

**NOTICE OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, FEBRUARY 4, 2019

6:00 P.M.

Notice is hereby given of a meeting of the Tomball City Council, to be held on Monday, February 4, 2019 at 6:00 P.M., City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 Call to Order

2.0 Invocation

- Led by Pastor Collin Powell, Houston Methodist Hospital

3.0 Pledges to U.S. and Texas Flags

- Led by Cub Scout Pack 1201

4.0 Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]*

5.0 Reports and Announcements

- February 9, 2019 – **2nd Saturday at the Depot**
- February 15, 2019 – Last day to apply for Place on Ballot for the May 4, 2019 City General Election
- February 18, 2019 – Public Hearing regarding PID 6, Copper Cove Subdivision
- February 18, 2019 – Public Hearing regarding PID 2, Section 4, Raleigh Creek Subdivision
- February 19, 2019 – **Trailride Reception** – 12 Noon at the Depot
- Tomball Police Department Annual Data Capture Report - 2018 (SB 1074)
- March 4 and March 18, 2019 – Public Hearings regarding renewal of the Juvenile Curfew Ordinance
- March 9, 2019 – **2nd Saturday at the Depot**
- March 16, 2019 – **Tomball Honky Tonk Chili Challenge Festival** at the Depot – 11:00 a.m.-6:00 p.m.
- Reports by City staff and members of council about items of community interest on which no action will be taken:
 - Glenn Windsor – Quarterly Investment Report for Period Ending December 31, 2018. The Public Funds Investment Act requires that a report of the City's Investments be presented to Council on a quarterly basis. The investment report includes a listing of all investments together with information relating to diversification, cost vs. market values at the end of the quarter, yield information, and weighted average maturities. On December 31, 2018, the City had total cash and cash equivalents in the amount of \$67,080,065.
 - Randy Parr – Report regarding status of Firefighter Monument Project

6.0 Approve the Minutes of the January 21, 2019 Regular Tomball City Council Meeting

7.0 New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

7.1 Approve Request by Tomball High School Athletic Booster Club for City Support of the Tomball High School Athletic Booster Club Crawfish Boil, Benefitting Tomball High School Athletics Scholarship Fund, Endowing The Sammy E. Lopez Memorial Scholarship, to be Held on Saturday, April 6, 2019, from 4:00 p.m. to 8:00 p.m., through In-Kind Services Provided by the City of Tomball

7.2 Approve Request by Tomball United Methodist Church for City Support and In-Kind Services to Host a Free Community Easter Egg Hunt at the Tomball Depot, to be Held on Saturday, April 20, 2019, from 2:00 p.m. to 4:00 p.m.

8.0 New Business:

8.1 Approve Partnership with iChoosr Organization to Aggregate Residential Electric Power with Other Residents in the State to Obtain "Group Buying Power"

8.2 Consider Resolution No. 2019-05, a Resolution of the City Council of the City of Tomball, Texas Establishing Comprehensive General Liability Insurance Minimum Limits as Established by Sections 10-22(d)105.8 and 10-51(d)105.10 of the

Tomball Municipal Code

- 8.3 Approve the Execution of a Contract for Professional Services for E&P Project 2019-10003 related to the Inspection and Cleaning of Sanitary Sewer Lines located along State Highway 249 with OEI, in the Amount of \$60,950.00
- 8.4 Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):
- Sec. 551.071 - Consultation with the City Attorney regarding a Matter that the Attorney's Duty Requires to be Discussed in Closed Session
 - Sec. 551.072 - Deliberations regarding Real Property

9.0 Adjournment

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall; City of Tomball, Texas, a place readily accessible to the general public at all times, on the 30th day of January 2019 by 5:00 p.m., and remained posted for at least 72 continuous hours proceeding the scheduled time of said meeting.

Doris Speer

Doris Speer
City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 4, 2019

Topic:

- Led by Pastor Collin Powell, Houston Methodist Hospital

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 4, 2019

Topic:

- Led by Cub Scout Pack 1201

Background:

Origination:

Recommendation:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
Approval	Readings Passed	Other
☐ Yes ☐ No	☐ 1 st ☐ 2 nd	

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

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- Tomball Police Department Annual Data Capture Report - 2018 (SB 1074)
- March 4 and March 18, 2019 – Public Hearings regarding renewal of the Juvenile Curfew Ordinance
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 - Randy Parr – Report regarding status of Firefighter Monument Project

Background:

Origination:

Various

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval	Readings Passed	Other
☐ Yes ☐ No	☐ 1 st ☐ 2 nd	

ATTACHMENTS:

Public Hearing regarding PID 6, Copper Cove Subdivision

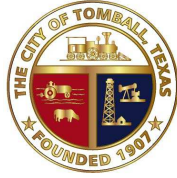
Public Hearing regarding PID 2, Section 4, Raleigh Creek Subdivision

Trailride Reception

Tomball Police Department Annual Data Capture Report - 2018 (SB 1074)
Tomball Honky Tonk Chili Challenge Festival
Quarterly Investment Report for Period Ending December 31, 2018
Report regarding status of Firefighter Monument Project

**NOTICE OF PUBLIC HEARING
CITY OF TOMBALL, TEXAS**

MONDAY, FEBRUARY 18, 2019



6:00 P.M.

**NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE
CITY OF TOMBALL TO CONSIDER PROPOSED ASSESSMENTS
AGAINST COPPER COVE SECTION ONE PROPERTIES IN THE
CITY OF TOMBALL PUBLIC IMPROVEMENT DISTRICT NUMBER
SIX ESTABLISHED BY CITY COUNCIL RESOLUTION NO. 2017-18.**

In accordance with Chapter 372 Local Government Code, the Assessment Roll for Copper Cove Section One properties in the City of Tomball Public Improvement District Number Six has been prepared and is on file and open for public inspection in the office of the City Secretary. A public hearing on the assessment will be held by the City Council as follows:

DATE & TIME: Monday, February 18, 2019, 6:00 p.m.

PLACE: City Council Chambers, 401 Market Street, Tomball, Texas 77375

COST OF IMPROVEMENTS: \$1,455,990.00

GENERAL NATURE OF THE IMPROVEMENTS: The public improvements include the construction of water lines, sanitary sewers, storm sewers and drainage, gas lines, street paving, detention facilities, open space and amenities, erosion control, as well as engineering, contingency provisions, financing, and administrative costs.

BOUNDARIES: The boundaries are described in the Final Plat of Copper Cove Sec 1, Replat No.1, a Subdivision of 13.1779 AC./574,029.00 SQ. FT. Situated in the J. Pruitt Survey, Abstract No. 629, City of Tomball, Harris County, Texas, 1 Block, 4 Reserves, 52 Lots, September 2018.

Written and oral objections will be considered at the hearing. All interested persons are hereby notified of the described hearing, and of their right to appear and be heard on the matter.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 31st day of January 2019 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meetings.

Doris Speer

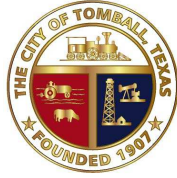
Doris Speer

City Secretary, TRMC

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**NOTICE OF PUBLIC HEARING
CITY OF TOMBALL, TEXAS**

MONDAY, FEBRUARY 18, 2019



6:00 P.M.

**NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE
CITY OF TOMBALL TO CONSIDER PROPOSED ASSESSMENTS
AGAINST SECTION FOUR PROPERTIES IN THE CITY OF
TOMBALL PUBLIC IMPROVEMENT DISTRICT NUMBER TWO
(RALEIGH CREEK SUBDIVISION) ESTABLISHED BY CITY
COUNCIL RESOLUTION NO. 2007-22.**

In accordance with Chapter 372 Local Government Code, the Assessment Roll for Section Four properties in the City of Tomball Public Improvement District Number Two has been prepared and is on file and open for public inspection in the office of the City Secretary. A Public Hearing on the Assessment will be held by the City Council as follows:

DATE & TIME: Monday, February 18, 2019, 6:00 p.m.

PLACE: City Council Chambers, 401 Market Street, Tomball, Texas 77375

COST OF IMPROVEMENTS: \$1,164,914.00

GENERAL NATURE OF THE IMPROVEMENTS: The public improvements include the construction of water lines, sanitary sewer, storm sewer, streets, detention, gas, off-site utility extensions, amenities, engineering, design fees, landscaping, PID creation costs, financing, and administrative costs.

BOUNDARIES: The boundaries are described in the final plat of Raleigh Creek Section Four, Being 25.2309 Acres of Land, Situated in the Joseph Miller Survey, Abstract Number 50, Harris County, Texas, and also being a Replat of Reserve "K" and "N" of Raleigh Creek Section One, as Recorded in Film Code No. 663121 H.C.M.R.

Written and oral objections will be considered at the hearing. All interested persons are hereby notified of the described hearing, and of their right to appear and be heard on the matter.

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The Sam Houston Trail Riders are Coming to Town!

Tuesday, February 19th ★ High noon 'til 2 o'clock
Tomball's downtown depot – 201 S. Elm Street



Experience a piece of the old West. Pose for pictures.
Meet the cowpokes. Free hotdogs and giveaways, too.



**TOMBALL POLICE
DEPARTMENT**

ANNUAL CONTACT DATA REPORT



2018

POLICE CONTACT DATA

Tomball Police Department

Mission Statement

The mission of the Tomball Police Department is to protect and serve the citizens of Tomball. As members of the Tomball Police Department, we dedicate ourselves to providing fair impartial and ethical police service to all members of the community with the highest degree of integrity, professionalism and respect.

Oath of Honor

On my Honor I will never betray my Profession, my integrity, my Character, or the Public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the Constitution, my community, and the Agency I serve.



PRESS RELEASE
#010410
TOMBALL POLICE DEPARTMENT



400 Fannin, Tomball, Texas 77375
(281) 351-5451 Fax: (281) 351-2615

For Immediate Release

Date: January 28, 2019
Contact: Billy Tidwell, Chief of Police
Phone: (281) 351-5451, ext 1302

“Citizen Input: Senate Bill 1074 - Racial Profiling”

The 77th Texas Legislature enacted Senate Bill 1074, prohibiting the practice of racial profiling. This legislation went into effect in January of 2002, and in part requires law enforcement agencies to seek input from the community.

The Tomball Police Department has a long history of working in partnership with members of the community, and we continually strive to excel at our mission of delivering the highest quality police service to all – in a fair and impartial manner. To that end, and as a means of assessing our effectiveness in policy development and employee training, we are always eager to receive public feedback regarding our service delivery.

Anyone with questions or concerns related to Senate Bill 1074 should contact Chief Billy Tidwell, at 281-351-5451, ext.1302. General comments praising our officer’s efforts or expressing concerns may be directed to any department supervisor in person, by telephone (281-351-5451), or via our website (tomballtx.gov).

The Tomball Police Department is very proud of the relationship we enjoy with our community and we value your perspective, comments, and support.

CHART I

2018 Activity

DEMOGRAPHICS:

	NUMBER	PERCENTAGE
HISPANIC	9,555	24.30%
WHITE	23,751	60.36%
BLACK	3,550	9.01%
ASIAN	1,583	4.01%
AMERICAN INDIAN	146	0.37%
MIDDLE EASTERN	0	0.00%
OTHER	766	1.95%
TOTAL	39,351	100%

** NUMBER OBTAINED FROM THE U.S. CENSUS 2010 Demographic Profile Data for 77375

CONTACTS:

	CITATIONS	PERCENTAGE
HISPANIC	754	20.30%
WHITE	2,333	62.86%
BLACK	513	13.82%
ASIAN	70	1.90%
AMERICAN INDIAN	0	0.00%
MIDDLE EASTERN	32	0.86%
OTHER	9	0.24%
TOTAL	3,711	100%

** CITATIONS COUNT OBTAINED FROM TOMBALL RACIAL PROFILING DATA AND TOMBALL MUNICIPAL COURTS

ARRESTS:

	ARREST/RESULT OF STOP	PERCENTAGE ARRESTED
HISPANIC	6	16%
WHITE	26	70%
BLACK	5	14%
ASIAN	0	0%
AMERICAN INDIAN	0	0%
MIDDLE EASTERN	0	0%
OTHER	0	0%
TOTAL	37	100%

**NUMBERS OBTAINED FROM TOMBALL RACIAL PROFILE DATA RECORDS

CHART II

2018 Activity

SEARCHED:

	NUMBER SEARCHED	PERCENTAGE OF TOTAL
HISPANIC	12	15.58%
WHITE	52	68.42%
BLACK	12	15.78%
ASIAN	0	0.00%
AMERICAN INDIAN	0	0.00%
MIDDLE EASTERN	0	0.00%
OTHER	0	0.00%
TOTAL	76	100%

**INFORMATION RECORDED ON CITATIONS, NUMBERS OBTAINED FROM TOMBALL RACIAL PROFILING DATA.

SEARCHED - COMPARISON:

	CONSENSUAL SEARCH		PC/SEARCH	
HISPANIC	4	13.00%	8	18.00%
WHITE	25	78.00%	27	61.00%
BLACK	3	9.00%	9	21.00%
ASIAN	0	0.00%	0	0.00%
AMERICAN INDIAN	0	0.00%	0	0.00%
MIDDLE EASTERN	0	0.00%	0	0.00%
OTHER	0	0.00%	0	0.00%
TOTAL	32	100%	44	100%

**INFORMATION OBTAINED FROM TOMBALL RACIAL PROFILE DATA RECORDS. *PC-PROBABLE CAUSE

	YES	NO
ETHNICITY KNOWN BEFORE STOP?	60	3651

1

2

TIER 1- PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name: TOMBALL POLICE DEPARTMENT

Reporting Date: 01/28/2019

TCOLE Agency Number: 201228

Chief Administrator: BILLY TIDWELL

Agency Contact: Email: btidwell@tomballtx.gov

Information: TOMBALL POLICE DEPARTMENT
400 Fannin St
Tomball TX. 77375

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days

Certification to This Report 2.132 (Tier 1) - Partial Exemption

Article 2.132 (b) CCP Law Enforcement Policy on Racial Profiling

TOMBALL POLICE DEPARTMENT, has adopted a detailed written policy on racial profiling. Our Policy

- 1) Clearly defines acts constituting racial profiling;
- 2) Strictly prohibits peace officers employed by the TOMBALL POLICE DEPARTMENT. From engaging in racial profiling;
- 3) Implements a process by which an individual may file a complaint with the TOMBALL POLICE DEPARTMENT. If the individual believes that a peace officer employed by the TOMBALL POLICE DEPARTMENT. has engaged in racial profiling with respect to the individual;
- 4) Provides public education relating to the agency's complaint process: **PRESS RELEASE**
- 5) Requires appropriate corrective action to be taken against a peace officer employed by the TOMBALL POLICE DEPARTMENT. who after an investigation, is shown to have engaged in racial profiling in violation of the TOMBALL POLICE DEPARTMENT'S policy adopted under this article;

- 6) Requires collection of information relating to motor vehicle stops in which a citation is issued and to arrest made as a result of the individual detained.
 - a) (B) whether a search was conducted and if so, whether the individual detained consented to the search and
 - b) (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7) require the Chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed , to submit an annual report of the information collected under Subdivision(6) to:
 - a) the commission on Law Enforcement Officer Standards and Education; and
 - b) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: _____

Chief of Police

TOMBALL POLICE DEPARTMENT

Date: 1/28/2019



HONKY TONK CHILI CHALLENGE

TOMBALL, TEXAS

Saturday, March 16, 2019

Downtown 1907 Depot Museum

11 am to 6 pm

Free admission & parking

PERFORMING...

- JEFF WOOLSEY & THE DANCEHALL KINGS
- PALOMINO MOON
- THE COUNTRY ALL-STARS

A CASI sanctioned chili cook-off with teams from across Texas. CASI and local divisions.

Kids Zone, Vendors, Food and more!

For information, or to register a cook team, contact

mbaxter@tomballtx.gov

Visit Tomball Texan for Fun on Facebook

H-E-B

Keep
Tomball
Fun!

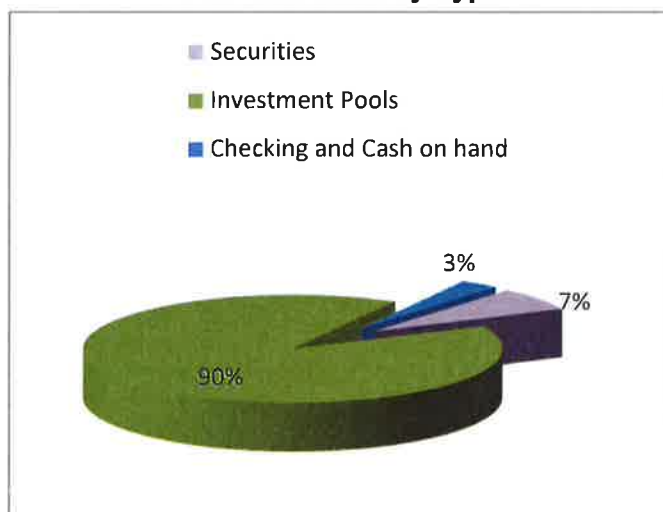
CITY OF TOMBALL PORTFOLIO DIVERSIFICATION December 31, 2018

By Type

	Current Market Value	Percent Portfolio
Securities	\$ 4,723,465	7.04%
Investment Pools	60,323,113	89.93%
Checking and Cash on hand	2,033,487	3.03%
Total Portfolio	<u>\$ 67,080,065</u>	

Safety of principal is the first priority of any Public investing portfolio. The City of Tomball invests in Securities of Federal, State and Local Governments, in Texas CLASS and in the state pool, TexPool. These investments are in securities with a rating of A-1/P-1 or higher and pools with Standard & Poor's highest rating of AAAM. Our charter requires that we maintain reserves of no less than 90 days and no more than one year of the current budgeted expenditures. The City currently has reserves in excess of the charter requirement.

Diversification by Type

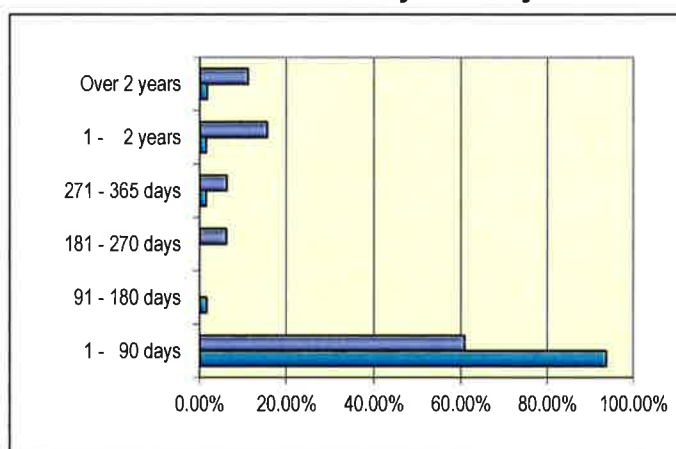


By Maturity

	Current Market Value	Percent Portfolio
1 - 90 days	\$ 62,855,177	93.70%
91 - 180 days	1,094,907	1.63%
181 - 270 days	-	-
271 - 365 days	979,179	1.46%
1 - 2 years	995,815	1.48%
Over 2 years	1,154,988	1.72%
Total Portfolio	<u>\$ 67,080,065</u>	

Ensuring adequate liquidity is available to cover all expenditures is the second priority of any public investing program. The City staff forecasts cash flow and ladders the maturity of investments to ensure funds are adequate when needed. A portion of funds are kept in overnight investments as a buffer for any unexpected expenditures. These overnight investments (TexPool, Texas CLASS) have been performing according to market in the yield category as well as providing liquidity.

Diversification by Maturity



**CITY OF TOMBALL
INVESTMENT PORTFOLIO SUMMARY
ACTIVITY FOR QUARTER ENDING
December 31, 2018**

ALL CITY FUNDS (POOLED)

INVESTMENTS	COST	MARKET	RATIO	YTM at COST	BENCHMARK YTM**
Beginning of period	4,492,394	4,438,468	0.9880	1.613%	2.59%
Purchases	264,893	264,893			
Maturities	-	-			
Change in value	-	20,104			
Sales					
End of period	4,757,287	4,723,465	0.9929	1.654%	2.63%

Total Accrued Interest at end of period: \$ 33,829

**Benchmark security is the One-year U. S. Treasury Bill
Weighted average maturity of the portfolio at quarter end is **423** days.

This report is in compliance with the investment strategies as approved
and the Public Funds Investment Act.



Treasurer

Asst. Treasurer

CITY OF TOMBALL
INVESTMENTS IN SECURITIES
PORTFOLIO AS OF DECEMBER 31, 2018

SECURITY DESCRIPTION	CUSIP NUMBER	RATING	MATURITY DATE	INTEREST YIELD	MARKET VALUE	DAYS AFTER 12/31/18	INDIVIDUAL MARKET VALUE/TOTAL	WAM DAYS x PERCENT
1) Kansas St. Dev. Fin. Auth. Revenue- 2.608%	485429Y32	A+	4/15/2020	2.608%	497,350	471	10.529%	49.59
2) Federal Farm Credit Bank- 1.25%	3133EFV38	AA+	3/29/2019	1.250%	498,576	88	10.555%	9.29
3) Denton TX ISD- 2.50%	249002AS5	AAA	8/15/2020	2.500%	498,465	593	10.553%	62.58
4) FANNIE MAE 2.3%	313586RC5	NR	10/9/2019	0.000%	979,179	282	20.730%	58.46
5) Texas A&M Revenue -1.592%	88213AHF5	AAA	5/15/2019	1.592%	1,094,907	135	23.180%	31.29
6) Texas A&M Revenue -2.229	88213AHH1	AAA	5/15/2021	2.229%	888,642	866	18.813%	162.92
7) Texas A&M Revenue - 1.4%	88213AFW0	AAA	5/15/2021	1.400%	266,346	866	5.639%	48.83
TOTALS				1.654%	4,723,465	472	100.000%	422.97

CITY OF TOMBALL
CASH AND CASH EQUIVALENTS
FOR QUARTER ENDING
December 31, 2018

FUNDS		CASH AND CASH EQUIVALENTS				INVESTMENTS			TOTAL CASH, CASH EQUIVALENTS AND INVESTMENTS
		TEXAS CLASS	TEXPOOL	OPERATING ACCOUNT	CASH ON HAND	TOTAL CASH AND CASH EQUIVALENTS	INVESTMENT SECURITIES	TOTAL INVESTMENTS	
MAJOR FUNDS									
General		2,629,323.33	8,648,776.46	294,680.70	\$ 806	\$ 11,573,586	\$ 1,476,529	\$ 1,476,529	\$ 13,050,115
Debt Service		983,363.46	2,678,604.52	857,643.10	-	4,519,611.08	498,465.00	498,465.00	5,018,076.08
Enterprise		2,797,256.44	3,057,303.52	138,377.29	600.00	5,993,537.25	498,576.00	498,576.00	6,492,113.25
OTHER FUNDS									
Special Revenue		78,879.02	14,551.03	15,462.97	-	108,893.02	-	-	108,893.02
Housing Trust		-	-	-	-	-	-	-	-
Municipal Court Building Security		105,172.02	72,761.22	53,353.61	-	231,286.85	-	-	231,286.85
Municipal Court Technology		63,103.16	109,575.77	22,247.07	-	194,926.00	-	-	194,926.00
Hotel Occupancy Tax		105,172.02	391,205.31	17,373.18	-	513,750.51	-	-	513,750.51
Red Light Camera Program		1,956.99	258,009.78	38,682.38	-	298,649.15	-	-	298,649.15
Disaster Preparedness		-	-	155,610.13	-	155,610.13	-	-	155,610.13
Tomball "Fun Runs"		-	5,153.11	4,911.12	-	10,064.23	-	-	10,064.23
General Capital Projects		58,047.10	30,575,788.78	40,002.40	-	30,673,838.28	2,249,894.75	2,249,894.75	32,923,733.03
Business Park		-	906,911.70	-	-	906,911.70	-	-	906,911.70
Fleet Replacement		472,542.75	1,253,864.62	118,579.28	-	1,844,986.65	-	-	1,844,986.65
Water Capital Recovery		105,276.47	2,025,732.77	4,406.62	-	2,135,415.86	-	-	2,135,415.86
Sewer Capital Recovery		157,444.62	1,589,925.67	7,868.46	-	1,755,238.75	-	-	1,755,238.75
Health Insurance Trust		-	1,151,546.51	262,883.11	-	1,414,429.62	-	-	1,414,429.62
Tomball Legacy Fund		-	25,865.17	-	-	25,865.17	-	-	25,865.17
TOTALS		\$ 7,557,537	\$ 52,765,576	\$ 2,032,081	\$ 1,406	\$ 62,356,601	\$ 4,723,465	\$ 4,723,465	\$ 67,080,065

TOMBALL FIRE DEPARTMENT
1200 RUDEL
TOMBALL, TEXAS 77375

MEMORANDUM

Date: February 1, 2019
To: Mayor, City Council and City Manager
From: Randy Parr
Subject: Statue Project for Fire Station 1

Several years ago (2013), members of the Tomball Fire Department developed a plan to place a professionally sculpted bronze statue of a firefighter in front of Fire Station 1. Preliminary conversations were held with the Mayor and then City Manager George Shackelford regarding the idea. The sculptor selected is Shirley Scarpetta, the person who completed the statue of Ken Walden located at the Depot. The Department devised a plan to solicit support from the community and, in fact, over the past five years has accumulated approximately \$34,500 of the estimated total project cost of approximately \$40,000. No City funding is being requested for the project. The statue is going to be approximately 6 foot tall and clothed in turnout gear, helmet, airpack and carrying a mask and axe.

It is anticipated the statue will be placed in the circular concrete area in front of the entrance to Fire Station 1 and be mounted on some form of pedestal, concrete, stone or other suitable material. Spotlights will softly illuminate the statue at night.

Attached are pictures of the preliminary clay model of the statue and the proposed location for the installation. The moustache has been removed from the preliminary model. We anticipate another visit sometime in the next two weeks to review the progress of the modifications requested during our initial visit.















Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 4, 2019

Topic:
Approve the Minutes of the January 21, 2019 Regular Tomball City Council Meeting

Background:

Origination:
City Secretary

Recommendation:
Approve Minutes

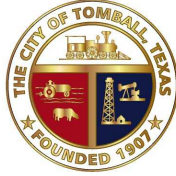
Party(ies) responsible for placing this item on agenda:
City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

Draft Minutes of the January 21, 2019 Regular Tomball City Council Meeting

MINUTES OF REGULAR CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



**MONDAY, JANUARY 21, 2019
6:00 P.M.**

1.0 Meeting was called to order by Mayor Fagan. Other members present:

Councilman Ford
Councilman Stoll
Councilman Degges
Councilman Townsend
Councilman Klein Quinn

Others present:

City Manager – Robert Hauck
Assistant City Manager – David Esquivel
City Secretary – Doris Speer
Director of Public Works – Beth Jones
Fire Chief – Randy Parr
Marketing Director – Mike Baxter
Finance Director – Glenn Windsor
Director of Community Development – Craig Meyers
Assistant City Secretary – Tracy Garcia
Community Center Manager – Rosalie Dillon
Police Sergeant – Chris Burns

2.0 The invocation was led by Chaplain Gary Crowe, Tomball Police Dept. Chaplain.

3.0 Pledges to U. S. and Texas Flags were led by Randy Parr, Fire Chief.

4.0 No public comments were received.

5.0 Presentations:

- Mayor Fagan, Robert Hauck, and Beth Jones made a presentation to Vincent Mendez, Lead Mechanic, Public Works Department – ***2018 Employee of the Year*** for the City of Tomball.

6.0 Reports and Announcements:

- February 9, 2019 – **2nd Saturday at the Depot**
- February 15, 2019– Last day to apply for Place on Ballot for the May 4, 2019 City General Election
- February 19, 2019 – ***Trailride Reception*** – 12 Noon at the Depot
- March 9, 2019 – 2nd Saturday at the Depot
- March 16, 2019 – ***Tomball Honky Tonk Chili Challenge Festival*** at the Depot – 11:00 a.m.-6:00 p.m.
- Reports by City staff and members of Council about items of community interest on which no action will be taken:

7.0 Motion was made by Councilman Townsend, second by Councilman Stoll, to approve the Minutes of the January 7, 2019 Regular Tomball City Council Meeting

Motion carried unanimously.

8.0 New Business:

- 8.1 Motion was made by Councilman Stoll, second by Councilman Klein Quinn, to approve the request by Concordia Lutheran High School for City Support of their First Annual 5K Fun Run at the Depot, "*Cruisin' Crusaders 5K*", to be held on Saturday, March 23, 2019, through In-Kind Services provided by the City of Tomball.

Motion carried unanimously.

9.0 Motion was made by Councilman Townsend, second by Councilman Degges, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this the 4th day of February 2019.

Doris Speer, TRMC, MMC
City Secretary

Gretchen Fagan
Mayor

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

Approve Request by Tomball High School Athletic Booster Club for City Support of the Tomball High School Athletic Booster Club Crawfish Boil, Benefitting Tomball High School Athletics Scholarship Fund, Endowing The Sammy E. Lopez Memorial Scholarship, to be Held on Saturday, April 6, 2019, from 4:00 p.m. to 8:00 p.m., through In-Kind Services Provided by the City of Tomball

Background:

This will be the first annual crawfish boil to support the Tomball H.S. Booster Club.

They will be following the format of the Rotary Fish Fry. They will be selling alcohol through Fire Ant Brewery. They are requesting in-kind City services.

Tomball High School Athletic Booster Club Crawfish Boil

Benefitting Tomball High School Athletics Scholarship Fund endowing The Sammy E Lopez Memorial Scholarship

Will Feature Silent and Live Auction,Crawfish / Chick -fil-A,Local Craft Brews,Children Entertainment, And Live Music

Saturday, April 6, 2019 ; 4-8pm at the Depot

Origination:

Denise Fiore

Recommendation:

Approval

Party(ies) responsible for placing this item on agenda:

Denise Fiore

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

Approve Request by Tomball United Methodist Church for City Support and In-Kind Services to Host a Free Community Easter Egg Hunt at the Tomball Depot, to be Held on Saturday, April 20, 2019, from 2:00 p.m. to 4:00 p.m.

Background:

Community events for children and their families are important to the people of Tomball United Methodist Church. We are interested in hosting a free community Easter egg hunt at the Tomball Depot on Saturday, April 20, 2019 from 2:00 PM – 4:00 PM. This event would be for families and their children, specifically children ages 1 through 12 years old, with an expected attendance of 2,000 people.

The goal of this event is to promote intentional family time, provide a fun, safe activity for the children of Tomball, and to fulfil our church vision of "Loving Others".

The event would include the following activities:

- A 20,000 egg Easter egg hunt
- 2 large bounce houses or inflatables (run by generators)
- Various craft activities and games
- Free sealed bottles of water and juice boxes
- A DJ to play family appropriate music during the event (a playlist can be made available for review upon request)
- A meet and greet with the Easter Bunny with opportunities for pictures

The games and crafts would take place on the concrete pad and grassy area at the Depot. Bounce houses and games would be located near the restrooms and in the grassy field. We would like to utilize the area around the Depot and Gazebo for the Easter egg hunts. We would like hand out water and giveaways near the fountains.

In order for this event to be a success, we will need the assistance from the following city departments:

- Street blockades will help secure the area for the children and their families that will be attending the event.
- Trash pickup at the Depot would be needed following the event.
- Electricity for the DJ
- Officer presence from Tomball Police Department – expected attendance for this event is 2,000 people.

We will be advertising the event throughout Tomball United Methodist Church, various day schools in the area, and in TISD Wednesday folders. We are preparing for 1,200 children to be in attendance.

Thank you for considering our proposal. We look forward to working with the city of Tomball to help bring another fun, safe family event to our city.

Origination:

Denise Fiore

Recommendation:

Approve

Party(ies) responsible for placing this item on agenda:

Denise Fiore

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other

ATTACHMENTS:

TUMC Proposal



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, Texas 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Community Events Coordinator at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 05/17/18 Is this event Co-City sponsored? Yes ☒ No ☐

Request for permission to use a public venue for the following type of event (please check one):

Festival ☐ Community Event ☒ Arts & Crafts Event ☐ Music Event ☐ Other (specify) ☐

1. Event title: Community Easter Egg Hunt
2. Sponsoring entity: Tomball United Methodist Church
3. Is this organization based in Tomball: Yes ☒ No ☐
4. Is this organization non-profit ☒ or for-profit ☐ *Attach 501 (c) (3) tax exemption if applicable
5. Contact: Summer Schiel Phone: 281-351-1249
6. Contact address: 1603 Baker Dr.
7. Contact email: Summer.Schiel@tomballumc.org
8. Event date: 04/20/19
9. Event times: Start 2:00P Finish 4:00P Set-up 11:00AM Breakdown 5:00 PM
10. Is this event for charity? Yes ☐ No ☒
11. If yes, what charity? _____ Tax ID _____
12. If yes, what percentage of net proceeds will be donated to the charity? _____
13. On-site contact: Summer Schiel Mobile Phone: 9368272275
14. Estimated number of attendees: 2500
15. Detailed site map in attached: Yes ☒ No ☐
16. Is this event open to the public: Yes ☒ No ☐
17. Admission fee: \$ _____ Free ☒
18. Time at which event staff will begin to arrive: Noon
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses.
Initial SS
20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured.
Initial SS
21. Name of insurance carrier: _____

Signature: Summer Schiel

FOR OFFICIAL USE - Fee required: Yes ☐ No ☐ Amount Due: \$ _____

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

Approve Partnership with iChoosr Organization to Aggregate Residential Electric Power with Other Residents in the State to Obtain "Group Buying Power"

Background:

iChoosr brokers a Residential Electrical Aggregate with deregulated cities in Texas. Each city has its own individual campaign, but power is aggregated from registrants from all the cities together to form "Group Buying Power" which is referred to as the Texas Power Switch. This "Group Buying Power" is used to get an affordable and fair rate for the residents of the area. A low rate is negotiated by holding a reverse auction with providers that have been thoroughly vetted with the PUC (Public Utilities Commission). A six round auction in which each of the providers gives their best rate in each round until the rest fall off and one is left as a winner. The registrant (customer) is then presented with a personalized offer that they can either accept or reject. There is no obligation.

The City partners with iChoosr by providing credibility thru the use of the City name / seal. The City can also assist in providing information and communication with residents. No specific provider is pushed and there is no obligation to accept any offer. This provides another opportunity and option for residents to save on their electric utility bill.

Origination:

Administration

Recommendation:

Staff recommends approval

Party(ies) responsible for placing this item on agenda:

David Esquivel, PE

ACTION TAKEN

Approval	Readings Passed	Other
☐ Yes ☐ No	☐ 1 st ☐ 2 nd	

ATTACHMENTS:

iChooser Presentation



iChoosr

**Independent experts
in group buying**

'We make saving
together easy'

The problem

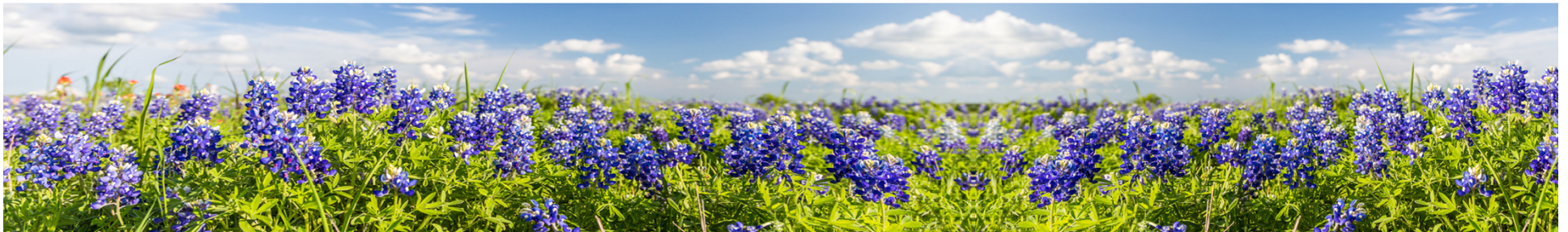
High
energy
prices are
placing a
burden
on
household
budgets

- Although Texas has been deregulated since 2002, many consumers still haven't made the switch
 - Most consumers are unaware that they **pay too much** for electricity
- OR
- Others ARE aware but do not make a conscious effort to switch
 - People that don't switch regularly are put on significantly higher rates.
 - Statistics show that:
 - **60%** of Texans haven't switched providers in the past 3 years
 - **40%** has never switched in their lives

What's the issue?



- Deregulation has given consumers choice, but due to lack of awareness, many still haven't made the switch to a **cheaper contract**
 - **ON AVERAGE, PEOPLE SPEND \$350 A YEAR MORE THAN THEY SHOULD.**
- Many providers manufacture complexity to keep consumers confused, resulting in disengaged consumers
- As a result, many consumers don't know who to trust
- The switching process is (**perceived as**) difficult



So, what's the solution?



- iChoosr acts as an intermediary organization between consumers, community leaders and providers
- We aggregate residents in deregulated cities across Texas to form **group buying power** that we call the Texas Power Switch
- Consumers need help from a **trusted source**; therefore, we work closely with community leaders
- iChoosr stands (in partnership and cooperation with the community leader) on the side of the consumer - using our knowledge, experience and relationship to their benefit
- We offer a **simple energy contract** with fixed rates for one year
- Participation is **easy, free of charge and without obligation**

*"Together
with the City,
iChoosr **helps**
people make
an informed
decision"*

How it works

A group purchase in 5 easy steps



1

REGISTER



2

AUCTION



3

OFFER



4

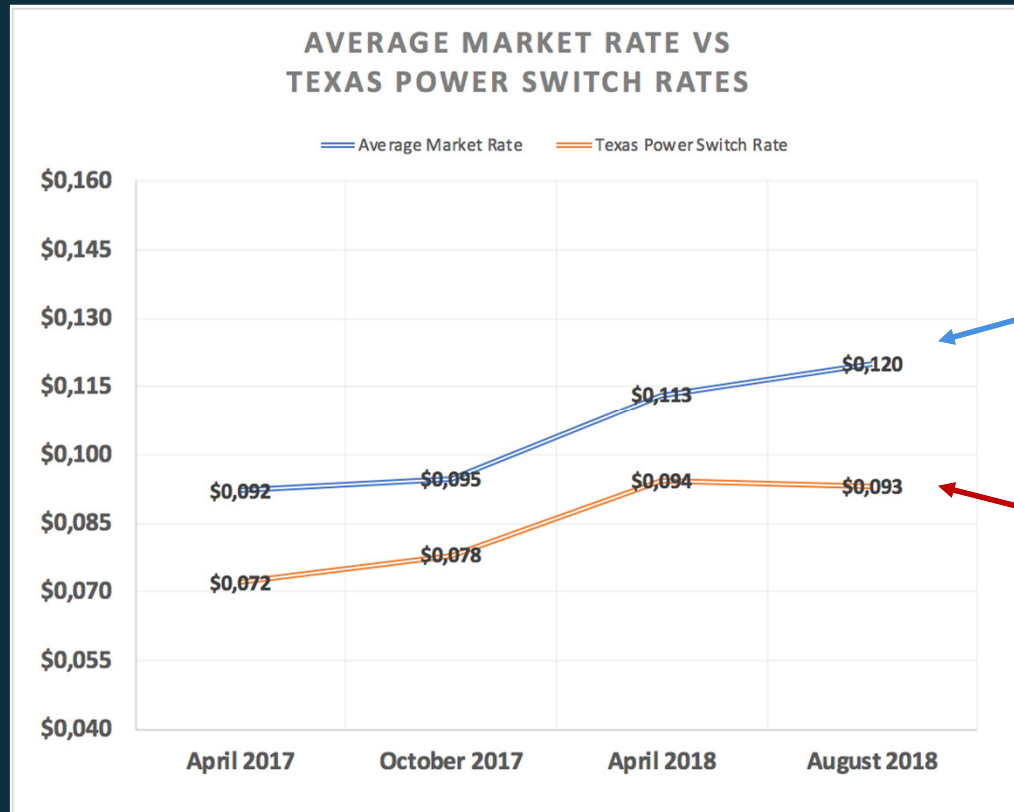
YOU DECIDE



5

**WE'LL TAKE
CARE OF IT!**

Results Texas Power Switch



Average rate
for similar plan
with the Big 6

Winning rate



- Overall **20% lower rates** in 4 programs
- This resulted in an annual saving of approximately **\$350 per year per household**
- Between **30% - 35%** of all registrants accepted their personal offer.

What does this mean for the City?

88%

of the registrants think organizing this program **contributes to the cities positive image.**

\$

Money saved by residents is **good for local economy** (\$0.5 million after 4 programs)



There is absolutely **no cost and no risk to the city** to participate, nor does the city receive any financial benefit

WHAT IF?



1 ..we won't get a competitive rate?

In the last 10 years we always had a better rate compared to the current market average. Providers basically turn their marketing budget - which they don't have to spend on our customers - into a discount on their current rate.

2 ..something goes wrong with the switch?

Because switching provider is just an administrative change (no physical changes are necessary) people will always have electric service. If there is an administrative issue, iChoosr will fix this with the supplier until all parties are satisfied.

3 ..the new supplier goes bankrupt?

In this unlikely case customers are put on a reserve plan with "Providers of Last Resort" (POLR) so electric service is not interrupted. Designated REP's are TXU, Reliant and CPL. This rate is higher so people should shop for a better rate soon afterwards.

4 ..there is a privacy breach?

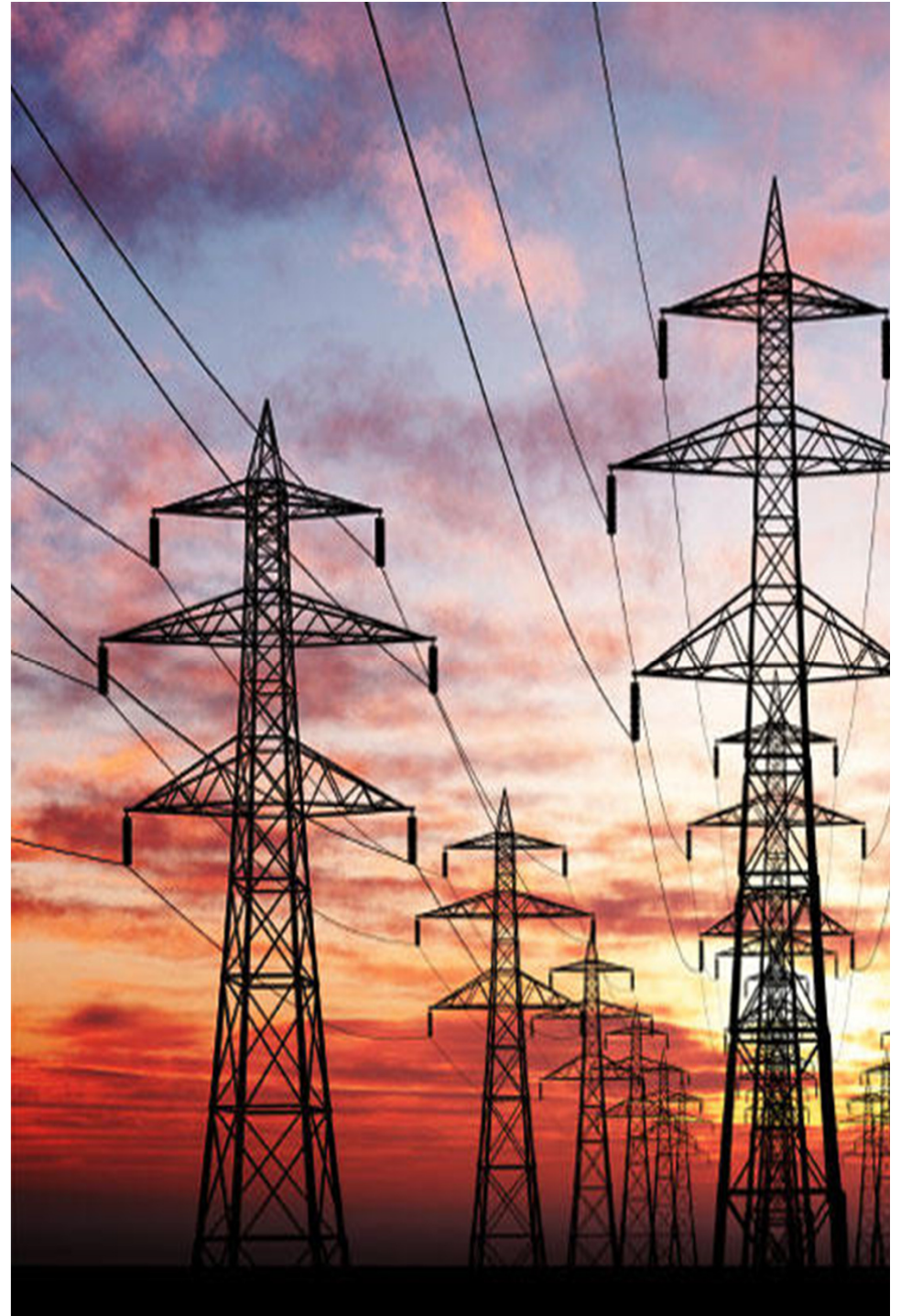
Since we work with a lot of community leaders who have to uphold their good name we take privacy very serious. We have a fulltime privacy officer and successfully implemented the new and more strict European GDPR rules.

5...what if the city has a partnership with a supplier?

They are welcome to join our auction. The point of the program is to bring a lower rate to your residents, not to interfere with anyone's partnership or business. They are more than welcome to be a part of the campaign as it would help them get new clients. If they choose not to...it may be because they can not provide the low rate that we can through the aggregate.

Texas Growth

- We started Texas operations in 2017
- We've organized 3 successful campaigns
- With 10 partner cities onboard for the July campaign
- And we have a dedicated Texas team to support you every step of the way



Texas Growth

TPS-1

1
City

TPS-2

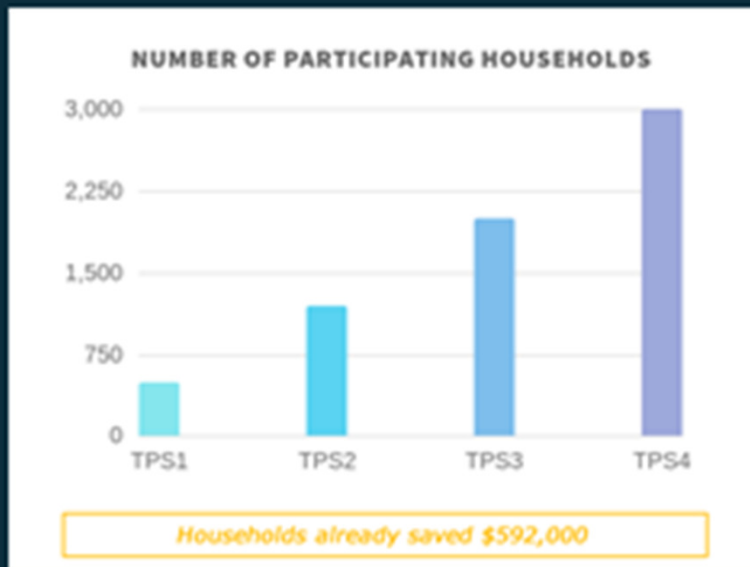
2
Cities

TPS-3

5
Cities

TPS-4

10
Cities



The Texas Power Switch is growing in number of participating cities as well as in number of registrants.

Texas Power Switch 4

PARTICIPATING CITIES

Fate
Dickinson
Wilmer
Seadrift
Lake Dallas
Richland Hills
Webster
Farmers Branch
Eagle Pass
Waco

*Several in contract negotiations

CONTINUED GROWTH

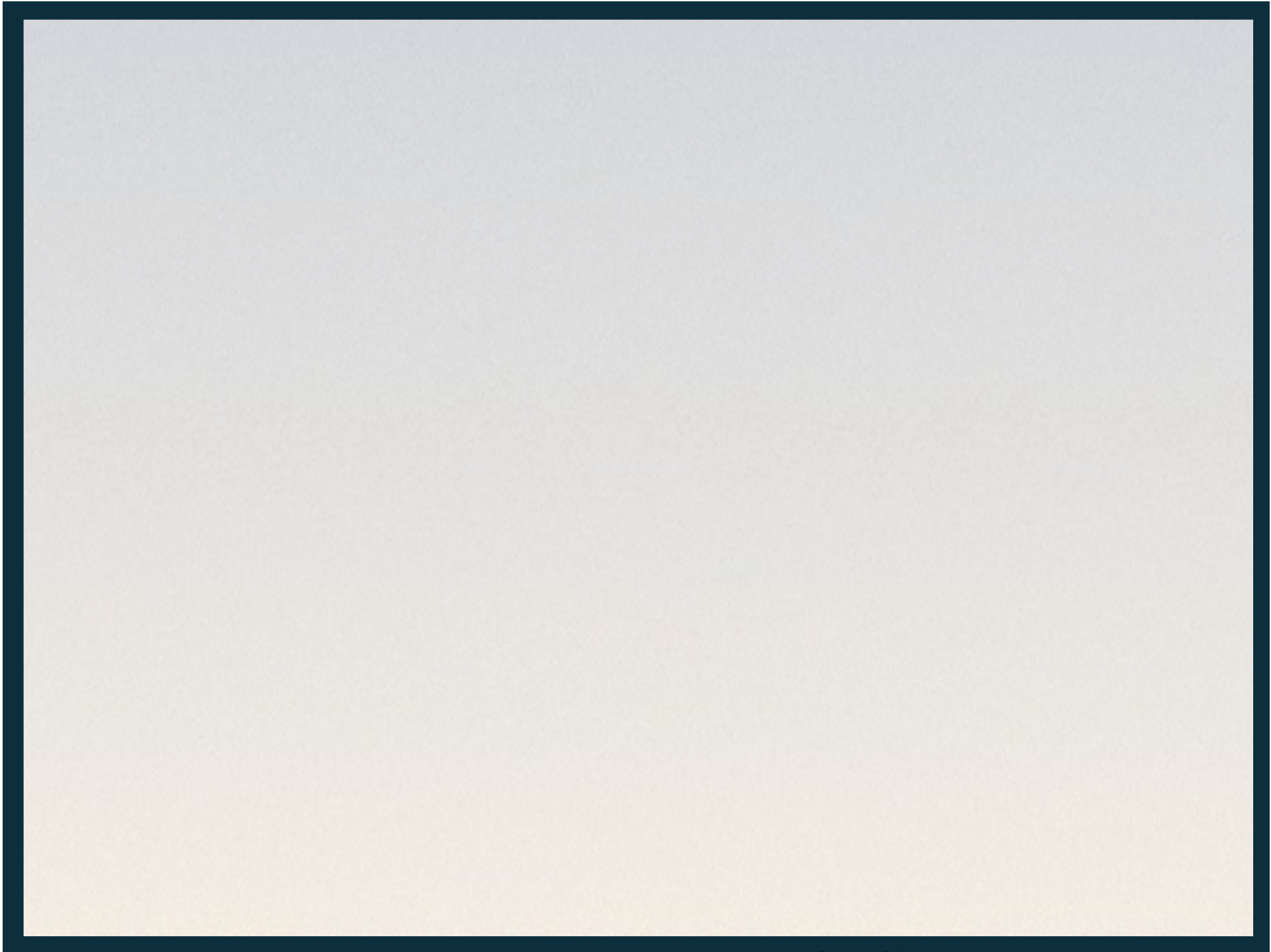
TPS1 - 1 City
TPS2 - 2 Cities
TPS3 - 5 Cities
TPS4 - 10 Cities





A BIT ABOUT ICHOOSR

- Founded in 2008
- Active in 6 countries
- 6 M registrations
- Over 500 M in savings
- 80 employees **and growing**





Thank you

Things to know

- iChoosr brokers a Residential Electrical Aggregate with deregulated cities in Texas.
- Each city has its own individual campaign, but we aggregate the registrants from all the cities together to form “Group Buying Power” and we call it the Texas Power Switch.
- We use this “Group Buying Power” to get an affordable and fair rate for the residents of your town.
- We negotiate a low rate by holding a reverse auction with providers we’ve thoroughly vetted with the PUC. We hold a six round auction in which each of the providers gives us their best rate in each round until the rest fall off and we are left with a winner.
- We then present the registrant with a personalized offer that they can accept or not. There is no obligation.

Things to know

- We manage the entire process through a platform we designed. The transition is seamless and simple for the residents.
- We handle all aspects of the process including Marketing, Education, Registration, Transition and Customer Service. We have a 24/7 support team located in Houston.
- The City lends us your support by allowing us to use your name/city seal to give the campaign credibility. In addition, we request a point of contact to assist with a few things during the Communications Plan phase - we handle the rest.
- This is a no risk, no obligation offer. At no time are we OR the city pushing a particular provider. Simply put, this is an opportunity for the city to provide their residents an opportunity to save money on their energy bills. Savings that will stay within the local economy.

Things to know

- Energy can be complex and confusing. Our survey results indicate that on average, 70% of the population has not made a change in the past three years. These individuals are our prime target demographic.
- We have been running campaigns since 2008. We are also working in the UK, Belgium and Japan. To date, we have switched 1.7M residents across those countries.
- We came to Texas last year and just finished our third campaign. We ran our first campaign with the City of Fate which proved to be a huge success with a 34% conversion rate. Our second campaign included Fate and Waco where we had a conversion rate of 32%. In Fate alone we reached out to 3,500 residents over the two campaigns and 1 in 4 registered for the campaign.
- We just finished our third campaign with Fate, Waco, Dickinson, Wilmer and Seadrift and just started our next campaign in July where we have Farmers Branch, Richland Hills, Lake Dallas and Webster joining us.

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

Consider Resolution No. 2019-05, a Resolution of the City Council of the City of Tomball, Texas Establishing Comprehensive General Liability Insurance Minimum Limits as Established by Sections 10-22(d)105.8 and 10-51(d)r105.10 of the Tomball Municipal Code

Background:

The Tomball Municipal Code states that the person or entity that will actually perform the work or services covered by a permit shall provide to the city evidence of comprehensive general liability insurance, issued by a company licensed to do business in Texas, for the duration of the permit, and shall furnish certificates of insurance to the city as evidence thereof. The certificates shall provide that the insurance shall not be canceled, reduced, or changed without 30 days advance notice to the city.

The Tomball Municipal Code also states that minimum limit shall be adopted by Resolution of the City Council. Resolution No. 2019-05 establishes a minimum limit of \$500,000.00 for comprehensive general liability insurance or a limit equal to the amount of the contract amount, whichever is greater.

The previous minimum limits were established by Ordinance No. 2014-10, which were a minimum bodily injury limit of \$100,000, \$300,000 per occurrence, and a property damage limit of \$400,000, or a property damage limit equal to or exceeding the amount of the contract amount, whichever is greater. The minimum amounts specified in Ordinance 2014-10 are not commonly offered by insurance providers and therefore the amended minimum amount should be more in line with the insurance industry norms.

Origination:

City Management

Recommendation:

Approval

Party(ies) responsible for placing this item on agenda:

Craig T. Meyers, P.E., Community Development Director

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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ATTACHMENTS:

Resolution 2019-05

RESOLUTION NO. 2019-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TOMBALL, TEXAS ESTABLISHING COMPREHENSIVE GENERAL
LIABILITY INSURANCE MINIMUM LIMITS AS ESTABLISHED BY
SECTIONS 10-22(D)105.8 AND 10-51(D)R105.10 OF THE TOMBALL
MUNICIPAL CODE**

* * * * *

WHEREAS, Section 10-22(d)105.8 (Amendments to the International Building Code) states that the person or entity that will actually perform the work or services covered by a permit shall provide to the city evidence of comprehensive general liability insurance, issued by a company licensed to do business in Texas, in the following amounts, for the duration of the permit, and shall furnish certificates of insurance to the city as evidence thereof. The certificates shall provide that the insurance shall not be canceled, reduced, or changed without 30 days advance notice to the city.

Comprehensive general liability insurance covering all risks associated with the work, with a minimum limit as currently established or as hereafter adopted by resolution of the city council from time to time, or a property damage limit equal to or exceeding the amount of the contract amount, whichever is greater.

WHEREAS, Section 10-51(d)R105.10 (Amendments to the International Residential Code) states that the person or entity that will actually perform the work or services covered by a permit shall provide to the city evidence of comprehensive general liability insurance, issued by a company licensed to do business in Texas, in the following amounts, for the duration of the permit, and shall furnish certificates of insurance to the city as evidence thereof. The certificates shall provide that the insurance shall not be canceled, reduced, or changed without 30 days advance notice to the city.

Comprehensive general liability insurance covering all risks associated with the work, with a minimum limit as currently established or as hereafter adopted by resolution of the city council from time to time, or a property damage limit equal to or exceeding the amount of the contract amount, whichever is greater.

WHEREAS, the City Council of the City of Tomball finds it to be in the best interest of the City of Tomball to establish a minimum limit of \$500,000.00 for comprehensive general liability insurance or a limit equal to the amount of the contract amount, whichever is greater; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

SECTION 1, The facts and matters set forth in the preamble are hereby found to be true and correct.

SECTION 2, That the City Council agrees to establish a minimum limit of \$500,000.00 for comprehensive general liability insurance or a limit equal to the amount of the contract amount, whichever is greater.

PASSED, APPROVED AND ADOPTED this 4th day of February 2019.

Gretchen Fagan,
Mayor

ATTEST:

Doris Speer
City Secretary

Regular City Council

Agenda Item

Data Sheet

Meeting Date: February 4, 2019

Topic:

Approve the Execution of a Contract for Professional Services for E&P Project 2019-10003 related to the Inspection and Cleaning of Sanitary Sewer Lines located along State Highway 249 with OEI, in the Amount of \$60,950.00

Background:

A Wastewater Master Plan completed in 2017 studied all sanitary sewer lines belonging to the City and reported the amount of infiltration to the system from those lines based on flow monitoring during rain events. Based on this study, the sanitary sewer lines were categorized by the severity of infiltration and repairs needed to correct the issues.

The contract from OEI will begin inspecting the highest identified problem areas beginning with the basin along SH 249 and services will include: identification of problem areas requiring additional testing or service, collection of GIS data information to be provided to the City for lines and manholes, and telescoping and cleaning of approximately 8,000 LF of sanitary sewer line.

An engineering review of the results will be completed and recommendations for repairs and/or rehabilitation will be presented to staff for further action as detailed in the Sanitary Sewer Evaluation Survey provided by OEI.

Origination:

Public Works Department

Recommendation:

Staff recommends approval to execute an agreement with OEI for E&P Project 2019-10003 related to the inspection and cleaning of sanitary sewer lines located along State Highway 249 for a total amount of \$60,950.00.

Funding:

Yes

Account Number:600-614-6207

Party(ies) responsible for placing this item on agenda:

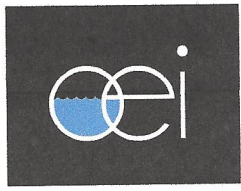
Meagan Mageo, Project Coordinator

ACTION TAKEN

Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other
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ATTACHMENTS:

Contract - OEI



January 25, 2019

Mrs. Beth Jones, PE
Director of Public Works
501 James St.
Tomball, TX 77375

Re: Engineering Management & SSES Report for Sanitary Sewer Basin Business HWY 249 B Basin

Dear Beth:

After review of the documents provided by the City and coordination with a CCTV contractor I have the following proposal for providing engineering services to totally manage the SSES project as named above and I have broken down the proposals as follows below:

Proposal for OEI Fully Managed SSES Project:

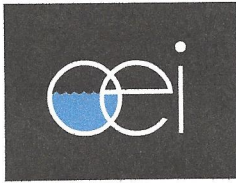
Coordination and scheduling of all cleaning & CCTV activities with Contractor;
On-site observation of all CCTV actions;
Weekly updates with City on schedule and timeline;
Identification of all "problem" areas & areas requiring additional smoke or dye testing;
Collect and provide data in GIS format for lines and manholes
Preparation of SSES with all collected data and CCTV video, manhole inspections & flows from Freese & Nichols Master Plan;
Review of report with City with revisions and additions;
Publish report and deliver to City; prioritize rehabilitation recommendations with inclusion of opinions and probable cost
Attend Council meetings to answer questions as required.

City Direct Cost for Cleaning, CCTV & Smoke/Dye Test:

National Works Testing Cleaning & CCTV 8000 LF @\$2.45/ft	\$19,600.00
Smoke or Dye Testing 1 day National Works (Place Holder)	\$ 2,950.00

Total Cleaning, CCTV & Smoke/Dye Test	<u>\$22,550.00</u>
--	---------------------------

Total Engineering Services & Report for Managed SSES Project	\$38,400.00
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National Works will require a weeks' notice to mobilize for the cleaning and CCTV. The estimated time to complete all CCTV activities & smoke testing is 3 weeks, of course barring any weather delays. In OEI's Managed approach we will have people on the ground every day with the CCTV crew recording and observing as well as collecting flow data from key manholes in the basin. As the work and data is collected it will be transformed into our outline for our final report to the City. This information will also be collected on ArcGIS and will be transferred to the City for inclusion in the City's data base for future reference. We would request that the City provide a Police cruiser or Public Works truck to provide traffic safety to follow the CCTV crew during the cleaning and TV'ing of the lines.

The rehabilitation of these lines will either most likely be CIPP or burst-in-place. There is another possible repair solution for small infiltration cracks that can be done while being TV'd. A "Point Repair" sleeve can be inserted and inflated that has sealer on the outside of sleeve and when inflated this pushes against the wall of the pipe sealing the crack and eliminating the infiltration. Again, for small fixes, 2 feet long for example, this is a good solution.

CIPP has been costing on average approximately \$30.00 per foot installed in-place. I would estimate a total cost of about \$120,000.00. Adding the SSES and CCTV'ing keeps you within budget. Identifying the most problematic lines and best repair alternatives can be achieved with the proposed CCTV condition assessment. All lines assessed will be prioritized within the report with a prepared accurate Opinions of Probable Cost from current bid tabs. We can also share with contractors the actual condition assessments of the lines to narrow the require work to alleviate excessive I/I and increase the operational capacity the line was designed to service.

I look forward to discussing this with you in detail. I'm available to meet at your convenience.

Our group is excited about working with the City of Tomball and we are excited about kicking this project off! Let me know if there is additional information you need to help in your decision-making process.

I am always available for questions, so call at your convenience.

Respectfully,

Rich Oller, PE, REP, CPM
CEO | Principal

Regular City Council
Agenda Item
Data Sheet

Meeting Date: February 4, 2019

Topic:

Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 - Consultation with the City Attorney regarding a Matter that the Attorney’s Duty Requires to be Discussed in Closed Session
- Sec. 551.072 - Deliberations regarding Real Property

Background:

Origination:

City Manager

Recommendation:

N/A

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
Approval ☐ Yes ☐ No	Readings Passed ☐ 1 st ☐ 2 nd	Other