

**NOTICE OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, JUNE 1, 2020

6:00 P.M.

Notice is hereby given of a meeting of the Tomball City Council, to be held on Monday, June 1, 2020 at 6:00 P.M., City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 Call to Order

- 1.1 **IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16, 2020, THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR MAY 18, 2020, 6:00 P.M., AT 401 MARKET STREET, TOMBALL, TEXAS, 77375. IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS (ALSO CALLED "SOCIAL DISTANCING") TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19), THERE WILL BE LIMITED PUBLIC ACCESS TO THE LOCATION DESCRIBED ABOVE. THIS MEETING AGENDA AND THE AGENDA PACKET ARE POSTED ONLINE AT <https://tomballtx.gov/Archive.aspx?AMID=38>; A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.**

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 946 4159 9516. The

public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

2.0 Invocation

- Led by Pastor Billy Schiel – Bayou City Fellowship

3.0 Pledges to U.S. and Texas Flags

4.0 Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]*

5.0 Reports and Announcements

- **Tomball City Pool – 2020 Swim Season** - Jerry Matheson Park Pool will reopen on June 2 and will operate with normal hours through August 16. The pool will be open on Saturday and Sunday only on the weekends of August 22-23 and August 29-30. The pool will be closed every Monday during swim season 2020, except July 4th, and Labor Day (September 7). Normal pool hours are: Tuesday – Friday: 10 a.m.-6 p.m. and Saturday & Sunday: 12 p.m.-8 p.m.
- **TOMBALL KID'S CLUB – Activities:** June 23, 25, 30 and July 2, 7, 9, 14, 16, 21, 23, 28, and 30 from 10:30 a.m. to 12:30 p.m., at **Juergens Park**
- June 27, 2020 – **Beat the Heat** at the Depot – a Swim Safe Forever Northwest Houston Chapter Event
- July 4, 2020 – **July Fourth Fireworks Display – FM 2920 at SH 249, 9:30 p.m.; Musical Presentation on FM 95.3** beginning at 8:30 p.m.
- July 11, 2020 – **2nd Saturday at the Depot – Movie Only**, beginning at 8:30 p.m.
- Reports by City staff and members of council about items of community interest on which no action will be taken:

6.0 Approve the Minutes of the May 18, 2020 Regular Tomball City Council Meeting

7.0 New Business:

- 7.1 Approve Resolution No. 2020-14, a Resolution of the City Council of the City of Tomball, Texas, Supporting the 48th Annual Tomball Night and Parade, to be Held in Tomball on Friday, August 7, 2020
- 7.2 Appoint/Reappoint Members to the Planning and Zoning Commission, Positions 2 and 5, for new terms expiring June 1, 2023
- 7.3 Approve Resale Deed for Property acquired by Foreclosure Tax Sale in Cause No. 1998-27999, styled *City of Tomball vs. City of Tomball*, HCAD Account No. 035-281-004-0019, to Jeremy Langston, in the Amount of \$5,290.61
- 7.4 Executive Session: The City Council will meet in Executive Session as Authorized

by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.074 – Personnel Matters: Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee, to wit: Chief of Police.

7.5 Consideration and Possible Action on the Employment and Appointment of Jeffrey Bert as Chief of Police by the City Manager, Pursuant to Section 7.03 of the City Charter

8.0 Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 28th day of May 2020 by 5:00 p.m., and remained posted for at least 72 continuous hours proceeding the scheduled time of said meeting.

Doris Speer

Doris Speer
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Regular City Council
Agenda Item
Data Sheet

Meeting Date: June 1, 2020

Topic:

- Led by Pastor Billy Schiel – Bayou City Fellowship

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

- **Tomball City Pool – 2020 Swim Season** - Jerry Matheson Park Pool will reopen on June 2 and will operate with normal hours through August 16. The pool will be open on Saturday and Sunday only on the weekends of August 22-23 and August 29-30. The pool will be closed every Monday during swim season 2020, except July 4th, and Labor Day (September 7). Normal pool hours are: Tuesday – Friday: 10 a.m.-6 p.m. and Saturday & Sunday: 12 p.m.-8 p.m.
- **TOMBALL KID'S CLUB – Activities:** June 23, 25, 30 and July 2, 7, 9, 14, 16, 21, 23, 28, and 30 from 10:30 a.m. to 12:30 p.m., at **Juergens Park**
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- July 11, 2020 – **2nd Saturday at the Depot – Movie Only**, beginning at 8:30 p.m.
- Reports by City staff and members of council about items of community interest on which no action will be taken:

Background:

Origination:

Various

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Beat the Heat!



Swim Safe Forever- Northwest Houston

Beat the Heat!

Regular City Council
Agenda Item
Data Sheet

Meeting Date: June 1, 2020

Topic:
Approve the Minutes of the May 18, 2020 Regular Tomball City Council Meeting

Background:

Origination:
City Secretary

Recommendation:
Approve

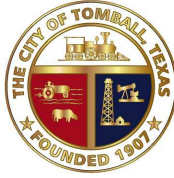
Party(ies) responsible for placing this item on agenda:
City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Draft Minutes of the May 18, 2020 Regular Tomball City Council Meeting

MINUTES OF REGULAR CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



**MONDAY, MAY 18, 2020
6:00 P.M.**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for May 18, 2020, 6:00 p.m., at 401 Market Street, Tomball, Texas, 77375, via video/telephone conference.

- 1.0 Mayor Fagan (in person) called the meeting to order at 6:03 p.m., having established a quorum. Mayor Fagan read a statement regarding the process for the conduct of the meeting via Zoom and telephone. Members present:

Councilman Ford – (via video)
Councilman Stoll (in person)
Councilman Degges (via video)
Councilman Townsend (via video)
Councilman Klein Quinn (via video)

Others present:

City Manager – Robert Hauck (in person)
Assistant City Manager – David Esquivel (via video)
City Secretary – Doris Speer (in person)
City Attorney – Loren B. Smith (via video)
Legal Secretary-Olson & Olson – Layla Walker (via video)
Fire Chief – Randy Parr (via video)
Finance Director – Glenn Windsor (via video)
Director of Public Works – Beth Jones (via video)
Director of Community Development – Craig Meyers (via video)
IT Manager – Doug Tippey (via video)
Assistant City Secretary – Tracy Garcia (via video)
TPD Chaplain – Gary Crowe (via video)
Police Officer-Investigations – Cleo Thomas (in person)
Accountant – Luisa Taylor (via video)
Community Events Coordinator – Denise Fiore (via video)

2.0 The invocation was led by Tomball Police Department Chaplain, Gary Crowe.

3.0 Pledges to U. S. and Texas Flags were led by Randy Parr.

4.0 No public comments were received.

5.0 Presentations:

- Mayor Fagan presented a proclamation for May 17-23, 2020, “**National Public Works Week – Tomball, Texas**”
- Mayor Fagan presented a proclamation for May 17-23, 2020, **Northwest Community Health, and the 46th National Emergency Medical Services Week - "EMS Strong: Stronger Together" - Tomball, Texas** to Edward Delaney, representing Northwest Community Health.
- Mayor Fagan presented a proclamation to Eric Evans, CEO, HCA Healthcare-Tomball, declaring May 18, 2020 as “***Eric Evans – World Class HCA Healthcare Leader***” Day.

6.0 Reports and Announcements:

- May 25, 2020 – **Memorial Day** – City offices closed
- July 4, 2020 – **July Fourth Fireworks Display** – Business 249 at FM 2920
- July 11, 2020 – **2nd Saturday at the Depot**
- Reports by City staff and members of council about items of community interest on which no action will be taken:
 - Glenn Windsor and Luisa Taylor presented the Quarterly Investment Report for Period Ending March 31, 2020. The Public Funds Investment Act requires that a report of the City's Investments be presented to Council on a quarterly basis. The investment report includes a listing of all investments together with information relating to diversification, cost vs. market values at the end of the quarter, yield information, and weighted average maturities. On March 31, 2020, the City had total cash and cash equivalents in the amount of \$67,207,301.
 - Robert Hauck presented the City of Tomball 2019 Annual Report (October 1, 2018 – September 30, 2019).

7.0 Motion was made by Councilman Stoll, second by Councilman Klein Quinn, to approve the Minutes of the Following Meetings:

- May 4, 2020 Special Tomball City Council and Tomball Economic Development Corporation Meeting
- May 4, 2020 Regular Tomball City Council Meeting
- May 11, 2020 Special Tomball City Council Meeting

Motion carried unanimously.

8.0 New Business:

- 8.1 Motion was made by Councilman Townsend, second by Councilman Stoll, to approve the request for In-Kind Services for ***Beat the Heat*** at the Depot – a Swim Safe Forever Northwest Houston Chapter Event, to be Held on Saturday, June 27, 2020.

Motion carried unanimously.

- 8.2 Motion was made by Council Stoll, second by Councilman Townsend, to adopt Resolution No. 2020-13, a Resolution of the City Council of the City of Tomball, Texas, Adopting the Revised Harris County All Hazard Mitigation Plan.

Motion carried unanimously.

- 8.3 Motion was made by Councilman Ford, second by Councilman Klein Quinn, to award Construction Contract for E&P Project Number 2017-10002 for the Phase II of the Critical Needs Improvements to the South Wastewater Treatment Plant to Lindsey Construction, Inc., in the Amount of \$719,125.00.

Motion carried unanimously.

- 8.4 Motion was made by Councilman Stoll, second by Councilman Townsend, to award Contract for E&P Project 2017-10005 to Durwood Greene Construction Co., in the Amount of \$13,984,481.05, for the Construction of Medical Complex Segment 4B and South Persimmon.

Motion carried unanimously.

- 8.5 Motion was made by Councilman Klein Quinn, second by Councilman Stoll, to approve Renewal of Texas State DIR Contract DIR CPO-4437, through the Texas DIR Purchasing Program for a New Four (4)-Year Lease Term with Marimon Business Systems.

Motion carried unanimously.

9.0 Motion was made by Councilman Townsend, second by Councilman Stoll, to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:29 p.m.

PASSED AND APPROVED this the 1st day of June 2020.

Doris Speer, TRMC, MMC
City Secretary

Gretchen Fagan
Mayor

Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

Approve Resolution No. 2020-14, a Resolution of the City Council of the City of Tomball, Texas, Supporting the 48th Annual Tomball Night and Parade, to be Held in Tomball on Friday, August 7, 2020

Background:

The Greater Tomball Area Chamber of Commerce requests the support and endorsement of the City of Tomball for the Chamber's 48th Annual Tomball Night and Parade, to be held on Friday, August 7, 2020. The estimated number of attendees is 10,000 visitors. The request is contingent upon Governor Abbott's mandates; a final decision will be made by the end of business on July 6, 2020, with input and approval of the City Manager.

The Chamber requests the assistance of the Tomball Fire, Police, and Public Works Department personnel; furnishing of electrical service from the Tax office on Walnut Street, by the Depot, at the 100 and 200 blocks of Market Street, the alley on the south side of Main between Cherry and Oak, and at 200 South Walnut, and closure of the following streets on Friday night only:

- from 12:00 p.m. until 11:00 p.m. – the 100, 200, and 300 blocks of Market Street and the 100 block of South Elm;
- from 5:00 p.m. until 11:00 p.m. South Walnut, between Market and Main Streets, and Sycamore, from Main Street south.

Tomball Night will begin at 2:00 p.m. on Friday with a night parade, fireworks, and other festivities on Friday night and extended shopping sales events through Sunday. The Health and Wellness Fair continues this year, in the Tomball Community Center, from 4:00 p.m. to 8:00 p.m. on August 7.

The Chamber also requests permission from the City of Tomball to ignite fireworks out of season, under the insurance and guidance of Illumination Fireworks, LLC, and approval for the use, with waiver of fees, of the Tomball Community Center, both as a "cool zone" and for the Health and Wellness Fair.

The Chamber's request, a map of the requested street closures, Illumination Fireworks' permit, and GTACC's insurance certificate are presented, along with Resolution No. 2020-14.

Fire Department expenses are minimal, approximately \$100 in fuel and support provided by volunteer firefighters. Public Works expenses to support Tomball Night include personnel time, refuse management, and fuel, approximately \$1,300. Waiver of the rental fee and personnel expenses for the use of the Community Center for the Health and Wellness Fair and as a "cool zone" after hours is approximately \$500-\$600, depending on the number of hours the Chambers uses the facility. Police Department expenses should also be minimal.

This project aligns with the City's Strategic Plan goals of building our economy through partnerships with tourism and marketing organizations, such as the GTACC.

Origination:

Greater Tomball Area Chamber of Commerce

Recommendation:

Approval of Resolution No. 2019-18

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Resolution No. 2020-14
GTACC Request to City
GTACC Special Event Application
GTACC - Map 1
GTACC - Map 2
GTACC - Certificate of Insurance
Illumination Fireworks Permit

RESOLUTION NO. 2020-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TOMBALL,
TEXAS, SUPPORTING THE 48TH ANNUAL TOMBALL NIGHT AND
PARADE, TO BE HELD IN TOMBALL ON FRIDAY, AUGUST 7, 2020.**

* * * * *

WHEREAS the Greater Tomball Area Chamber of Commerce will present the 48th *Annual Tomball Night* on Friday, August 7, 2020, beginning at 2:00 p.m., including a Health and Wellness Fair and “cool zone” in the Tomball Community Center, and ending with a night parade and fireworks display under the direction of Illumination Fireworks’ highly trained and licensed pyrotechnicians; and

WHEREAS *Tomball Night* is a unique way to showcase Tomball’s many attractions and an opportune time to encourage citizens to shop Tomball throughout the rest of the year; and

WHEREAS *Tomball Night* has become Tomball’s biggest shopping night, drawing shoppers from surrounding areas including Magnolia, Spring, Houston and The Woodlands to enjoy the sales, discounts, other great values and many planned activities sponsored by Tomball’s retail community; and

WHEREAS *Tomball Night* includes many cash and merchandise prizes from participating Tomball businesses for *Tomball Night* shoppers; and

WHEREAS the Greater Tomball Area Chamber of Commerce desires and requests the support and endorsement of the City of Tomball in this city-wide effort, through the assistance of the Tomball Fire, Tomball Police, and Tomball Public Works Department personnel; furnishing of electrical service from the Harris County Tax Assessor-Collector’s office on Walnut Street, by the Depot, at the 100 and 200 blocks of Market Street, the alley on the south side of Main between Cherry and Oak, and at 200 South Walnut; and the closure of the following streets on Friday night only:

- * from 12:00 p.m. until 11:00 p.m. – the 100, 200, and 300 blocks of Market Street and the 100 block of South Elm Street;
- * from 3:00 p.m. until 11:00 p.m. – adding the 100 block of North Walnut, between Commerce and Main Streets, and the 100 block of Commerce Street; and
- * from 5:00 p.m. until 11:00 p.m. – adding South Walnut, between Market

and Main Streets, and Sycamore Street, from Main Street south; and

WHEREAS the Chamber also requests permission from the City of Tomball to ignite fireworks out of season, under the insurance and guidance of Illumination Fireworks, and use of electricity on Walnut Street, by the Depot, the 100 and 200 blocks of Market Street, the alley on the south side of Main between Cherry and Oak, and at 200 South Walnut; and

WHEREAS the Chamber also requests the use of the Tomball Community Center, both as a “cool zone” to offset some of the heat-related issues of past years and for the annual Health and Wellness Fair, to be held from 4 p.m. to 8 p.m., and requests waiver of the rental fee;

NOW, THEREFORE, BE IT RESOLVED that the City of Tomball and its governing body endorses and supports the efforts of the Greater Tomball Area Chamber of Commerce in promoting and undertaking the *48th Annual Tomball Night* and pledges to encourage this effort to showcase Tomball;

PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL HELD ON THE 1ST DAY OF JUNE 2020.

GRETCHEN FAGAN, Mayor

ATTEST:

Doris Speer, City Secretary



June 1, 2020

City of Tomball
401 Market Street
Tomball, Texas 77375

RE: Tomball Night Street Closures, Electricity and Community Center Usage

Dear Rob,

**** The request below is contingent upon Governor Abbott's mandates. A final decision will be made by end of business July 6, 2020 with the input and approval of the Tomball City Manager.****

We are anticipating a fabulous 48th Annual **Tomball Night**, Friday, August 7, 2020 with help from our city, police and fire departments, as well as from numerous volunteers. The popular attraction of a night parade with a fireworks display ending the night's festivities has been met with overwhelming enthusiasm over the past several years. This year we are planning to add a Health and Wellness Fair to the festivities. We are looking forward again to the expertise of the Tomball Police Department for crowd control and as visual deterrents from any negative activity.

The Greater Tomball Area Chamber of Commerce is requesting permission from the City of Tomball to ignite fireworks out of season, under the insurance and guidance of Illumination Fireworks, a highly trained and licensed pyrotechnician.

To insure the safety of the many visitors that will be in Tomball on Friday, August 7, 2020 and the multiple number of vendors we are expecting, we are asking for street closures for the following streets on Friday night only from

12:00 p.m. until 11:00 p.m.

- Market St. – 100, 200 and 300 blocks
- S. Elm – 100 Block

And from 5:00 p.m. until 11:00 p.m.

- S. Walnut – between Market and Main
- Sycamore from Main St. South

Enclosed is a map for your review. We are also requesting permission for the use of electricity on Walnut Street, by the Depot, 100 & 200 blocks of Market Street, the alley on south side of Main between Cherry and Oak and at 200 S. Walnut.

Finally, we would like to use the Tomball Community Center as a “cool zone” and for the Health and Wellness Fair. The Health and Wellness Fair would take place from 4pm to 8pm. The Chamber’s committee, the Health and Wellness Alliance, will be working in conjunction with the Tomball Community Center staff, Chamber staff and the Tomball Night committee to coordinate both events. Any proceeds received from the Health & Wellness Fair will go to the Chamber to continue its mission.

We appreciate the City of Tomball, its special partnership with the chamber and the assistance always offered for our events. Should you have any questions or concerns, please contact Brandy Beyer or myself at 281-351-7222.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bruce Hillegeist', with a stylized flourish at the end.

Bruce Hillegeist
President



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, Texas 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Community Events Coordinator at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 08/07/2020 Is this event Co-City sponsored? Yes ☐ No ☐

Request for permission to use a public venue for the following type of event (please check one):

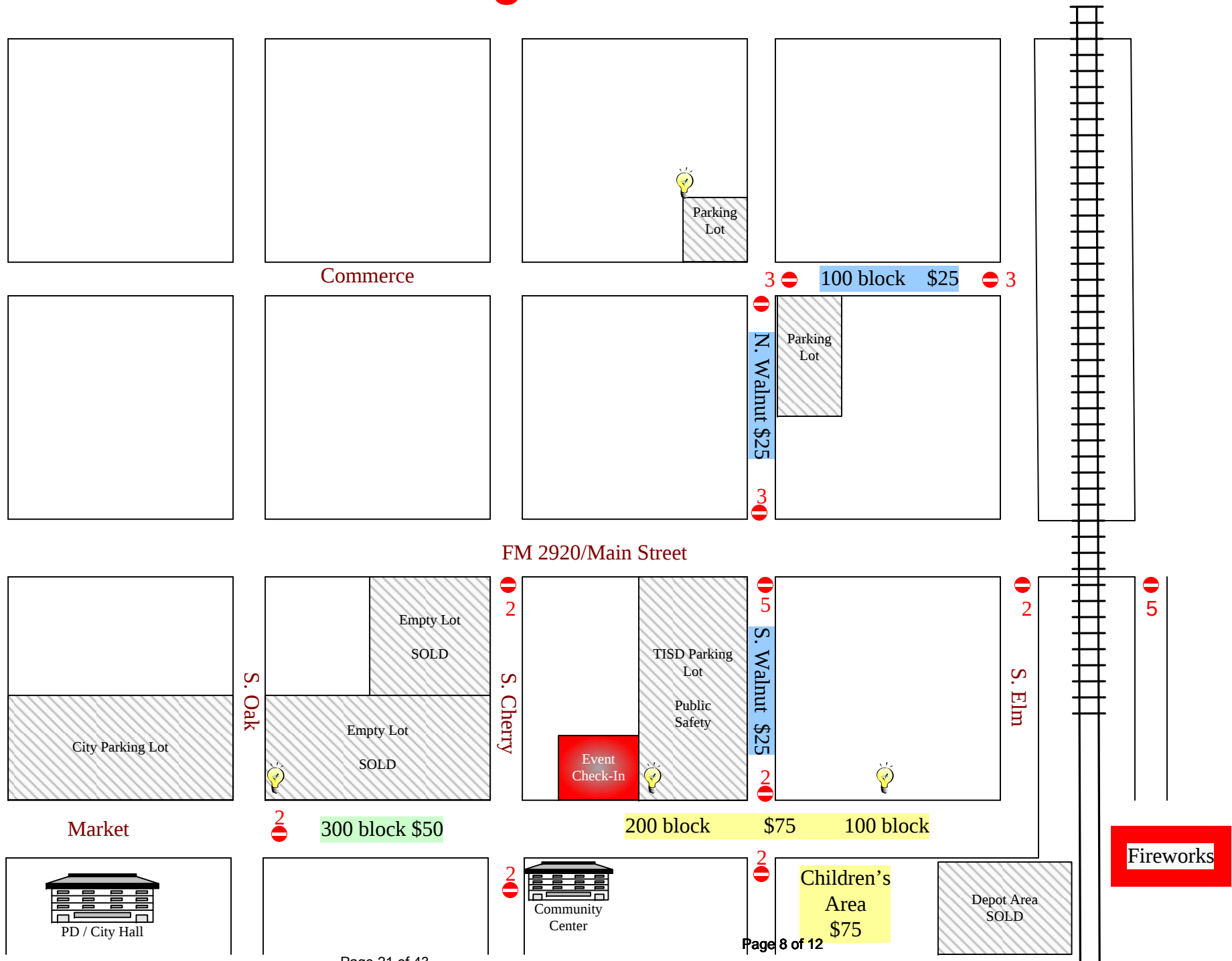
Festival ☒ Community Event ☐ Arts & Crafts Event ☐ Music Event ☐ Other (specify) ☐

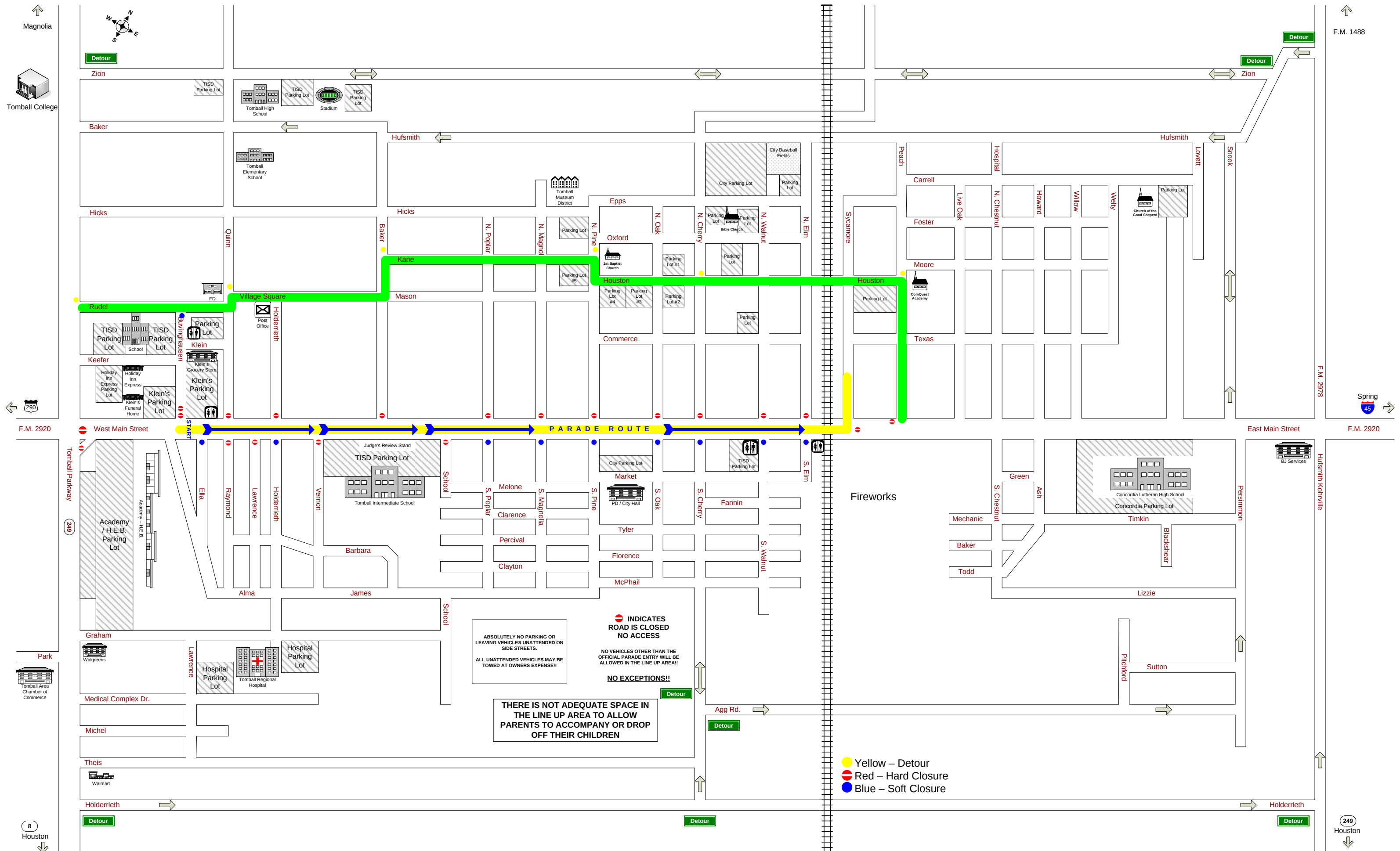
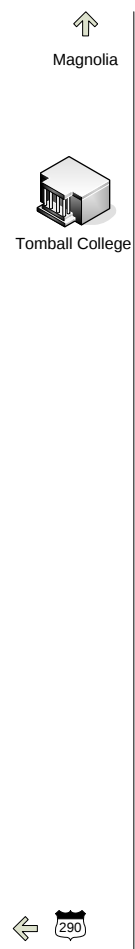
1. Event title: Tomball Night
2. Sponsoring entity: Greater Tomball Area Chamber of Commerce
3. Is this organization based in Tomball: Yes ☒ No ☐ *we are a 501 c 6
4. Is this organization *non-profit* ☒ or *for-profit* ☐ *Attach 501 (c) (3) tax exemption if applicable
5. Contact: Brandy Beyer Phone: 281.351.7222
6. Contact address: 29201 Quinn Road, Ste. B
7. Contact email: bbeyer@tomballchamber.org
8. Event date: 08/07/2020
9. Event times: Start 5pm Finish 10:00pm Set-up 12pm Breakdown 10:30pm
10. Is this event for charity? Yes ☒ No ☐
11. If yes, what charity? Greater Tomball Area Chamber of Commerce Tax ID 74-1495125
12. If yes, what percentage of net proceeds will be donated to the charity? 100%
13. On-site contact: Brandy Beyer Mobile Phone: 713.594.3449
14. Estimated number of attendees: 10,000
15. Detailed site map in attached: Yes ☒ No ☐
16. Is this event open to the public: Yes ☒ No ☐
17. Admission fee: \$ Free ☒
18. Time at which event staff will begin to arrive: 7am
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses.
Initial
20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured.
Initial
21. Name of insurance carrier: Higginbotham IAS Group
22. Organization has secured date with the Public Works Dept. and has paid deposit.

Signature: Brandy Beyer

FOR OFFICIAL USE - Fee required: Yes ☐ No ☐ Amount Due: \$

Tomball Night Downtown







THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

May 20, 2020

City of Tomball
401 MARKET ST
TOMBALL TX 77375-4645

Account Information:

Policy Holder Details :	GREATER TOMBALL AREA CHAMBE OF COMMERCE
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Contact Us

Business Service Center

Business Hours: Monday - Friday
(7AM - 7PM Central Standard Time)

Phone: (866) 467-8730

Fax: (888) 443-6112

Email: agency.services@thehartford.com

Website: <https://business.thehartford.com>

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HIGGINBOTHAM INS AGENCY INC/PHS 61611737 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 FAX (888) 443-6112 (A/C, No, Ext):	
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC#	
	INSURER A : Hartford Lloyd's Insurance Company 39608	
	INSURER B :	
INSURED GREATER TOMBALL AREA CHAMBE OF COMMERCE 292201 QUINN STEB TOMBALL TX 77375	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	X		61 SBA VM8139	12/20/2019	12/20/2020	EACH OCCURRENCE	\$1,000,000
	CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
	☒ General Liability						MED EXP (Any one person)	\$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	POLICY ☐ PRO-JECT ☒ LOC						GENERAL AGGREGATE	\$2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY	X		61 SBA VM8139	12/20/2019	12/20/2020	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	
	ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ☒						BODILY INJURY (Per accident)	
	HIRED AUTOS ☐						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE	
	OCCUR CLAIMS-MADE						AGGREGATE	
	DED RETENTION \$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A				PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE -EA EMPLOYEE	
	EMPLOYMENT PRACTICES LIABILITY						E.L. DISEASE - POLICY LIMIT	
A	EMPLOYMENT PRACTICES LIABILITY			61 SBA VM8139	12/20/2019	12/20/2020	Each Claim Limit	\$5,000
							Aggregate Limit	\$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy

CERTIFICATE HOLDER

City of Tomball
401 MARKET ST
TOMBALL TX 77375-4645

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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Registered Location(s):

1605 CRESCENT CIR STE 200
CARROLLTON TX 75006-3500

Registration Number

FWD-2402278

Expiration Date: 04-30-2021

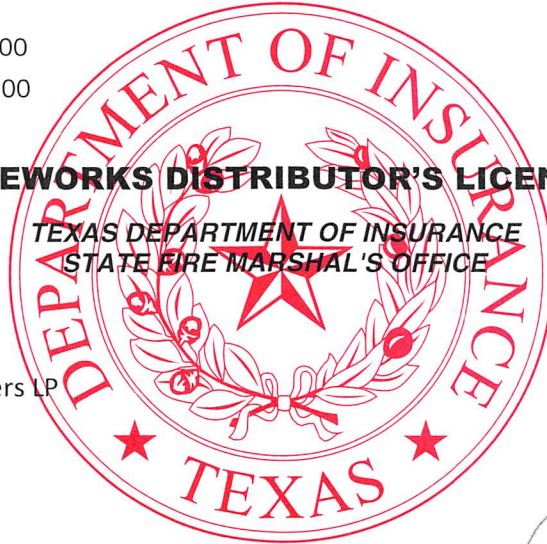
EFFECTIVE DATE: 04-30-2019

FIREWORKS DISTRIBUTOR'S LICENSE

TEXAS DEPARTMENT OF INSURANCE
STATE FIRE MARSHAL'S OFFICE

Issued To:

Illumination Fireworks Partners LP



Page 25 of 43

Page 12 of 12

DATE ISSUED: March 4, 2020

Quinto P. Hernandez

SF081|1119

Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

Appoint/Reappoint Members to the Planning and Zoning Commission, Positions 2 and 5, for new terms expiring June 1, 2023

Background:

The Planning and Zoning Commission consists of five regular members with staggered three year terms.

Mr. Darrell Roquemore's position (Position 2) expires on June 1, 2020 and he has requested to be reappointed. Mr. Will Benson's position (Position 5) also expires on June 1, 2020 and he does not desire to be reappointed.

Ms. Christina Nash, Mr. Chris McCall, and Mrs. Tana Ross have each applied for a position on the Planning and Zoning Commission. Copies of their applications are provided for Council review.

Mr. Roquemore has served on P&Z since his appointment to a vacancy in 2012. Ms. Nash is serving on the Tomball Regional Health Foundation following her appointment to a vacancy in 2018, and Mr. McCall was appointed to the Tourism Advisory Committee in 2020. Mrs. Ross formerly served on the Board of Adjustments from 2009-2013.

Origination:

Mayor Gretchen Fagan

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

Craig T. Meyers, Community Development Director

ACTION TAKEN

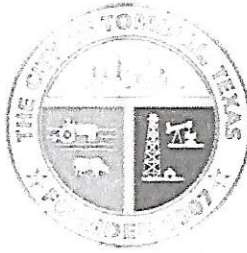
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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ATTACHMENTS:

Christina Nash Application

Chris McCall Application

Tana Ross Application



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings in any twelve consecutive months or absent from more than two consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2014 will expire in 2016.

Please Type or Print Clearly:

Date: June 20, 2018

Name: Christina Nash

Phone: [REDACTED]
(Home)

Address: [REDACTED]

Phone: _____
(Work)

City/State/Zip Tomball TX 77375

Cell: _____

Email: cnash.tx@gmail.com

I have lived in Tomball 20 years.

I am ☒ am not ☐ a U.S. Citizen

Occupation: Senior Field Trainer Analyst for the University of Texas at Austin

Professional and/or Community Activities: Houston Livestock Show and Rodeo for 10 years, Tomball ISD 15 years, DTAC for 1 year,

Additional Pertinent Information/References: Mark Stoll P#2

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

- (2) Planning & Zoning Commission
() Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.
To Be Announced; Evenings

Separate Legal Entities

- (4) Tomball Economic Development Corporation

Meeting Information

First Wednesday of January, April, July & October, 9 a.m. (special meetings may be called)

- (1) Tomball Regional Health Foundation

Fourth Wednesday each month, 4 p.m.

Ad Hoc/Advisory Committees

- (3) Downtown Tomball Advisory Committee

Meeting Information

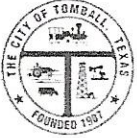
As called

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.


Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



Board Member Election on Disclosure

An elected/appointed Board Member may choose whether or not to allow public access to the information in the custody of the City relating to the Board Member's home address, home telephone number, cellular and pager numbers (if not paid for by City), emergency contact information, personal email address, and information that reveals whether the person has family members.

Each Board Member shall state his/her choice in writing to the City Secretary's Office. If a Board Member elects not to allow public access to this information, the information is protected by Sections 552.024 and 552.117 of the Public Information Act and rulings of the Texas Attorney General. If a Board Member fails to report his/her choice, the information may be subject to public access.

If during the course of their term a Board Member wishes to close or open public access to the information, the individual may request in writing to the City Secretary's Office to close or open access as the case may be. A Board Member may request to close or open public access to the information by submitting a written request to the City Secretary's Office. Only the City Secretary's Office is allowed to disclose the information listed above.

(Please strike through any information that you do not wish to be made accessible to the public)

Please complete the information below and return
to the City Secretary's Office within fourteen days of receipt.



I DO elect public access to my: (please indicate items you would like available, if any)

 ~~home address~~

 ~~home telephone number~~

☒ personal email address cnash.tx@gmail.com

 ~~cell or pager numbers not paid for by the City~~

 ~~emergency contact information~~

 ~~information that reveals whether I have family members.~~



I DO NOT elect public access to my home address, home telephone number, cell or pager numbers, emergency contact information, or any information that reveals whether I have family members.

Christine Nash

Board Member's Signature

6/20/18

Date

Christine Nash

Board Member's Printed Name



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

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Please Type or Print Clearly:

Date: 07/22/19

Name: CHRIS MCCALL

Phone: [REDACTED]

~~(Home)~~

Address: 503 HICKS ST.

Phone: _____

~~(Work)~~

City/State/Zip TOMBALL, TEXAS 77375

Cell: _____

Email: [REDACTED]

I have lived in Tomball 1 years.

I am ☒ am not ☐ a U.S. Citizen

NOTE: DTAC Board does not require Tomball residency

Occupation: RETIRED. FORMERLY ASSISTANT VICE PRESIDENT - FACILITIES
AT THE UNIVERSITY OF HOUSTON - DOWNTOWN. ADJUNCT FACULTY
(PART TIME) AT LONE STAR COLLEGE - KINGWOOD, FOR FACILITIES MANAGEMENT
COURSEWORK.
WORKING PART-TIME NOW AS UH-D CAMPUS PLANNING.

Professional and/or Community Activities: NON-PRACTICING TEXAS ACCESSIBILITY
SPECIALIST (TOLR LICENSE #1399)

Additional Pertinent Information/References: _____

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

- (1) Planning & Zoning Commission
() Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.
To Be Announced; Evenings

Separate Legal Entities

- (3) Tomball Economic Development Corporation

() Tomball Regional Health Foundation

Meeting Information

First Wednesday of January, April, July & October, 9 a.m. (special meetings may be called)
Fourth Wednesday each month, 4 p.m.

Ad Hoc/Advisory Committees

- (2) Downtown Tomball Advisory Committee
DTAC does not require Tomball residency

Meeting Information

As called

Non-profit Corporation Boards

- () Tomball Legacy Fund, Inc.
Position 7, Tomball Legacy Fund, does not require Tomball residency

Meeting Information

As called

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.

Lin M. Hall 07/22/19
Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

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Please Type of Print Clearly:

Date: May 26, 2020

Name: Tana Ross

Phone: 281-516-7185
(Home)

Address: 30722 Country Meadows Dr.

Phone: please use cell # below
(Work)

City/State/Zip Tomball, TX 77375

Cell: 713.515.0226

Email: tross@cityofmagnolia.com

I have lived in Tomball 16 years.

I am X am not a U.S. Citizen

NOTE: DTAC Board does not require Tomball residency

Occupation: Self-employed consultant for economic development and planning (technician) review services.

Professional and/or Community Activities: Maganolia Festival Committee, member Salem Lutheran Church, former HOA president (6 years), former City of Tomball BOA member (8 years).

Additional Pertinent Information/References: personal reference: Barbara Tague; certifications:
Professional Community and Economic Developer
from Community Development Institute; Citizen
Planner Foundations Course from H-GAC

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

- (1) Planning & Zoning Commission
- (2) Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.
To Be Announced; Evenings

Separate Legal Entities

- () Tomball Economic Development Corporation

- () Tomball Regional Health Foundation

Meeting Information

First Wednesday of January, April, July & October, 9 a.m. (special meetings may be called)
Fourth Wednesday each month, 4 p.m.

Ad Hoc/Advisory Committees

- () Downtown Tomball Advisory Committee
- DTAC does not require Tomball residency

Meeting Information

As called

Non-profit Corporation Boards

- () Tomball Legacy Fund, Inc.
- Position 7, Tomball Legacy Fund, does not require Tomball residency

Meeting Information

As called

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



Board Member Election on Disclosure

An appointed Board Member may choose whether or not to allow public access to the information in the custody of the City relating to the Board Member's home address, home telephone number, cellular and pager numbers (if not paid for by City), emergency contact information, personal email address, and information that reveals whether the person has family members.

Each Board Member shall state his/her choice in writing to the City Secretary's Office. If a Board Member elects not to allow public access to this information, the information is protected by Sections 552.024 and 552.117 of the Public Information Act and rulings of the Texas Attorney General. If a Board Member fails to report his/her choice, the information may be subject to public access.

If during the course of their term a Board Member wishes to close or open public access to the information, the individual may request in writing to the City Secretary's Office to close or open access as the case may be. A Board Member may request to close or open public access to the information by submitting a written request to the City Secretary's Office. Only the City Secretary's Office is allowed to disclose the information listed above.

(Please strike through any information that you do not wish to be made accessible to the public)

Please complete the information below and return
to the City Secretary's Office within fourteen days of receipt.

☒ I **DO** elect public access to my: (please indicate items you would like available, if any)

☒ home address

☒ home telephone number

☒ personal email address

☒ cell or pager numbers not paid for by the City

☐ emergency contact information

☐ information that reveals whether I have family members.

☐ I **DO NOT** elect public access to my home address, home telephone number, cell or pager numbers, emergency contact information, or any information that reveals whether I have family members.

Board Member's Signature

Date

Board Member's Printed Name

Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

Approve Resale Deed for Property acquired by Foreclosure Tax Sale in Cause No. 1998-27999, styled *City of Tomball vs. City of Tomball*, HCAD Account No. 035-281-004-0019, to Jeremy Langston, in the Amount of \$5,290.61

Background:

When taxes are owed on a property resulting in a foreclosure, those properties may be sold through a bid process with proceeds paid to the taxing entities for back taxes. The subject property is located at 0 Moore Street, Lot 9, Block 103, in Tomball. We request approval of the sale of the property to Jeremy Langston, in the amount of \$5,290.61.

The City of Tomball will receive \$716.94 in post-judgment and back taxes/interest and the property will return to the tax roles under new ownership.

Origination:

Perdue, Brandon, Fielder, Collins and Mott, LLP, Attorneys at Law

Recommendation:

Staff recommends approval.

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
--	--	-------

ATTACHMENTS:

1998-27999 Resale Bid Analysis-Distribution
Resale Deed - COT to Jeremy Langston

PRIVATE RESALE BID ANALYSIS

Cause Number:	1998-27999	Strike Off Date:	1/3/2000
Style:	CITY OF TOMBALL vs. CITY OF TOMBALL	Property Value:	\$ 5,100.00
Account Number(s):	035-281-004-0019	Minimum Bid at first sale:	\$ 4,789.35
Bid Amount:	\$ 4,789.35	Redemption Expired:	6/3/2000
Bidder Name:	Jeremy Langston	Amount Accompanying Offer:	\$ 501.26
Total collected:	\$ 5,290.61		

Judgment Information

Tax Entity	Tax Years	Amount Due
Tomball ISD	1978-1998	\$ 2,102.68
City of Tomball	1978-1998	\$ 634.72
Harris County	1979-1998	\$ 766.41
Total:		\$ 3,503.81

Costs

Publication Fee (Tax Sale): (Payable to Daily Court Review)	\$ 175.00
Ad Litem Fee: (Payable to Sharon C. Henderson)	\$ 975.00
Tax Master Fee: (Payable to Michael Landrum-113th)	\$ 50.00
Original Deed Fee: (Payable to PBFCM)	\$ 20.00
Research Fee: (Payable to PBFCM)	\$ 45.27
Total:	\$ 1,265.27

Other Costs (paid seperately)

Resale Deed Fee: (Payable to PBFCM)	\$ 20.00
Total	\$ 20.00

Post Judgment Taxes (paid seperately)

Tax Entity	Tax Years	Amount Due
Tomball ISD	1999-2000	\$ 392.30
City of Tomball	1999-2000	\$ 82.22
Harris County	1999-2000	\$ 27.01
	Total:	\$ 501.53

Proposed Distribution

Bid Amount:	\$ 4,789.35	Costs:	\$ 1,285.27
Net Distribute:	\$ 3,504.08		

Tax Entity	Amount to Disburse	Apply to:
Tomball ISD	\$ 2,102.68	pay amount for 1978-1998 based on 7/1999 p/i
City of Tomball	\$ 634.72	pay amount for 1978-1998 based on 7/1999 p/i
HC	\$ 766.41	pay amount for 1979-1998 based on 7/1999 p/i
Costs	\$ 1,285.27	Judgment costs/tax sale/ tax resale
Tomball ISD 1999-2000	\$ 392.30	p/j taxes based on May 2020 p/i
City of Tomball 1999-2000	\$ 82.22	p/j taxes based on May 2020 p/i
Harris County 1999-2000	\$ 27.01	p/j taxes based on May 2020 p/i
Total:	\$ 5,290.61	

Notice of confidentiality rights: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your social security number or your driver's license number.
(Language pursuant to Section 11.008 of the Texas Property Code)

THE STATE OF TEXAS	§	
	§	RESALE DEED
COUNTY OF HARRIS	§	

KNOW ALL MEN BY THESE PRESENTS that the CITY OF TOMBALL FOR ITSELF AND AS TRUSTEE FOR TOMBALL INDEPENDENT SCHOOL DISTRICT, HARRIS COUNTY EDUCATION DISTRICT, HARRIS COUNTY, HARRIS COUNTY EDUCATION DEPARTMENT, PORT OF HOUSTON OF HARRIS COUNTY AUTHORITY, HARRIS COUNTY FLOOD CONTROL DISTRICT, HARRIS COUNTY HOSPITAL DISTRICT, STATE OF TEXAS AND NORTH HARRIS-MONTGOMERY COMMUNITY COLLEGE DISTRICT (HARRIS COUNTY), acting by and through its duly elected official ("GRANTOR") as authorized by Section 34.05, Texas Property Tax Code, for and in consideration of the sum of TEN DOLLARS AND 00/100 (\$10.00) AND OTHER GOOD AND VALUABLE CONSIDERATION, in hand paid by JEREMY LANGSTON ("GRANTEE") the receipt of which is hereby acknowledged and confessed, has conveyed and quitclaimed and by these presents do convey and quitclaim unto said grantee all right, title and interest of the CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-27999, in the property herein conveyed, acquired by tax foreclosure sale heretofore held, in Cause No. 1998-27999, styled *CITY OF TOMBALL vs. CITY OF TOMBALL*, said property being described as:

TRACT 1: LOT 19 BLOCK 103, TOMBALL, LOCATED IN HARRIS COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED IN VOLUME 336 PAGE 319 OF THE REAL PROPERTY RECORDS OF HARRIS COUNTY, TEXAS.

This conveyance is made and accepted subject to the following matters to the extent that the same are in effect at this time: any and all rights of redemption, restrictions, covenants, conditions, easements, encumbrances and outstanding mineral interests, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in the hereinabove mentioned County and State, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any but only to the extent that they are still in effect, relating to the hereinabove described property.

TO HAVE AND TO HOLD said premises, together with all and singular the rights, privileges and appurtenances thereto in any manner belonging unto the said JEREMY LANGSTON, his heirs and assigns forever, so that neither the CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-27999 nor any person claiming under it or them shall at any time hereafter have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

Grantee accepts the property in "AS IS, WHERE IS" condition, subject to any environmental conditions that might have or still exist on said property and subject to the rights of any parties in possession of the property.

Post judgment taxes and taxes for the current year are assumed by Grantee.

IN TESTIMONY WHEREOF, THE CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-27999 have caused these presents to be executed this _____ day of _____ 2020.

CITY OF TOMBALL, TRUSTEE, FOR THE USE AND BENEFIT OF ITSELF AND ALL OTHER TAXING UNITS THAT ESTABLISHED TAX LIENS IN CAUSE NO. 1998-27999.

GRETCHEN FAGAN, MAYOR

THE STATE OF TEXAS §
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, on this day personally appeared Gretchen Fagan, Mayor of City of Tomball, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 2020.

NOTARY PUBLIC, in and for the
STATE OF TEXAS
My Commission Expires: _____

AFTER RECORDING, RETURN TO:
Perdue, Brandon, Fielder, Collins & Mott, L.L.P.
1235 North Loop West, Suite 600
Houston, Texas 77008

Grantee: JEREMY LANGSTON
 8814 ANCIENT WILLOW
 TOMBALL, TX 77375

Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.074 – Personnel Matters: Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee, to wit: Chief of Police.

Background:

Origination:

City Manager

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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Regular City Council

Agenda Item

Data Sheet

Meeting Date: June 1, 2020

Topic:

Consideration and Possible Action on the Employment and Appointment of Jeffrey Bert as Chief of Police by the City Manager, Pursuant to Section 7.03 of the City Charter

Background:

I am requesting approval to appoint Jeffrey Bert to the position of Police Chief. Jeffrey is currently a Commander with the Los Angeles Police Department, who brings more than 24 years of municipal law enforcement experience, in all aspects of law enforcement (e.g. patrol, traffic, community policing, risk management, etc.). Commander Bert is a proven leader who is forward-thinking and committed to the communities he serves.

Commander Bert recognizes that service starts within, and he is known as someone who genuinely cares about the people he works with; because of this, he has created healthy environments in which employees thrive. Commander Bert is well respected in the Southern California law enforcement community, and across the country.

Origination:

City Manager

Recommendation:

Approval of the Appointment by the City Manager of Jeffrey Bert as Chief of Police

Funding:

Yes

Account Number:100-121-6001

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
--	--	-------

ATTACHMENTS:

Jeffrey Bert Resume

JEFFREY BERT

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

PROFESSIONAL EXPERIENCE

Los Angeles Police Department (1996-Present)

EXECUTIVE MANAGEMENT EXPERIENCE

Commander

2017 to Present

Risk Management Legal Affairs Group

- Oversee 190 employees and develop Department-wide harm reduction strategies, provide risk management and legal affairs briefs to the Chief of Police (COP), and present reports to the Board of Police Commissioners (BOPC)
- Develop strategies with the City Attorney and Legal Affairs Division to address pending and future litigation issues
- Represent the Department in employee grievances and Memorandum of Understanding matters
- Complete special investigations for the COP including biopsies of high-profile criminal and administrative cases
- Ensure compliance with State laws and training requirements pertaining to changes in use of force, pursuits, and the Racial and Identity Profiling Act
- Chair the Racial and Identity Profiling Act Steering Committee
- With oversight of Risk Management Policies Division, write policies, procedures, and MOUs relative to operational, investigative, legal, and administrative tasks and requirements
- Work with the Mayor's Office to develop successful grant strategies to supplement City budget.
- Coordinate several external partnerships with academic institutes to facilitate research projects pertaining to public sentiment, crime reduction, and police effectiveness
- Chair the Risk Management Executive Committee and Liability Management Committee which develop strategies to address ongoing personnel-related liability issues
- Develop the Department Strategic Plan, *LAPD 2020 & Beyond*, and track Department progress in its implementation
- Coordinate Single Purpose Innovation Groups that drive hiring and promotion equity, development of a Department civilianization plan, and detective re-engineering
- Oversee development of analytical tools to analyze stop, search, and arrest data
- Write the annual LAPD Progress Report for Mayor and Executive Summary for LAPD Budget

Commander

2016-2017

Community Policing and Policy Group

- Oversaw expansion, diversification and prioritization of all Department youth programs
- Created the Crime Strategies Incubator: a process through which fellow command officers could seek counsel and have round-table discussions on crime reduction strategies
- As Police Foundation Liaison, reviewed all grant requests, created a Grant Section tracking mechanism for senior staff, and prioritized the Chief's requests for greater effectiveness
- Expanded the Department's Juvenile Arrest Diversion program
- Created the Los Angeles Community Survey – a citywide survey measuring public satisfaction in police, police effectiveness, and fear of crime

- Spearheaded and oversaw large-scale community engagement efforts throughout Los Angeles in its most vulnerable communities
- Designed and developed protocols for the Family Liaison Unit tasked with responding to community trauma after an officer-involved shooting
- Wrote the Department's Report on Biased Policing Efforts relative to policy and training
- Published the Department's progress on the President's Task Force on 21st Century Policing and reported findings to the United States Attorney General
- Started the Community Safety Operations Center, tasked with creating crime strategies utilizing real-time data to reduce violent crime through the specific deployment of resources to drive down a spike in violent crime
- Piloted the cross-agency CompStat model focused on homelessness in Los Angeles
- Collaborated with City entities to implement Smart Meters, Vision Zero programming, and the Mayor's Sustainability priorities

Captain III
Commanding Officer, Northeast Area

2013-2015

- Managed 320 sworn and civilian staff responsible for delivery of police services to 300,000 people living in 15 culturally diverse communities within a 30-square mile area
- Decreased violent crime and property crime through effective prevention, suppression, and intervention strategies
- Fostered community/governmental partnerships and built trusting alliances
- Developed the Mama's/Captain's Table to build relationships with the monolingual immigrant and undocumented community
- Promoted the goals and vision of the Chief of Police through crime reduction, traffic enforcement, community dialogue, team-budget management, audits, and inspections
- Operational and Incident Command oversight of several large protests and demonstrations ensuring safety of participants and officers
- Operational and Incident Command over the Academy Awards and the Black Entertainment Television Awards

Captain II
Commanding Officer, Valley Traffic Division

2012-2013

- Managed 230 traffic officers to reduce serious and fatal injuries across San Fernando Valley, by education, engineering, and enforcement
- Expanded Driving Under Influence (DUI) Taskforce to increase DUI arrests in high-collision zones
- Developed traffic enforcement strategies that focused on most dangerous intersections and most problematic traffic offenses, contributing to a seven-percent reduction in traffic collisions and a six-percent reduction in serious collisions
- Implemented the Safe Pedestrian Enforcement & Education Detail (SPEED) in which seasoned traffic officers trained rookies on traffic enforcement in high-traffic pedestrian areas
- Developed Traffic Crime Analysis Detail that guided the Department-wide implementation of a new Traffic Analysis Profile

Captain I
Commanding Officer, Southeast Patrol Division

2011-2012

- Managed 220 officers and civilians charged with reducing crime and improving trust in South Los Angeles
- Created a Spanish-speaking Community Policing Advisory Board to forge stronger relationships in the housing developments
- Worked with gang interventionists and the Community Safety Partnership to reduce gang violence
- Supported an urban park safety program, Summer Night Lights, to curb gang presence in city parks and encourage family activities

EDUCATION

Senior Management Institute for Police, Class 74 **2019**

Texas A&M Engineering Extension **2012**
Advanced Incident Command System for Command and General Staff, Complex Incidents

King's College, University of London **1994**
Master's Degree, Dramatic Literature

University of Colorado at Boulder **1992**
Bachelor's Degree, English Literature

PROFESSIONAL AWARDS AND ACKNOWLEDGMENTS

Police Meritorious Unit Service Citation
Excellence in Leadership – Community Engagement
Partner in Peace, Children's Hospital of Los Angeles
Driving Under the Influence Enforcement Award, Mothers Against Drunk Driving
Community Police Advisory Board Award