339	I-65867							
	TOMBALL MAGNOLIA TRIBUNE							
	REP-BIDS FOR SPLASH PAD EXPAND	R	12/23/2015	113.40		121600		113.

* T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOU
REGULAR CHECKS:	36	24,599.36	0.00	24,599.
HAND CHECKS:	0	0.00	0.00	0.
DRAFTS:	0	0.00	0.00	0.
EFT:	0	0.00	0.00	0.
NON CHECKS:	0	0.00	0.00	0.
VOID CHECKS:	0	0.00	0.00	0.
VOID DEBITS	0	0.00	0.00	0.
VOID CREDITS	0	0.00	0.00	0.

TOTAL ERRORS: 0				
VENDOR SET: 00	BANK: BANK1	TOTALS:		
	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOU
	36	24,599.36	0.00	24,599.
BANK: BANK1	36	24,599.36	0.00	24,599.
REPORT TOTALS:	36	24,599.36	0.00	24,599.

SELECTION CRITERIA

VENDOR SET: 00-ACCOUNTS PAYABLE
VENDOR: 904339 - TOMBALL MAGNOLIA TRIB
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 1/01/2015 THRU 12/31/2015
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Application by Northwest Rural Emergency Medical Services Association (NWEMS) to Operate Taxicab Services/Medical Transit Services in the City of Tomball

Background:

NWEMS is requesting Council's approval to operate a taxicab/medical transit service, focusing on providing a service to area senior, disabled, homebound citizens.

Taxicab services within the city provide residents without transportation a safe means of travel within the city; we regularly receive phone calls requesting information about public transportation options, particularly when family members are trying to locate transportation for a family member to a doctor or medical/testing facility. NWEMS' application meets all City codes and NWEMS is in the process of submitting applications for drivers' licenses for vetting and approval by the Tomball Police Department. They have experienced a delay in being able to submit the drivers' applications, due to the need to obtain the electronic fingerprinting, which the Tomball Police Department cannot provide but are required to be able to conduct background checks required by ordinance.

According to Section 48-58. Code of Ordinances, Council may grant or refuse a permit, as in its discretion may seem to be the best interest of the citizenship of the city, and the public in general. One taxi service, Tomball Cab, currently operates within the City of Tomball, but cannot provide transportation for individuals who must be moved in their wheelchairs or who have other special/difficult transportation requirements.

Should Council approve this request, operations will not begin until drivers have been approved and processed to operate the vehicles.

Origination:

Brian Bayani, Northwest Rural Emergency Medical Services Association.

Recommendation:

City staff recommends approval.

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
---	---	--------------

ATTACHMENTS:

NWEMS Application for Taxicab Permit



Application for Taxicab Permit

Date of Application 12 JAN 2016

TO: The Office of the City Secretary
City of Tomball
401 Market Street
Tomball, Texas 77375

I, BRIAN BAYANI, do hereby make application for a permit to operate a Taxicab Service, in the City of Tomball.

NOTICE: All spaces provided on this application MUST be filled out to the best of the applicant's knowledge. If a question does not apply, please state so by writing in N/A. The City of Tomball reserves the right to deny an application for falsifying information or failing to provide information.

Business Information			
Business Address	<u>29530 QUINN RD</u>	City	<u>TOMBALL</u> State <u>TX</u> Zip <u>77375</u>
Name of Company/Firm, If Any	<u>NORTHWEST RURAL EMERGENCY MEDICAL SERVICES ASSOCIATION</u>		
Address of Company/Firm	<u>29530 QUINN RD</u>	City	<u>TOMBALL</u> State <u>TX</u> Zip <u>77375</u>
Name of Owner	<u>CORPORATION</u>	Date of Birth	
Home Phone		Business	<u>281-351-8272</u> Mobile
E-mail Address			
Home Address		City	
		State	
		Zip	
Vehicles			
Number of Vehicles to be Operated Under this Permit <u>2</u>			
Vehicle No. 1			
Year	<u>2016</u>	Make	<u>FORD</u>
Model	<u>TRANSIT 350 WAGON</u>		
Serial No.	<u>1FBVU4XG4GKA18461</u>	License No.	<u>1248890</u>
Vehicle No. 2			
Year	<u>2016</u>	Make	<u>FORD</u>
Model	<u>TRANSIT 350 WAGON</u>		
Serial No.	<u>1FBVU4XG4GKA18462</u>	License No.	<u>1248891</u>
Vehicle No. 3			
Year		Make	
Model			
Serial No.		License No.	
Vehicle No. 4			
Year		Make	
Model			
Serial No.		License No.	
Vehicle No. 5			
Year		Make	
Model			
Serial No.		License No.	

Please Attach the Following



PROOF OF LIABILITY INSURANCE: Statement from insurance company attached herewith stating company, policy number, and expiration date.

Minimum Amount of Coverage:

For the injury or death of any one person in any one accident:	\$20,000.00
For total liability in any one accident or personal injuries or death:	\$40,000.00
For injury or destruction of property in any one accident:	\$15,000.00
For PIP coverage in any one accident:	\$5,000.00

*Note: The minimum amount of insurance liability shall never be less than the amount established by the statutes of the state under the Texas Safety Responsibility Act, Vernon's Ann. Civ. St. art. 6701h, or amendments thereto.



Proof of Annual State Inspection



Fee of fifty dollars (\$50.00) per vehicle to be licensed. This fee will be assessed at the time the permit is issued.

Terms & Provisions

I will obey the provisions of Ordinance 88-06 and all other ordinances and statutes applicable to "Taxicabs" and agree that upon failure to obey such laws that this permit may be revoked and/or suspended. I further understand that by failing to provide or falsifying information on this document the City of Tomball may deny the approval of my application.

Permit for year ending December 31, 2016



Signature of Applicant

12 JAN 2016

Date

FOR OFFICE USE ONLY

Application received by R. J. [Signature]

Date 1-14-2016

Application approved by _____

Date _____

Permit Issued by _____

Date _____

Permit Expires _____

Permit No. _____

Refused _____

Reason for Refusal _____

City Manager Approval _____

Date _____

City Manager Refusal _____

Reason for Refusal _____

Vehicle Inspection Connection (VIC)

Texas Department of Public Safety
Vehicle Inspection ReportAuthorization Code:
6JGBX9YV16603

PRESENT THIS REPORT AT THE TIME OF VEHICLE REGISTRATION

Overall Result:	Pass
Test Date/Time:	11/25/2015 07:35 AM
Inspection Class:	2YR
Inspection Exp Date:	11/30/2017
State Fee: *	\$16.75

* To be collected at time of registration.

Fees	
Inspection Fee:	\$7.00
Repair Cost:	\$0.00
Total:	\$7.00

Vehicle Information

VIN:	1FBVU4XG4GKA18461
License Number:	NONE
Vehicle Type:	Passenger Car
Year:	2016
Make:	FORD
Model:	TRANSIT
Fuel Type:	Gas
Odometer Reading:	7
Insurance Exp:	
Insurance Mileage Exp:	

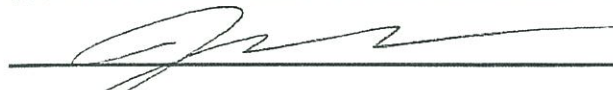
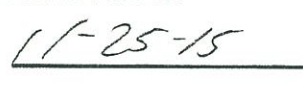
Station Information

Station #:	2F045656
Station Name:	SILSBEE FORD FLEET #2
Station Address:	1355 HWY 96 S SILSBEE, TX 77656
Inspector Name:	JAMES EDWARDS

Inspection Information

Inspection Type:	TWO YEAR SAFETY ONLY
Test Type:	INITIAL
Affidavit Type:	

I certify that I have properly performed the vehicle inspection according to the state regulations and procedure manuals, and as the undersigned duly appointed inspector, hereby certify that I have physically examined the manufacturer's vehicle identification number of the motor vehicle described above.


Certified Inspector Signature
Date

Vehicle Inspection Connection (VIC)



Texas Department of Public Safety
Vehicle Inspection Report

Authorization Code:
AMDEPCXYA900

PRESENT THIS REPORT AT THE TIME OF VEHICLE REGISTRATION

Overall Result:	Pass
Test Date/Time:	12/07/2015 10:08 AM
Inspection Class:	1YR
Inspection Exp Date:	12/31/2016
State Fee: *	\$7.50

* To be collected at time of registration.

Fees	
Inspection Fee:	\$7.00
Repair Cost:	\$0.00
Total:	\$7.00

Vehicle Information

VIN:	1FBVU4XG6GKA18462
License Number:	NONE
Vehicle Type:	Passenger Car
Year:	2016
Make:	FORD
Model:	TRANSIT
Fuel Type:	Diesel
Odometer Reading:	7
Insurance Exp:	
Insurance Mileage Exp:	

Station Information

Station #:	2F045656
Station Name:	SILSBEE FORD FLEET #2
Station Address:	1355 HWY 96 S SILSBEE, TX 77656
Inspector Name:	MICHAEL WAGHORN JR

Inspection Information

Inspection Type:	ONE YEAR SAFETY ONLY
Test Type:	INITIAL
Affidavit Type:	

I certify that I have properly performed the vehicle inspection according to the state regulations and procedure manuals, and as the undersigned duly appointed inspector, hereby certify that I have physically examined the manufacturer's vehicle identification number of the motor vehicle described above.

M. Waghorn
Certified Inspector Signature

12-7-15
Date



NWRUR-1

OP ID: NS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
VFIS of Texas
3420 Executive Center Dr #301
Austin, TX 78731
Glenn Hastings

CONTACT
NAME:PHONE
(A/C, No, Ext): 800-252-9435FAX
(A/C, No): 512-448-9929E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: American Alternative Ins Corp

19720G

INSURER B: Texas Mutual Ins Company DB

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED Northwest Rural EMS
29530 Quinn Road
Tomball, TX 77375

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ PHCL GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			VFIS-TR-2057390	10/01/2015	10/01/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			VFIS-CM-1054575	10/01/2015	10/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐ N / A		TSF-0001184101	10/01/2015	10/01/2016	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
see attached list of vehicles

CERTIFICATE HOLDER

CANCELLATION

City of Tomball
400 Fannin Street
Tomball, TX 77375

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Page 6 of 9

ACORD™ VEHICLE SCHEDULEDATE
01/12/2016PRODUCER PHONE
(A/C. No. Ext): 800-252-9435VFIS of Texas
3420 Executive Center Dr #301
Austin, TX 78731
Glenn HastingsAPPLICANT
(First
Named
Insured)
Northwest Rural EMSEFFECTIVE DATE 10/01/15 EXPIRATION DATE 10/01/16 DIRECT BILL ☒ PAYMENT PLAN AUDIT
AGENCY BILLFOR
COMPANY
USE ONLY

CODE: SUB CODE:

AGENCY CUSTOMER ID

NWRUR-1

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	SYM/AGE	COST NEW
1	2002	FORD	AMBULANCE	ALS	1FDWE36F12EB51291		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 35			001		7919		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
2	2007	CHEVY	AMBULANCE	ALS	1GBJC34U97E147266		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 42			001		7919		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
3	2009	FORD	EXPEDITION	FR	1FMFU155X9LA12544		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 43			001		7909		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$500		ST AMT		\$500	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
4	2009	DODGE	AMBULANCE	ALS	3D6WG46T99G529576		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 44			001		7919		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
5	2009	DODGE	AMBULANCE	ALS	3D6WG46T79G529575		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 45			001		7919		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
6	2009	DODGE	AMBULANCE	ALS	3D6WG46T59G529574		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
SHOP 46			001		7919		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	
7	2004	JOURNEY	PACE TRLR	TRLR	47ZAB202X6X042224		\$
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	DEDUCTIBLES	ACV
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY	FT	X	COMP
15 MILES +	FARM	SERVICE	NO-FAULT	UNINS MOTOR	FTW	COLL	\$
ST AMT		\$1000		ST AMT		\$1000	
SPEC C OF L		COLL		SPEC C OF L		COLL	
MISC DR/CR:		TOTAL PREM		MISC DR/CR:		TOTAL PREM	

DATE
01/12/2016

VEHICLE DESCRIPTION

VEH #	YEAR	MAKE: FORD										SYM/AGE		COST NEW					
8	2004	MODEL: SERVICE										V.I.N.: 1FDWF36P04EC49076		\$ 15,000					
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ ACV \$1000		COLL \$	
VEH #	YEAR	MAKE: CHEV TAHOE										BODY TYPE: OTH		SYM/AGE		COST NEW			
9	2010	MODEL: CHIEF VEH										V.I.N.: 1GNMCAE09AR139295				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ ACV \$1000		COLL \$	
VEH #	YEAR	MAKE: DODGE										BODY TYPE: ALS		SYM/AGE		COST NEW			
10	2011	MODEL: AMBULANCE										V.I.N.: 3D6WF4ET3BG627108				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		X AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ 142,325 \$1000		COLL \$	
VEH #	YEAR	MAKE: CHEV TAHOE										BODY TYPE: FR		SYM/AGE		COST NEW			
11	2014	MODEL: FIRST RESP										V.I.N.: 1GN LC2E 09 ER193574				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		X AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ 37,894 \$1000		COLL \$	
VEH #	YEAR	MAKE: DODGE										BODY TYPE: ALS		SYM/AGE		COST NEW			
12	2015	MODEL: AMBULANCE										V.I.N.: 3C7WRSBL0FG606506				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		X AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ 152,000 \$1000		COLL \$	
VEH #	YEAR	MAKE: DODGE										BODY TYPE: ALS		SYM/AGE		COST NEW			
13	2015	MODEL: AMBULANCE										V.I.N.: 3C7WRSBL7FG606504				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES		X ACV X COMP SPEC C OF L MISC DR/CR:	
< 15 MILES		PLEASURE		RETAIL		LIAB		MED PAY		TOWING & LABOR		FT		X COMP		X AA		ST AMT \$1000 TOTAL PREM	
15 MILES +		FARM		SERVICE		NO-FAULT		UNINS MOTOR		SPEC C OF L		FTW		COLL		\$ 100,175 \$1000		COLL \$	
VEH #	YEAR	MAKE: FORD										BODY TYPE: OTH		SYM/AGE		COST NEW			
14	2016	MODEL: W/C VAN										V.I.N.: 1FBVU4XG4GKA18461				\$			
CITY, STATE, ZIP WHERE GARAGED		LIC STATE		TERR		GVW/GCW		CLASS		SIC		FACTOR		SEAT CP		RADIUS		FARTHEST TERM	
DRIVE TO WORK/SCHOOL		USE		COMM'L		CHECK COVERAGES		ADD'L NO-FAULT		UNDRINS MOTOR		F		LSP		DEDUCTIBLES			

ACORD™ VEHICLE SCHEDULEDATE
01/12/2016

PRODUCER VFIS of Texas 3420 Executive Center Dr #301 Austin, TX 78731 Glenn Hastings		PHONE (A/C, No, Ext): 800-252-9435		APPLICANT (First Named Insured) Northwest Rural EMS	
EFFECTIVE DATE 10/01/15		EXPIRATION DATE 10/01/16		DIRECT BILL ☒ AGENCY BILL	
PAYMENT PLAN		AUDIT			
CODE:		SUB CODE:		FOR COMPANY USE ONLY	
AGENCY CUSTOMER ID NWRUR-1					

VEHICLE DESCRIPTION

VEH # 15	YEAR 2016	MAKE: FORD		BODY TYPE: OTH		SYM/AGE		COST NEW				
MODEL: W/C VAN		V.I.N.: 1FBVU4XG6GKA18462						\$				
CITY, STATE, ZIP WHERE GARAGED		LIC STATE	TERR	GVW/GCW	CLASS	SIC	FACTOR	SEAT CP	RADIUS	FARTHEST TERM		
DRIVE TO WORK/SCHOOL	USE	COMM'L	CHECK COVERAGES	ADD'L NO-FAULT	UNDRINS MOTOR TOWING & LABOR SPEC C OF L	F	LSP	DEDUCTIBLES	ACV	COMP	SPEC C OF L	MISC DR/CR:
< 15 MILES	PLEASURE	RETAIL	LIAB NO-FAULT	MED PAY		FT	COMP	AA	ST AMT	\$1000		TOTAL PREM
15 MILES +	FARM	SERVICE		UNINS MOTOR		FTW	COLL	\$	50,396	\$1000		COLL \$

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Approve Proposed Amendments to Administrative Policy Number 15, entitled *"Tomball Community Center Policies and Operating Procedures"*

Background:

Activity at the Community Center has increased significantly; City staff has observed an increase in:

- requests for evening/event rentals of the Community Center including the serving of alcohol,
- requests to temporarily use/access the Center's storage space,
- requests to have rental fees waived,
- requests by Tomball-based nonprofit youth organizations, and
- requests for recurring reservations.

Due to the expansion in popularity and use of the Community Center, staff wishes to recommend amendments to the Community Center policy to better meet the needs of Tomball's citizens and organizations, while still fulfilling the Center's mission and goals.

A red-lined version of Administrative Policy No. 15 is provided for Council review and consideration.

The proposed amendments meet the Strategic Plan goals of expanding and improving the City's facilities and public services to meet current and future needs, and improving organizational effectiveness.

Origination:

City Manager, Marketing Director, and Community Center Manager

Recommendation:

Approval of recommended changes to the Policy.

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Proposed Amendments to Administrative Policy No. 15 - Redlined Version

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT TOMBALL COMMUNITY CENTER POLICIES AND OPERATING PROCEDURES	NUMBER: 15	EFFECTIVE DATE: February 15, 2016 July 20, 2015	PAGE 1 OF 14
	REVISED: February 15, 2016 July 20, 2015	APPROVED BY CITY MANAGER: July 20, 2015 February 15, 2016	
	SUPERSEDES: July 20, 2015 October 5, 2009	APPROVED BY CITY COUNCIL: July 20, 2015 February 15, 2016	

Table of Contents

Mission Statement

Goals

Policies & Procedures

Section I - User Qualifications

Section II - Priority Guidelines

Section III - Reservation/Fees Guidelines

Section IV - Other Requirements

Section V – Reservation Forms

Guidelines for Use

Cancellation Procedure

Organization/Non-Profit Reservation Form

Private Function Reservation Form

Guidelines for Use of Alcohol

Section VI - Building Layout

* * * * *

Mission Statement

The Tomball Community Center will serve everyone in a fair and equitable manner, so that in serving, the Center will enhance the quality of life for each individual, group, or organization being served.

**CITY OF TOMBALL
ADMINISTRATIVE POLICIES, RULES AND PROCEDURES**

SUBJECT TOMBALL COMMUNITY CENTER POLICIES AND OPERATING PROCEDURES	NUMBER: 15	EFFECTIVE DATE: February 15, 2016 July 20, 2015	PAGE 2 OF 14
	REVISED: February 15, 2016 July 20, 2015	APPROVED BY CITY MANAGER: July 20, 2015 February 15, 2016	
	SUPERSEDES: July 20, 2015 October 5, 2009	APPROVED BY CITY COUNCIL: July 20, 2015 February 15, 2016	

Goals

The following goals shall serve as the vehicle through which the staff and the administration of the Tomball Community Center (hereinafter to be called *Center*) shall work in fulfilling the spirit and letter of the Center's **MISSION STATEMENT**.

- GOAL 1:** Provide an atmosphere which is vibrant and attractive to a broad range of age groups.
- GOAL 2:** Provide a staff, both paid and volunteer, who, through their individual and corporate efforts, give positive leadership to the development and administration of programs and activities, which will attract to the Center participants of all age.
- GOAL 3:** Provide a variety of programs and activities which will be attractive to the broad spectrum of age ranges of the residents.
- GOAL 4:** Provide a monthly calendar of activities to facilitate advance planning by citizens participating in scheduled programs and activities.
- GOAL 5:** Provide *User Fees* and *Guidelines* which will encourage the use of the Center.
- GOAL 6:** Provide in the administration of the Center an attitude which encourages utilization of the Center and which is fair and equitable to all.

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Policies & Procedures

Section I - User Qualifications

The following guidelines and policies have been developed and adopted to provide for the fair and orderly use of the Center.

- A. User fees will be determined by the qualification status of each applicant. Users are categorized as follows:
 - 1. Individuals (Citizens of Tomball)
 - 2. Individuals (Non-Citizens of Tomball)
 - 3. For-profit businesses
 - 4. Non-profit organizations which charge for services
 - 5. Non-profit clubs and organizations
 - 6. Tomball-based Non-profit youth organizations
- B. Proof of Qualification
 - 1. Individuals (Citizens of Tomball)
 - a. Driver's License
 - b. City of Tomball utility bill
 - 2. Individuals (Non-Citizens of Tomball)
 - a. Driver's License
 - 3. For-profit businesses
 - a. Sales Tax Certificate
 - b. Certified statement of applicant
 - 4. Non-profit organizations which charge for services
 - a. Sales Tax Certificate
 - b. Copy of Charter or Articles of Incorporation
 - c. Certified statement of applicant
 - 5. Non-profit clubs or organizations
 - a. Sales Tax Exemption Certificate
 - b. Copy of Charter or Articles of Incorporation
 - c. Certified statement of applicant
 - 6. Tomball-based Non-profit youth organizations

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Section II - Priority Use Guidelines

- A. Assignment of Lease - To facilitate the fair and equitable use of the Community Center, consideration will be given to the following factors in the assignment or lease of space:
1. Qualifying status - Priority will be given in the following order:
 - a. Non-profit clubs and organizations (Contract or non-contract)
 - b. Individuals (Citizens of Tomball)
 - c. Non-profit organizations which charge for services
 - d. Individuals (Non-Citizens of Tomball)
 - e. For-profit businesses
 2. Contracts for use of facility
 - a. Activity Contracts with the Center will be honored in keeping with the provisions of the Contract.
 - b. All Contracts will be reviewed on an annual basis.
 - c. Failure of the Contracting Party to meet the provisions of the Contract will result in the Contract being canceled in the following procedure:
 - 1). Written notice outlining deficiencies to be given to the Contracting Party by the Center Manager.
 - 2). Contracting Party to be given a minimum of two (2) weeks to correct deficiencies.
 - 3). Failure to correct the deficiencies within the specified time frame will result in cancellation of Contract and forfeiture of any deposits. A minimum of thirty (30) days to be given between notification of Contract being canceled and the date the Contracting Party must vacate the facility.
 3. Scheduled events on Activities Calendar
 - a. In order to maximize space, rooms will be assigned on the basis of:
 - 1). Size of group
 - 2). Availability of space
 - b. The Manager has the authority to reassign space if the number of participants falls below the parameters of the assigned room and if reassignment would facilitate a more efficient use of the facility.
 - 1). Contracting Party will be given 24 hours' notice of any change.
 - 2). Any change of assignment ~~will~~ may result in an appropriate adjustment in fee charge.

**CITY OF TOMBALL
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Section II - Priority Use Guidelines (Continued)

4. Size of group shall be the primary factor in the assignment of meeting rooms. The following schedule is applicable: (See Building Layout, Section VII)
 - a. Banquet Room A - ~~40~~ 41 or more people (181 Max)
 - b. Meeting Room B - 15 to 40 people
 - c. Meeting Room C - One (1) to ~~ten (10)~~ 12 people

B. Facility Assignment

1. Basic assignment of rooms will be made in accordance with the group size to maximize the use of the Center. Assignments to facilitate that use may be adjusted, with a minimum of 24 hours' notice to the Contracting Party, by the Center Manager.
2. The Center and the parking lot may be used only for the time period and the purpose for which it was reserved, unless prior approval for a change is granted by the Center Manager.
3. Religious activities may be scheduled on a temporary basis only, not to exceed three (3) months, except with approval of the City Manager.
4. Political fund-raising activities are not permitted in the facility.
5. Non-political fund-raising activities of a humanitarian nature may be scheduled in the Center in accordance with the appropriate fee guidelines.

C. Hours of Operation

1. Office Hours

- a. Monday to ~~Friday: 8:00 AM – 4:00 PM~~ Thursday: 8:00 AM to 5:00PM
- b. Friday: 8:00 AM to 4:00 PM
- c. The Center will be closed on City-observed holidays.
- d. The Center will be open on weekends only if rented.

2. Times available for reservations

- a. ~~Monday to Thursday & Sunday~~ Sunday through Thursday 8:00 AM – 10:00 PM
- b. Friday & Saturday: 8:00 AM – ~~1:00 AM~~ 12:00 AM

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Section III - Reservation Fee Guidelines

A. Meeting Room Fee Schedule (Based on availability)

	Non-profit Clubs/ Organizations*	Tomball Residents: Individuals, For-profit Businesses/ Non-profit Organizations which charge for service	Non Tomball Residents: Individuals, For-profit Businesses, Non-profit Organizations which charge for service
1. Monday thru through 3:00 pm on Friday (2 Hour Minimum)			
Room A	\$50.00/hr.	\$75.00/hr.	\$100.00/hr.
Room B	\$30.00/hr.	\$50.00/hr.	\$75.00/hr.
Room C	\$15.00/hr.	\$20.00/hr.	\$30.00/hr.
2. After 3:00 pm Friday on Friday through Sunday evening (2 Hour Minimum)			
Room A	\$75.00/hr.	\$100.00/hr.	\$125.00/hr.
Room B	\$50.00/hr.	\$75.00/hr.	\$100.00/hr.
Room C	\$15.00/hr.	\$50.00/hr.	\$75.00/hr.

B. Kitchen Fee Schedule

1. The rental fee for Banquet Room A includes the use of the kitchen.
2. No other room is allowed the use of the kitchen with a rental.

Special Notes

1. A refundable deposit will be paid by each applicant prior to the confirmation of a reservation. Refund of this deposit is contingent upon satisfying any payment for damages to the facility by the Contracting Party.

**CITY OF TOMBALL
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Waiver of Fees

1. The following groups ~~shall~~ may request to have their fees waived:
 - a. Tomball-based Non-profit youth organizations who provide proof of qualification
2. Tomball-based groups and organizations may request a waiver of fees from City staff. The guidelines for staff to follow when considering requests for waivers are as follows:
 - a. Applicant generates sales tax dollars for Tomball
 - b. Applicant supports City functions, events or programs
 - c. Applicant is a non-profit group or organization benefitting the City of Tomball in some manner.

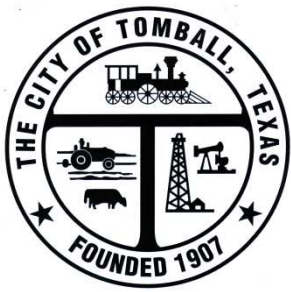
Once guidelines are met, City staff will present request to City Council and/or City Manager for approval.

Section IV - Other Requirements

- A. Storage Space
 1. Use of storage space will be determined by ~~the existing Contract, and~~ Center Manager, based on availability.
 - ~~2. Available space~~
- B. Displaying Items on Walls
 1. Items may be temporarily displayed and must be removed at the conclusion of the reservation time period, using the Center's Walker Display ~~Center.~~ System
 2. Items must be displayed by use of the available wall hangers and may not be affixed directly to the walls by any other means, (i.e. tape, tacks, pins, nails, glue, paste, etc.)
- C. Failure to adhere to requirements of Requirements A and/or B may result in the forfeiture of the privileges.
- D. Use of Alcohol will be allowed as outlined under Use of Alcohol Guidelines.

Section V - Reservation Forms

- A. Copy of Guidelines for Use
- B. Copy of Guidelines for Use of Alcohol
- C. Copy of Civic and Non-profit Organization Reservation Form
- D. Copy of Individual Reservation Form
- E. Copy of Indemnification Form
- ~~E.~~ F. Copy of Building Layout



Guidelines for Use

Tomball Community Center
221 Market Street Tomball, TX 77375
281-255-6221

1. Reservations must be made through the office of the Manager of the Tomball Community Center, 221 Market Street, Tomball, Texas 77375. ~~No reservations or cancellations will be confirmed until written request is received in person, or by fax or email.~~ Reservations will be confirmed once the reservation forms are received and the refundable deposit fee is made. Cancellations will be confirmed when written request is received in person, or by email or fax.
2. The refundable deposit fee payment will book the reservation date and must be posted at least two (2) weeks prior to reservation date, but no earlier than six (6) months prior to rental. All room rental fees must be paid in full two (2) weeks prior to the reservation date. At the end of your event, once your room is cleared to be in satisfactory condition, your refundable security deposit fee will be refunded within two (2) weeks.
3. There is a two (2) hour minimum rental time for all rooms. Rental time includes time setting up the tables and/or chairs that we provide, decorating, your event time, and clean up time that includes putting the room back the way it was when you arrived.
4. ~~All rental fees must be paid a minimum of two weeks in advance for all~~ For organizations meeting on a recurring basis, ~~as stated in your contract. Rental fees~~ rental fees must be paid ~~at the time of reservation for confirmation in advance (for those renting monthly, payment for the month will be accepted).~~ No recurring reservations will be taken without rental fee payment. The refundable security deposit must be posted at least two (2) weeks prior to starting reservation date, but no earlier than three (3) months prior to rental. ~~Refundable deposit check will only be held until after rental to insure against damages. Refunds will be returned to the applicant within two (2) weeks and will be refunded at the end of your recurring time once your room is cleared to be in satisfactory condition.~~
5. Any person or group renting the Center for a Public Function shall not prohibit, dissuade, prevent, or exclude any member of the public based upon or regarding an individual's race, color, religion, sex, sexual orientation, age, national origin, or disability.
6. All public notices, advertisements and announcements of any Public Function must state "This event is not endorsed or sponsored by the City of Tomball."
7. Private Functions cannot be advertised, promoted, announced, or opened to the public in any manner. The rules regarding a Public Function must be adhered to if such event is determined to be open to the public by City staff.
8. For additional security purposes, some functions may require uniformed officers. The Center staff will instruct users as to additional requirements and fees.
9. No person or group shall use any area or facility of the Center, including the parking lot, for any purpose other than for the purpose for which it was designed, designated, or assigned.
10. Patrons attending functions at the Center may not remain in the building or the parking area at any time other than the hours reserved for the function when Center is open to the public.
11. **A Center employee will be on duty during the entire rental time, arriving 15 minutes prior to reservation and staying 15 minutes after end of reservation.**
12. All displays, lecture materials, equipment, supplies, etc., must be removed at the conclusion of each rental or meeting, unless prior arrangements were made.
13. Fund-raising activities of a humanitarian nature will require written permission, with an explanation of product.
14. No pets are allowed in Center, with exception of Service Dogs ~~(as defined by the Americans with Disabilities Act).~~
15. Children must be supervised at all times and must remain in designated room assigned for that group's use.
16. Nothing is to be taped, stapled, nailed, glued, or attached to the walls, doors, windows, blinds, tables or chairs in any manner. The Center has a Walker Display System and we will work with you to display your decorations according to our guidelines.
17. Foods and/or beverages must be removed from the facility at the conclusion of the reservation.
18. ~~A garbage can~~ Garbage cans with plastic liners will be provided. ~~upon request.~~ When vacating the facility, user **must** remove all trash and place in dumpster provided. ~~Also, tables~~ Tables should be wiped with a damp cloth if food was served and floor **must** be swept. ~~No mopping is required unless there is a spill. Spot mopping is required for any spills.~~ Broom, ~~dishpan, cloth, broom and~~ dustpan, and mop are available upon request.

19. The Center ~~employees~~ staff assigns rooms to maximize Center capacity each day; therefore, the Center reserves the right to change room assignments to accommodate other groups.
20. All groups must be considerate of others using the Center and may not interfere with other group activities.
21. No tobacco products are allowed to be used inside the Center per Ordinance 96-21, passed December 16, 1996. A designated smoking area is provided outside.
22. The serving of alcohol will be done in compliance with the **Guidelines for Use of Alcohol**.
23. Contact person is responsible for conveying rules of Center use to anyone taking charge of the group, as well as all participants attending ~~meetings or functions~~ the event or meeting.
24. All religious activities may be scheduled on a temporary basis only, not to exceed three (3) months, except with approval of the City Manager.
25. In order to assure refund of deposit, before vacating the building, ~~contact Center attendant on duty to~~ you must have the Center staff person on duty verify ~~that~~ the condition of the room as satisfactory and all responsibilities have been met.

Guidelines for Use of Alcohol

1. Alcohol or alcoholic beverages will not be allowed without the consent of the Center Manager.
2. At any function where alcohol or alcoholic beverages will be served, it will be necessary for the Contracting Party to pay for the services of two (2) off-duty Tomball Police Officers, ~~or licensed Peace Officers approved by the Tomball Police Department~~, during the entire time the Center is being reserved or used. If two (2) Tomball Police ~~Department~~ Officers are not available, Officers from another Law Enforcement Agency will be employed with approval from the Tomball Police Department.
3. The ~~Security Guards~~ Police Officers, whose entire fee will be paid by the Contracting Party, will be scheduled by the Center Manager.
4. No alcohol or alcoholic beverages may be sold in the Center.
5. No alcohol or alcoholic beverages may be carried outside the Center.
6. No alcohol or alcoholic beverages may be consumed outside the Center.
7. Alcohol or alcoholic beverages may not be served to minors at any time.
8. At the discretion of the ~~Security Guards~~ Police Officers or the Center employee, anyone deemed intoxicated may be asked to vacate the Center. Failure on anyone's part to do so will result in immediate cancellation of the event at that time and forfeiture of all fees and/or deposits.

Cancellation Procedure

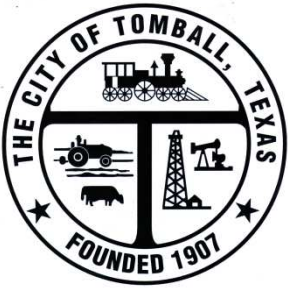
1. Reservations may be canceled by calling or writing the Center Manager., but **No** reservations or cancellations will be confirmed until written request is received in person, or by fax or email.
2. All fees and/or deposits will be refunded provided the cancellation is received 14 days prior to the scheduled event.
3. In the case of organizations with a ~~one-year~~ recurring Contract, the Center Manager should be advised of any change in the use of reserved room/rooms as a courtesy to others who might desire use of the facility at that time.
4. Failure to give the specified cancellation of reservation notice to the Center Manager will result in forfeiture of fees and/or deposits.

I have read the rules concerning the usage of the Tomball Community Center and agree to abide by those rules.

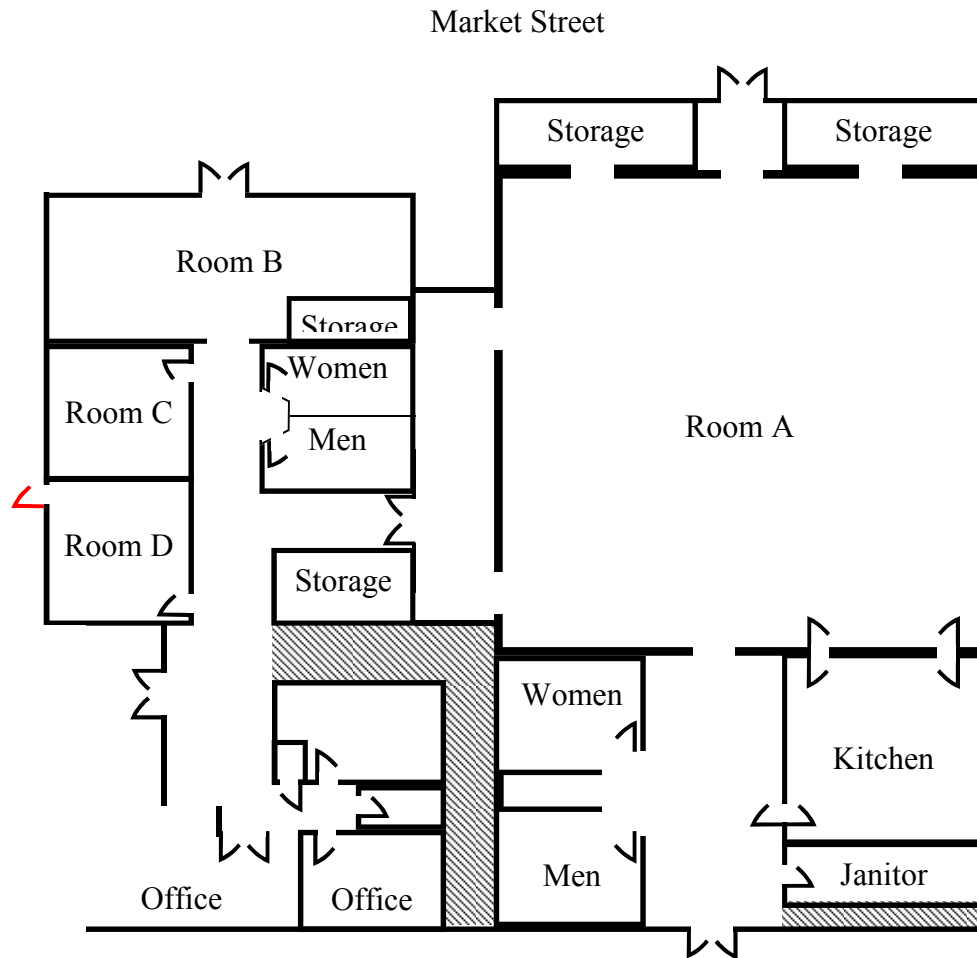
Name / Name of Organization

Date

Representative Signature



Section VI - Building Layout
Tomball Community Center
221 Market Street Tomball, TX 77375
281-255-6221



CITY OF TOMBALL COMMUNITY CENTER

NON-PROFIT ORGANIZATION RESERVATION FORM

Rates: (2 Hour Minimum)	Weekdays	After 3:00 pm Friday
Banquet Room A	\$50.00/hr.	\$75.00/hr.
Room B	\$30.00/hr.	\$50.00/hr.
Room C	\$15.00/hr.	\$15.00/hr.
Kitchen: No charge in conjunction with rental of Room A.		
Refundable deposit:	\$250.00 for Room A	
	\$100.00 for Rooms B or C	

Organization _____

Reservation Date _____ Time _____ to _____

Contact Person _____ Phone _____

Address _____ City _____ Zip _____

Email Address _____

~~Telephone~~ Daytime () _____ Evening () _____

Alternate contact _____ Phone _____

~~Date requested~~ _____ ~~Time~~ _____ ~~to~~ _____

Estimated attendance _____ Type of Function _____

Do you require chairs? _____ if yes, how many? _____ Tables? _____ if yes, how many? _____

Will you be bringing additional equipment? _____ If yes, please explain _____

Food will be served _____ Yes _____ No

Food will be catered _____ Yes _____ No

Alcohol or alcoholic beverages will be served _____ Yes _____ No (Please explain _____)

If yes, I received the Guidelines for Use of Alcohol and I understand that two (2) licensed officers will be required as security guards.

Quoted rate \$ _____ each Officer per hour

Room fee _____

~~Food fee~~ _____

~~Police fee~~ _____

Deposit fee _____

Security arranged date _____ Paid _____

~~The above information is true to the best of my knowledge.~~

Total _____

The above information is true to the best of my knowledge.

Representative Signature _____ ~~Date~~ _____ ~~Date~~ _____ ~~Effective Date~~ _____

THIS AREA FOR CENTER USE ONLY

Room Assigned _____ Date of Reservation _____

Rental Fee Paid \$ _____ Check# _____ Date _____

Deposit fee paid \$ _____ Check# _____ Date _____

Additional payment (if any) \$ _____ Check# _____ Date _____

~~Security paid~~ \$ _____ ~~Check #~~ _____ ~~Date arranged~~ _____

~~Refund amount~~ \$ _____ ~~Check #~~ _____ ~~Reason~~ _____

The area reserved was left in satisfactory _____ unsatisfactory _____ condition.

Center Representative _____

CITY OF TOMBALL COMMUNITY CENTER

PRIVATE/FOR PROFIT FUNCTION RESERVATION FORM

Rates: (2 Hour Minimum)		Weekdays		After 3:00 pm Friday	
		Residents	Non-Residents	Residents	Non-Residents
Room A		\$75.00/hr.	\$100.00/hr.	\$100.00/hr.	\$125.00/hr.
Room B		\$50.00/hr.	\$75.00/hr.	\$75.00/hr.	\$100.00/hr.
Room C		\$20.00/hr.	\$30.00/hr.	\$ 50.00/hr.	\$75.00/hr.
Kitchen: No charge in conjunction with rental of Room A.					
Refundable deposit:		\$250.00 for Banquet Room			
		\$100.00 for Rooms B or C			

Organization _____

Reservation Date _____ Time _____ to _____

Contact Person _____ Phone _____

Address _____ City _____ Zip _____

Email Address _____

~~Telephone~~ Daytime () _____ Evening () _____

Alternate contact _____ Phone _____

~~Date requested~~ _____ ~~Time~~ _____ ~~to~~ _____

Estimated attendance _____ Type of Function _____

Do you require chairs? _____ If yes, how many? _____ Tables? _____ If yes, how many? _____

Will you be bringing additional equipment? _____ If yes, please explain _____

Food will be served _____ Yes _____ No _____

Food will be catered _____ Yes _____ No _____

Alcohol or alcoholic beverages will be served _____ Yes _____ No (Please explain _____)

If yes, I received the Guidelines for Use of Alcohol and I understand that two (2) licensed officers will be required as security guards.

Quoted rate \$ _____ each Officer per hour

Security arranged date _____ Paid _____

Room fee _____

~~Food fee~~ _____

~~Police fee~~ _____

Deposit fee _____

~~The above information is true to the best of my knowledge.~~

Total _____

The above information is true to the best of my knowledge.

Representative Signature _____ ~~Date~~ _____ ~~Date~~ _____ ~~Effective Date~~ _____

THIS AREA FOR CENTER USE ONLY

Room Assigned _____ Date of Reservation _____

Rental Fee Paid \$ _____ Check# _____ Date _____

Deposit fee paid \$ _____ Check# _____ Date _____

Additional payment (if any) \$ _____ Check# _____ Date _____

~~Security paid~~ \$ _____ ~~Check #~~ _____ ~~Date arranged~~ _____

~~Refund amount~~ \$ _____ ~~Check #~~ _____ ~~Reason~~ _____

The area reserved was left in satisfactory _____ unsatisfactory _____ condition.

Center Representative _____



Indemnification

LICENSEE agrees that it will indemnify and save the CITY harmless of, from and against any and all claims, demands, actions, damages, losses, costs, liabilities, expenses and judgments (hereinafter "claims") recovered from or asserted against CITY on account of injury or damage to persons or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, in whole or in part, by an act, omission, negligence or misconduct on the part of LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the LICENSED PREMISES with the express or implied invitation or permission of LICENSEE, or when and such injury or damage is the result, proximate or remote, of the violation by LICENSEE or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees of any law, ordinance or governmental order of any kind, or when any such injury or damage may in any way arise from or out of the occupancy or use by the LICENSEE, its agents, servants, employees, contractors, patrons, guests, or invitees. LICENSEE further expressly covenants and agrees to protect, defend, indemnify, and hold harmless the CITY from all claims based upon alleged joint and/or concurrent negligence of the CITY and LICENSEE arising out of or incident to LICENSEE's occupancy or use of the LICENSED PREMISES. LICENSEE covenants and agrees that in case CITY shall be made a party to any litigation commenced by or against LICENSEE or relating to this LICENSE or to the LICENSED PREMISES, then LICENSEE shall and will pay all costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon CITY by virtue of any such litigation.

Signature: _____
(Licensee)

Date: _____

City of Tomball: _____
(City Staff)

Date: _____

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 15, 2016

Topic:

Award Contract for Project Number 2016-14 Purchase of a Cab Tractor with Batwing Rotary Cutter to Hlvanika Equipment Company

Background:

In an effort to obtain the most favorable pricing, sealed bids were solicited for the purchase of a cab tractor/ batwing rotary cutter for the City of Tomball Public Works Streets/ Parks Department. Bid packets were available for pickup at the Public Works Administration Building or could be electronically delivered by request.

A total of six vendors received information on the bid specifications and upon submission three qualified bids were received.

The lowest bid received was submitted by Hlvanika Equipment Company in the amount of \$72,989.00 for a Kubota M5-111HDC; staff recommends approval to Hlvanika Equipment Company.

Origination:

Public Works Department

Recommendation:

Public Works staff recommends awarding contract for bid number 2016-14 purchase of a Cab Tractor with batwing rotary cutter to Hlvanika Equipment Company.

Funding:

Yes

Account Number:100-154-6998

Party(ies) responsible for placing this item on agenda:

Public Works Department

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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ATTACHMENTS:

Bid Tabulation

Bid Number 2016-14 - Cab Tractor/ Batwing Rotary Cutter
Bid Tabulation

Company: Hlavinka Equipment Company

Description: Kubota (4WD)

Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
Yes	\$72,989.00	Included	\$72,989.00

Company: Hlavinka Equipment Company

Description: Case (4WD)

Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
Yes	\$75,072.00	Included	\$75,072.00

Company: ASCO

Description: Case

Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
Yes	\$80,235.00	\$350.00	\$80,585.00

Company: Brookside Equipment Sales, Inc

Description: John Deere 5075E (HP does not meet bid minimum specifications - **BID DISQUALIFIED**)

Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
Yes	\$45,149.03	Included	\$45,149.03

Company: Brookside Equipment Sales, Inc			
Description: John Deere 5085E (HP does not meet bid minimum specifications - BID DISQUALIFIED)			
Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
Yes	\$54,287.14	Included	\$54,287.14

Company: Rosenberg Tractors			
Description: Unknown (Specifications for model bid not submitted BID DISQUALIFIED)			
Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
No	\$76,949.15	\$500.00	\$77,449.15

Company: Landsdowne Moody Co.			
Description: Unknown (Specifications for model bid not submitted BID DISQUALIFIED)			
Specs/Model Submitted:	Base Bid	Delivery & Associated Cost	Total Bid
No	\$86,783.65	Included	\$86,783.65