

**NOTICE OF REGULAR CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, AUGUST 1, 2011

6:00 P.M.

Notice is hereby given of a meeting of the Tomball City Council, to be held on Monday, August 1, 2011 at 6:00 P.M., City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 Call to Order

2.0 Invocation

- Led by Pastor Josh Eckert, Area Director Young Life, Northwest Houston Area

3.0 Pledges to U.S. and Texas Flags

4.0 Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]*

5.0 Presentations:

- Proclamation – **2011 National Night Out** – August 2, 2011
- Proclamation – **Spinal Muscular Atrophy Awareness Month** – August 13, 2011
- Proclamation – **MOCSAR's 27th Annual BBQ & Fundraiser** – August 20, 2011
- Lynn LeBouef, President/CEO-Tomball Regional Medical Center, and Community Health Systems, Inc. Representatives

6.0 Reports and Announcements

- June 20-August 15 (skip July 4th) – **Tomball's Kids Club**, hosted by HEB and partner, Buffalo Wild Wings – **MLK Community Park**
- August 2, 2011 – **Mayor's Coffee** – **Nona's Italian Grill** - 5:30 p.m.-7:00 p.m.; sponsored by CommunityBank of Texas, N.A.
- August 2, 2011 – **2011 National Night Out** – 6:00 p.m.-9 p.m. at the Depot
- August 5, 2011 – **Tomball Night**
- August 13, 2011 – **2nd Saturday at the Depot**
- September 17, 2011 – **Tomball Art Walk** – 2:00 p.m.-7:30 p.m.
- **Walk Tomball!** (every Saturday at 8:00 a.m. at the Depot)
- Reports by City staff and members of council about items of community interest on which no action will be taken

7.0 Approve the Minutes of the Following City Council Meetings:

- Special City Council Meeting – July 18, 2011
- Regular City Council Meeting – July 18, 2011
- Special City Council Meeting – July 20, 2011
- Special City Council Meeting – July 25, 2011
- Special City Council Meeting – July 26, 2011

8.0 New Business:

- 8.1 Submission of the Proposed FY2011-2012 Budget by City Manager to Council
- 8.2 Set August 22, 2011 as the date for the Public Hearing regarding Proposed Budget for Fiscal Year 2011-2012
- 8.3 Appoint Members to the Tomball Hospital Authority Board of Directors
- 8.4 Reappoint Two Alternate Municipal Court Judges.
- 8.5 Approve Professional Services Agreement with Cobb Fendley & Associates, Inc., in the Amount of \$630,560.00 for Professional Services related to Design and Land Acquisition for the Extension of Medical Complex, Segment 3, including Utilities, and Authorize City Manager to Execute Agreement
- 8.6 Adopt Resolution No. 2011-12, a Resolution of the City of Tomball, Texas, Adopting an Annual Fee for Changable Electronic Variable Message Signs

(CEVMS) Registration and Inspection.

8.7 Review and Consideration of Proposed Layouts for North Elm Street, Fannin Street and Market Street Parking Lots.

8.8 Approve Renewal of Employee Health and Welfare Benefits Agreement with Aetna and United Concordia

8.9 Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.072 – Deliberations Regarding Real Property
- Sec. 551.074 – Personnel Matters: Evaluation of City Manager

9.0 Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 29th day of July 2011 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer

Doris Speer

City Secretary, TRMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please feel free to contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY ALSO BE VIEWED ONLINE AT www.ci.tomball.tx.us.

Regular City Council
Agenda Item
Data Sheet

Meeting Date: August 1, 2011

Topic:

- Proclamation – *2011 National Night Out* – August 2, 2011
- Proclamation – *Spinal Muscular Atrophy Awareness Month* – August 13, 2011
- Proclamation – *MOCSAR's 27th Annual BBQ & Fundraiser* – August 20, 2011
- Lynn LeBouef, President/CEO-Tomball Regional Medical Center, and Community Health Systems, Inc. Representatives

Background:

Origination:

Recommendation:

Funding:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

ATTACHMENTS:

2011 National Night Out

Spinal Muscular Atrophy Awareness Month

MOCSAR's 27th Annual BBQ & Fundraiser

Office of the Mayor
Tomball, Texas

Proclamation



- WHEREAS,** the National Association of Town Watch (NATW) has announced that the "28th Annual National Night Out (NNO) program will culminate on Tuesday, August 2, 2011; and
- WHEREAS,** National Night Out is sponsored by NATW in partnership with Target, with the goals of (1) heightening crime prevention awareness; (2) generating support for, and participation in, local anticrime programs; (3) strengthening neighborhood spirit and police-community partnerships; and (4) sending a message to criminals letting them know that neighborhoods are organized and fighting back; and
- WHEREAS,** community members are invited to join Tomball First Responders at a free event held on Tuesday, August 2, from 6:00 p.m.-9:00 p.m., where the Tomball Police Department, Tomball Fire Department, Northwest EMS, and Tomball Public Works will have bounce houses, fire trucks, ambulances, police cars, and other large equipment/special use vehicles on display at the Tomball Depot, along with a Candlelight Vigil and Push-Up Contest; and
- WHEREAS,** Target representatives and area businesses will also have displays at the Depot, affording them an opportunity to support the community, promote their businesses, and recruit future employees; and
- WHEREAS,** Target will provide hotdogs for all in attendance and everyone is invited to watch Tomball employees and TPD Explorers complete an artistic mural of the NNO logo in the middle of the Depot;

NOW, THEREFORE, I, GRETCHEN FAGAN, Mayor of the City of Tomball, do hereby proclaim Tuesday, August 2, 2011:

"NATIONAL NIGHT OUT 2011 - A GOOD NIGHT TO GET TO KNOW YOUR NEIGHBORS"



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST:

DATE:

Gretchen Fagan
July 8, 2011

Office of the Mayor
Tomball, Texas

Proclamation



- WHEREAS,** Spinal Muscular Atrophy (SMA) is the leading genetic killer of children under the age of two and one in 40 Americans carry the gene that causes SMA, which leads to degeneration in voluntary muscle movement for those that survive with the disease; and
- WHEREAS,** Spinal Muscular Atrophy crosses all racial, ethnic and religious boundaries and can strike anyone of any age, race or gender; and
- WHEREAS,** increased awareness of SMA will lead to increased knowledge and increased support for both disease research and the families affected by the disease, hopefully leading to a cure; and
- WHEREAS,** Patient Groups have named August as **National Spinal Muscular Atrophy Awareness Month** in order to raise awareness and help promote research into this devastating disease; and
- WHEREAS,** support should be given to all organizations that are working hard to find a treatment and/or a cure for SMA, including Families of SMA;

NOW, THEREFORE, by virtue of the authority vested in me as **Mayor of the City of Tomball**, on behalf of the Tomball City Council and all citizens hereof, I do hereby proclaim the month of the month of **August 2011**, as:

“SPINAL MUSCULAR ATROPHY (SMA) AWARENESS MONTH”

and urge all citizens to take interest in and give their full support to the effort to raise awareness of and find a cure for **Spinal Muscular Atrophy**.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST:

DATE:

Dei Spren
July 8, 2011

Office of the Mayor
Tomball, Texas

Proclamation



- WHEREAS,** the Montgomery County Search & Rescue Team, herein after referred to as MOCSAR, is an all-volunteer, non-profit organization that provides search-and-rescue services to local law enforcement agencies; and
- WHEREAS,** these search-and-rescue efforts are an important public service; and
- WHEREAS,** MOCSAR personnel are ready to provide search-and-rescue efforts to those in need 24 hours a day, seven days a week; and
- WHEREAS,** access to trained search-and-rescue personnel dramatically increases the location of and subsequent care to lost and missing persons; and
- WHEREAS,** the members of MOCSAR engage in hundreds of hours of specialized training and continuing education to enhance their search-and-rescue skills; and
- WHEREAS,** it is appropriate to recognize the value and the accomplishments of search-and-rescue volunteers;

NOW, THEREFORE by virtue of the authority vested in me as **Mayor of the City of Tomball**, on behalf of the Tomball City Council and all citizens hereof, do hereby proclaim **Saturday, August 20, 2011**, as:

“MOCSAR’s 27th Annual BBQ & Fundraiser”

and invite the citizens of Tomball and Montgomery County to join MOSCAR on August 20, 2011, from 11:00 a.m. to 3:00 p.m. at the West Montgomery County Community Development Center in Magnolia to support the dedication to “service above self” of these volunteers.



In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST:

DATE:

Doni Spier

June 22, 2011

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

- June 20-August 15 (skip July 4th) – **Tomball's Kids Club**, hosted by HEB and partner, Buffalo Wild Wings – **MLK Community Park**
- August 2, 2011 – **Mayor's Coffee** – **Nona's Italian Grill** - 5:30 p.m.-7:00 p.m.; sponsored by CommunityBank of Texas, N.A.
- August 2, 2011 – **2011 National Night Out** – 6:00 p.m.-9 p.m. at the Depot
- August 5, 2011 – **Tomball Night**
- August 13, 2011 – **2nd Saturday at the Depot**
- September 17, 2011 – **Tomball Art Walk** – 2:00 p.m.-7:30 p.m.
- **Walk Tomball!** (every Saturday at 8:00 a.m. at the Depot)
- Reports by City staff and members of council about items of community interest on which no action will be taken

Background:

Origination:

Recommendation:

Funding:

Party(ies) responsible for placing this item on agenda:

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

ATTACHMENTS:

Tomball Kids Club

Mayor's Coffee

2nd Saturday at the Depot

Tomball Kid's Club

Hosted by **H-E-B**

Partnership with Buffalo Wild Wings

Begins June 20-August 15th (Excluding July 4th)

Every Monday & Wednesday

11am-1pm

MLK Community Park- Tomball

Event Type

- 8 Week **FREE** Summer Health & Nutrition/ Diversity Program
- Food donated by Tomball HEB

Lunch Menu

- Cold cut & sliced cheese sandwiches
- Small apple or banana
- Juice Box
- HEB Gummies



Audience

- Tomball community kids

<u>Date</u>	<u>Activity</u>	<u>Guests</u>
Monday, June 20 th	Food Nutrition Zumba Exercise	Veggie Pals, Inc Doll Star Dance
Monday, June 27 th	Basketball Highlights	Ex- Chicago Bulls
Monday, July 11 th	Buffalo Soldiers	Buffalo Soldiers
Monday, July 18 th	Arts & Crafts	HEB
Monday, July 25 th	Special Project	Boys & Girls Scouts of America
Monday, August 01 st	Contest Games	HEB
Monday, August 08 th	Fire/Police	City of Tomball
Monday, August 15 th	End of Program Party Anti- Bullying Campaign Battle of the Mascots	HEB/Buffalo Wild Wings

~ Program registration begins May 30th and is available at HEB Tomball, Buffalo Wild Wings or City Hall.



Partnership with HEB

Tomball Kid's Club

Begins June 20th-August 15th (Excluding July 4th)

**Every Monday & Wednesday
11am-1pm**

**MLK Community Park-Tomball
*Lunch Will Be Provided!!!***

Date	Activity	Sponsorship
Wednesday, June 22 nd <i>25</i>	Scavenge Away	Buffalo Wild Wings
Wednesday, June 29 th <i>35 + 4 days</i>	Arts and Crafts	Buffalo Wild Wings
Wednesday, July 6 th	Surprise Day	Buffalo Wild Wings
Wednesday, July 13 th	Contest Games	THS Student Council
Wednesday, July 20 th	Sports Day	THS Student Council
Wednesday, July 27 th	Wobble Dance	Magnolia West Phillies
Wednesday, August 3 rd	Bingo Day	THS Student Council
Wednesday, August 10 th	Wet n' Wild	Buffalo Wild Wings

**Program registration begins May 30th and is available at HEB Tomball,
Buffalo Wild Wings, or City Hall.**

Tomball Kids Club

Hosted by H-E-B

Partnership with Buffalo Wild Wings

Registration Form

Name- Parent/Guardian

Address

City /State

Phone

Parent's Email Address

Child's Name

Child's Age

Day(s) Attending:

- ☐ Mondays
- ☐ Wednesdays
- ☐ Monday/Wednesday (Entire 8 weeks)

As a parent, you may grant or deny any photography or video recording of your child. If you do not wish for your child's photograph to be taken for publications, please note below.

Do you give permission to have your child's photo taken and used for publications?

Yes _____ No _____



August 2, 2011
5:30 P.M.
Nonna's Italian Grill
1025 Alma

Mayor's Coffee

Stop by to get in
touch with Tomball!



Gretchen Fagan
Mayor

For more information call 281-290-1002 or visit ci.tomball.tx.us

2ND SATURDAY AT THE DEPOT

THS Cougar Football Kickoff Rally!

Performing:

THS
Cougar Pride
Band

THS Charms

THS
Cheerleaders

Appearing:

THS
Student Council

Volleyball
&
Cross Country
Teams

Activities:

Pep Rally

Kid's Games

Water Games

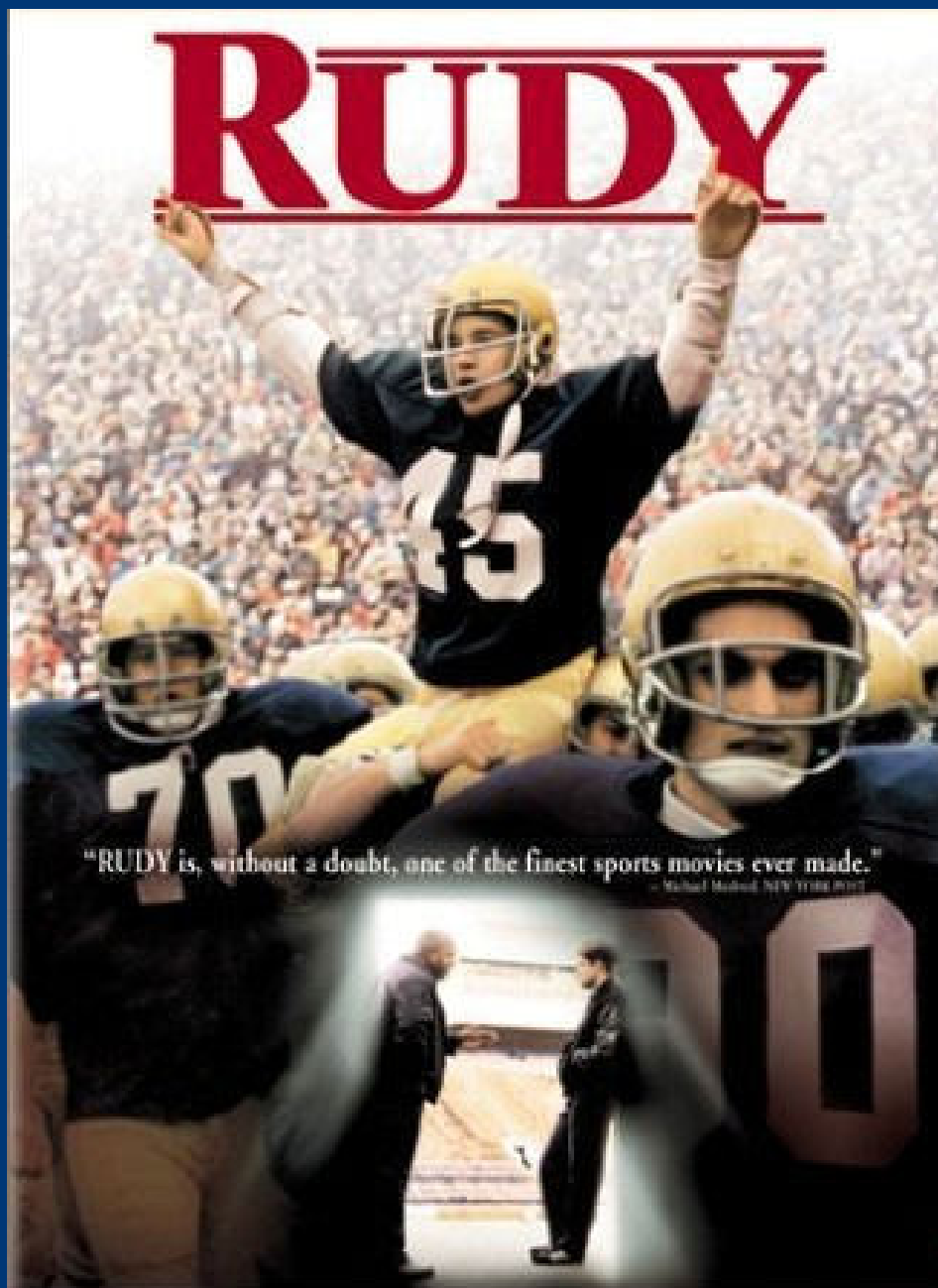
Kid's Crafts

Meet:

Miss Tomball
2011

Concession

Summer Snow
Shaved Ice
&
Hot Dogs



Come cheer on the Fighting Cougars!

August 13 - Tomball, TX

HISTORIC TOMBALL DEPOT PLAZA

201 South Elm ~ One block south of Main Street

Opens at 6:30 PM ~ Movie begins at dark

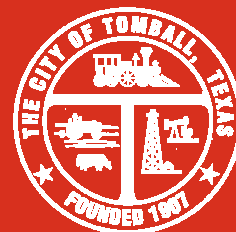
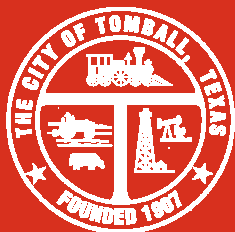
Free family entertainment for all ages

Bring your lawn chairs

No Glass Containers!

For more information, please call

Rosalie Dillon at 281-610-2595



Regular City Council Agenda Item Data Sheet

Meeting Date: August 1, 2011

Topic:

Approve the Minutes of the Following City Council Meetings:

- Special City Council Meeting – July 18, 2011
- Regular City Council Meeting – July 18, 2011
- Special City Council Meeting – July 20, 2011
- Special City Council Meeting – July 25, 2011
- Special City Council Meeting – July 26, 2011

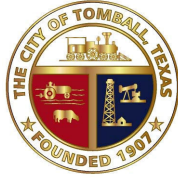
Background:**Origination:****Recommendation:****Funding:****Party(ies) responsible for placing this item on agenda:**

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

ATTACHMENTS:

Special City Council Meeting – July 18, 2011
Regular City Council Meeting – July 18, 2011
Special City Council Meeting – July 20, 2011
Special City Council Meeting – July 25, 2011
Special City Council Meeting - July 26, 2011

**MINUTES OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, JULY 18, 2011

4:00 P.M.

1.0 Call to Order

The Council meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Hudgens
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Others present:

City Manager – George Shackelford
Assistant City Manager – Christal Weber
City Secretary – Doris Speer
Finance Director – Glenn Windsor
Director of Public Works – David Kauffman
Fire Chief – Randy Parr
HR Director – Lisa Coe
Assistant to City Manager – Shawn Cox (late arrival)
Assistant City Engineer – Lori Lakatos
Building Official – David Allen
Assistant Fire Chief – John Fontenot
Budget Analyst/Project Accountant – Craig Price
Fire Marshal – Doug Sanguedolce

Draft

2.0 No public comments were received.

3.0 Workshop Session:

3.1 Council entered into a Workshop Session to discuss the Fiscal Year 2011-2012 Budget.

George Shackelford, Glenn Windsor, and City Staff members provided information regarding the proposed budget.

9.0 Motion was made by Councilman Dodson, second by Councilman Townsend, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 1st day of August 2011.

Doris Speer, TRMC
City Secretary

Gretchen Fagan
Mayor

MINUTES OF REGULAR CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



**MONDAY, JULY 18, 2011
6:00 P.M.**

1.0 Call to Order

The Council meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Hudgens
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Planning and Zoning Commission Members present:

Commissioner Lori Wallace
Commissioner Barbara Tague
Commissioner James Kendler
Commissioner Michelle Beauvais
Commissioner Evelyn Torres-Chervenak

Others present:

City Manager – George Shackelford
Assistant City Manager – Christal Weber
City Secretary – Doris Speer
City Attorney – Loren Smith
Finance Director – Glenn Windsor
Director of Public Works – David Kauffman
Fire Chief – Randy Parr
Assistant to City Manager – Shawn Cox
Assistant City Engineer – Lori Lakatos
Police Chief – Robert Hauck
Assistant City Planner – Rodney Schmidt

draft

Administrative Assistant-Engineering – Brandy Pate
Executive Director-TEDC – Kelly Violette
Partners for Strategic Action - Peggy Fiandaca and Loras Rauch
Kimley Horn & Associates – Joe Willhite

2.0 Invocation

- Led by Chaplain Tara Dorough, Tomball Fire Department

3.0 Pledges to U. S. and Texas Flags

- Led by Emily Howell and Chris Mayes

4.0 The following public comments were received:

- | | |
|---|--|
| Mary Harvey
405 S. Walnut, 77375 | - Expressed her support for Item 7.10, signs prohibiting heavy truck traffic on Walnut and Market. |
| John Purse
19339 Ella Blvd, 77388 | - Expressed his support for Item 7.2, proposed BMX track. |
| P. York McLane
Eagle Gasket & Packing
1110 Ulrich, 77375
9619 Thistle Trail, 77070 | - Requested Council consideration to approve rezoning of Eagle Gasket as Light Industrial instead of Commercial. |

5.0 Reports and Announcements:

- **Farmers Market** – 9 a.m.-1:00 p.m. (Every Saturday, April through July)
- **June 20-August 15** (skip July 4th) – **Tomball's Kids Club**, hosted by HEB and partner, Buffalo Wild Wings – **MLK Community Park**
- July 19, 2011 – Downtown Tomball Advisory Committee Meeting – 3:00 p.m.-5:00 p.m. at the Public Works Training Room, 501-B James Street
- July 19, 2011 – Downtown Tomball Specific Plan Public Workshop – 6:00 p.m.-8:00 p.m. at the Community Center
- July 20, 2011 – Strategic Planning Workshop – 8:00 a.m.-4:00 p.m.
- July 25, 2011 – Regular Tourism Advisory Committee Meeting – 3:00 p.m.
- July 25, 2011 – Special Council Meeting (Budget) – 4:00 p.m.
- July 26, 2011 – Special Council Meeting (Budget) – 4:00 p.m.
- August 2, 2011 – **2011 National Night Out** – 6:00 p.m.-9 p.m. at the Depot
- August 2, 2011 – **Mayor's Coffee – Nona's Italian Grill** - 5:30 p.m.-7:00 p.m.; sponsored by CommunityBank of Texas, N.A.
- August 5, 2011 – **Tomball Night**
- August 13, 2011 – **2nd Saturday at the Depot**
- September 17, 2011 – **Tomball Art Walk** – 2:00 p.m.-7:30 p.m.

- **Walk Tomball!** (every Saturday at 8:00 a.m. at the Depot)
- Reports by City staff and members of council about items of community interest on which no action will be taken
 - Glenn Windsor presented the Quarterly Investment Report for the Period Ending June 30, 2011
 - Glenn Windsor presented the Financial Report for Nine Months Ending June 30, 2011
 - Rosalie Dillon – presented an update regarding recent and future 2nd Saturday at the Depot events

- 6.0 Motion was made by Councilman Townsend, second by Councilman Stoll, to approve the minutes of the July 5, 2011 Special and Regular City Council meetings.

Motion carried unanimously.

- 7.0 New Business:

Motion was made by Councilman Stoll, second by Councilman Brown, to consider Item 7.12 after Item 7.3.

Motion carried unanimously.

- 7.1 Mayor Fagan advised that the Tourism Advisory Committee has not finalized a recommendation to Council regarding prospective designs for a fountain at the Tomball Depot. No action taken.
- 7.2 David Mayes, John First, and Kyle Bennett, representing BMX, provided a presentation by BMX regarding a proposed BMX Track in Tomball, including a possible partnership with the City of Tomball. Council requested additional information. No action necessary.
- 7.3 Shawn Cox presented information regarding a request from The North Houston Volkswagen Club to Use the Depot Area, with a waiver of the Depot fees, and to close portions of Depot-area Streets for a Volkswagen Car Show and Swap Meet to be held on Saturday, October 1, 2011. Motion was made by Councilman Stoll, second by Councilman Brown, to approve the request by The North Houston Volkswagen Club.

Motion carried unanimously.

- 7.12 David Kauffman presented information regarding the proposals received for Project No. 2011-06. Motion was made by Councilman Dodson, second by Councilman Stoll, to award Contract for Project No. 2011-06 (City Hall Roof Replacement) to F.W. Walton, Inc, for a Total Contract Amount of \$147,100.00.

Motion carried unanimously.

- 7.4 Chair Lori Wallace called the Planning and Zoning Commission Meeting to order at 7:15 p.m.

The Tomball City Council and the Planning and Zoning Commission entered into a workshop session to review the Downtown Specific Plan, as presented by Partners for Strategic Action (PSA).

Peggy Fiandaca and Loras Rauch, Partners for Strategic Action, presented the Downtown Specific Plan, as it has been developed to date. Joe Willhite, Kimley Horn & Associates, introduced DSP circulation requirements, water usage, and drainage requirements. Peggy Fiandaca provided information regarding anticipated Council, Planning and Zoning Commission, and Downtown Tomball Advisory Committee meetings.

Motion was made by Commissioner Tague, second by Commissioner Beauvais, to adjourn the Planning and Zoning Commission portion of the meeting.

Motion carried unanimously. Planning and Zoning Commission meeting adjourned at 7:55 p.m.

Mayor Fagan announced a recess at 7:55 p.m.; upon reconvening into regular session at 8:08 p.m., the following items were considered:

- 7.5 Lori Lakatos provided information on **PINE COUNTRY OF TOMBALL SECTION THREE REPLAT**; A residential subdivision of 29.4207 acres comprised of 5 residential estate acreage lots and being a Replat of Pine Country of Tomball, Section Three, a residential subdivision of 29.4207 acres comprised of 4 residential estate acreage lots as recorded in H.C. Film Code #632143, located in the John Edwards Survey, A-20 and the Chauncey Goodrich Survey A-311, City of Tomball, Harris County, Texas. Motion was made by Councilman Dodson, second by Councilman Townsend to approve **Pine Country of Tomball Section Three Replat** as presented.

Motion carried unanimously.

- 7.6 Rodney Schmidt presented information regarding **ZONING CASE P11-333**: Request by Eagle Gasket and Packing Company, Inc., on behalf of Faires Properties Inc. LLC, to amend the City's Comprehensive Zoning Ordinance to rezone an approximately 3.86 acre site, legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, generally located on the easterly side of Ulrich Road, northerly of Hufsmith Road at 1110 Ulrich Road, Tomball, Texas from the SF-20-E Single-Family Estate Residential-20 District to the C-Commercial District, in conjunction with Zoning Case P11-334.

- Mayor Fagan opened the Public Hearing on **ZONING CASE P11-333** at 8:17 p.m., in conjunction with Zoning Case P11-334; public comments were received as follows:

P. York McLane - Current Eagle Gasket operations are consistent with a zoning of Light Industrial; the facility was originally zoned as light industrial. Zoning as Commercial will interfere with Eagle Gasket's future operations, transfer of property, etc. Eagle Gasket requests Council's consideration and action to re-zone Eagle Gasket as Light Industrial.

Rodney Schmidt presented information regarding rezoning the property as Commercial versus Light Industrial.

No further public comments being received, Mayor Fagan closed the Public Hearing at 8:22 p.m.

- Motion was made by Councilman Townsend, second by Councilman Brown, to read Ordinance No. 2011-11 by caption only on First Reading.

Motion carried unanimously.

Motion was made by Councilman Hudgens, second by Councilman Stoll, to adopt, on First Reading, Ordinance No. 2011-11, an Ordinance of the City of Tomball, Texas, amending its Comprehensive Zoning Ordinance by changing the Zoning District classification of approximately 3.86 acres of land, legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, Within the City of Tomball, Harris County, Texas, from the SF-20-E Single-Family Estate Residential-20 District to the **C-Commercial District**; said property being generally located on the Easterly side of Ulrich Road, Northerly of Hufsmith Road at 1110 Ulrich Road, Tomball, Texas; providing for the Amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters. Vote was as follows:

Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Nay</u>
Councilman Brown	<u>Nay</u>
Councilman Townsend	<u>Nay</u>
Councilman Dodson	<u>Nay</u>

Motion FAILED, 1 vote Aye, 4 votes Nay.

Motion was made by Councilman Townsend, second by Councilman Dodson, to adopt, on First Reading, Ordinance No. 2011-11, an Ordinance of the City of Tomball, Texas, amending its Comprehensive Zoning Ordinance by changing the

Zoning District classification of approximately 3.86 acres of land, legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, Within the City of Tomball, Harris County, Texas, from the SF-20-E Single-Family Estate Residential-20 District to the **LI-Light Industrial District**; said property being generally located on the Easterly side of Ulrich Road, Northerly of Hufsmith Road at 1110 Ulrich Road, Tomball, Texas; providing for the Amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters, and to review the current zoning ordinance land use tables regarding Conditional Use Permits in Light Industrial zones. Vote was as follows:

Councilman Stoll	<u>Aye</u>
Councilman Brown	<u>Aye</u>
Councilman Townsend	<u>Aye</u>
Councilman Dodson	<u>Aye</u>
Councilman Hudgens	<u>Nay</u>

Motion carried, 4 votes Aye, 1 vote Nay.

- 7.7 Rodney Schmidt presented information regarding **ZONING CASE P11-334**: Request by Eagle Gasket and Packing Company, Inc., on behalf of Faires Properties Inc. LLC, for a Conditional Use Permit to operate a “Any Manufacture or Industrial Process Not Listed and Not Prohibited by Law” use. The property is an approximately 3.86 acre site, legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, generally located on the easterly side of Ulrich Road, northerly of Hufsmith Road at 1110 Ulrich Road, Tomball, Texas. The site is located in the SF-20-E Single-Family Estate Residential-20 District, in conjunction with Zoning Case P11-333.

- Mayor Fagan opened the Public Hearing on **ZONING CASE P11-334** at 8:17 p.m., in conjunction with Zoning Case P11-333; public comments were received as follows:

P. York McLane	-	Current Eagle Gasket operations are consistent with a zoning of Light Industrial; the facility was originally zoned as light industrial. Zoning as Commercial will interfere with Eagle Gasket’s future operations, transfer of property, etc. Eagle Gasket requests Council’s consideration and action to re-zone Eagle Gasket as Light Industrial.
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Rodney Schmidt presented information regarding rezoning the property as Commercial versus Light Industrial.

No further public comments being received, Mayor Fagan closed the Public Hearing at 8:22 p.m.

- No consideration or motion was made to adopt, on First Reading, Ordinance No. 2011-12, an Ordinance of the City of Tomball, Texas, amending its Comprehensive Zoning Ordinance by granting a Conditional Use Permit to Eagle Gasket and Packing Company, to operate a “Any manufacture or industrial process not listed and not prohibited by law” use; said tract being an approximately 3.86 acre site, and being legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, generally located on the Easterly side of Ulrich Road, Northerly of Hufsmith Road in Tomball, Texas; providing requirements and conditions for this Conditional Use Permit; containing findings and other provisions relating to the subject; providing a penalty in an amount not to exceed two thousand dollars for violations hereof; and providing for severability. No action taken.

7.8 Lori Lakatos presented information regarding **ZONING CASE P11-335**: Public hearing to consider a City-initiated text amendment to the Tomball Comprehensive Zoning Ordinance (Ordinance No. 2008-01) to amend Section 7 (“Nonconforming Uses & Structures”) and Section 9 (“Board of Adjustments”) to authorize the Board of Adjustments to grant special exceptions related to the continuance, conversion, enlargement, extension and expansion of nonconforming structures and uses.

- Mayor Fagan opened the Public Hearing on **ZONING CASE P11-335** at 9:03 p.m.; no public comments being received, Mayor Fagan closed the Public Hearing at 9:03 p.m.
- Motion was made by Councilman Townsend, second by Councilman Stoll, to read Ordinance No. 2011-13 by caption only on First Reading.

Motion carried unanimously.

Motion was made by Councilman Stoll, second by Councilman Townsend, to adopt, on First Reading, Ordinance No. 2011-13, an Ordinance Amending Ordinance No. 2008-01, the Comprehensive Zoning Ordinance, of the Code of Ordinances of the City of Tomball, Texas, passed, approved and adopted on the 4th day of February, 2008, by Amending Subsection 7.1, Nonconforming Uses, of Section 7, Nonconforming Uses & Structures, by adding a new paragraph (D) to allow the Board of Adjustments to approve Expansions of Nonconforming Uses in certain circumstances; by amending Subsection 7.2, Nonconforming Structures of Section 7, Nonconforming Uses & Structures, by adding a new paragraph (G) to allow the Board of Adjustments to approve Expansions of Nonconforming Structures in certain circumstances; by amending Subsection 9.4(a), Authority of Board of Adjustments, to Section 9, Board of Adjustments (BOA), by adding a new paragraph (4) authorizing expansions of Legally Nonconforming Uses and

Structures in specific cases; by adding a new subsection 9.9, expansion of Legally Nonconforming Uses and Structures, to Section 9, Board of Adjustments (BOA), granting authority to the Board of Adjustments and establishing the procedure for the expansion of legally nonconforming uses and structures; by renumbering the current Subsection 9.9, Procedures, of Section 9, Board of Adjustments (BOA), striking all of the new Subsection 9.10 and Substituting therefore a new Subsection 9.10, Procedures, establishing the procedures for an application before the Board of Adjustments; by renumbering current Subsection 9.10 to be numbered 9.11; providing a penalty in an amount of not more than \$2,000 for violation of any provision hereof; providing for savings and severability; providing for publication; and making other provisions and findings related thereto. Vote was as follows:

Councilman Townsend	<u>Nay</u>
Councilman Dodson	<u>Nay</u>
Councilman Hudgens	<u>Nay</u>
Councilman Stoll	<u>Nay</u>
Councilman Brown	<u>Nay</u>

Motion to adopt Ordinance No. 2011-13 **FAILED** unanimously.

- 7.9 Motion was made by Councilman Dodson, second by Councilman Townsend, to read Ordinance No. 2011-14 by caption only on First Reading.

Motion carried unanimously.

Motion was made by Councilman Townsend, second by Councilman Stoll, to adopt, on First Reading, Ordinance No. 2011-14, an Ordinance of the City Council of the City of Tomball, Texas, Amending Section 60-11, Changeable Electronic Variable Message Signs (CEVMS), of Chapter 60, Signs, of the City's Code of Ordinances relating to Changeable Electronic Variable Message Signs to Allow CEVMS as On-Premise Signs on Properties Located Adjacent to All County and State Rights-of-Way; Providing Regulations for Such CEVMS; Providing a Penalty of up to \$2,000.00 for Violations with Each Day Constituting a Separate Violation; Providing for the Publication of This Ordinance; and Making Other Findings and Provisions related Thereto, with requested amendments as follows:

- a. the removal of "County" road rights-of-way;
- b. adding approval process by Council for signs located on properties not adjacent to a State right-of-way;
- c. the removal of a single color requirement, and
- d. changing the sizes of signs to 32 square feet (single business) and 50 square feet (multi-tenant).

. Vote was as follows:

Councilman Dodson	<u>Aye</u>
Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>
Councilman Brown	<u>Aye</u>
Councilman Townsend	<u>Aye</u>

Motion carried unanimously.

- 7.10 Motion was made by Councilman Townsend, second by Councilman Brown, to read Ordinance No. 2011-16 by caption only on First Reading.

Motion carried unanimously.

Motion was made by Councilman Townsend, second by Councilman Brown, to adopt, First Reading of Ordinance No. 2011-16, an Ordinance amending Chapter 78, Traffic and Vehicles, Article III, Operation of Vehicles Generally, of the Code of Ordinances of the City Council of the City of Tomball, Texas, by adding a New Section 78-74, Through Truck Traffic Prohibited; Establishing Regulations related to Truck Traffic on Public Streets Designated as No Through Truck Street; Providing a Penalty in an Amount Not to Exceed \$200 for Each Violation Hereof; and Providing for Severability; and Making other Provisions and Findings related Thereto. Vote was as follows:

Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>
Councilman Brown	<u>Aye</u>
Councilman Townsend	<u>Aye</u>
Councilman Dodson	<u>Aye</u>

Motion carried unanimously.

- 7.11 Motion was made by Councilman Dodson, second by Councilman Brown, to award Contract for Project No. 2011-07 (Asphalt Overlay Improvements) to Low Bidder, Turner Paving & Construction, for a Total Contract Amount of \$59,215.00.

Motion carried unanimously.

- 7.13 Executive Session: The City Council recessed at 9:44 p.m. to in Executive Session, as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.072 – Deliberations Regarding Real Property

Upon reconvening into regular session at 10:07 p.m., the following action was taken:

- 7.14 Motion was made by Councilman Dodson, second by Councilman Townsend, to approve the Purchase of Approximately 97.5 Acres of Land Generally Located at the Northwest Corner of Hufsmith-Kohrville and Holderrieth Roads, Tomball, Texas, in an Amount of \$1,605,000 and to Authorize an Engineering Services Contract with CLR Inc. in an Amount of \$58,405 and a Market Analysis Contract with CDS Market Research in an Amount of \$28,000 and Other Services Including Title Costs and Miscellaneous Expenses related to the Due Diligence and Closing of the Property, for the Development of a Business Park for Purposes of Projects related to the Creation or Retention of Primary Jobs, and to Authorize the City Manager to Execute the Agreements.

Motion carried unanimously.

- 8.0 Motion was made by Councilman Brown, second by Councilman Dodson, to adjourn.

Motion carried unanimously.

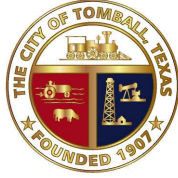
Meeting adjourned.

PASSED AND APPROVED this 1st day of August 2011.

Doris Speer, TRMC
City Secretary

Gretchen Fagan
Mayor

MINUTES OF SPECIAL CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



WEDNESDAY, JULY 20, 2011

8:00 A.M.

1.0 Call to Order

The Council meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Hudgens
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Others present:

City Manager – George Shackelford
City Secretary – Doris Speer
Police Chief – Robert Hauck
Director of Public Works – David Kauffman
Assistant City Engineer – Lori Lakatos
Fire Chief – Randy Parr
Finance Director – Glenn Windsor
Assistant to the City Manager – Shawn Cox
HR Director – Lisa Coe
Marketing Director – Mike Baxter
Building Official – David Allen
Executive Director-TEDC – Kelly Violette
Chief-NWEMS – Brian Petrilla
Partners for Strategic Action - Peggy Fiandaca and Loras Rauch

draft

2.0 Workshop Session

2.1 The Tomball City Council entered into a Strategic Planning Session with City Staff and Partners in Strategic Action (PSA)

Topics considered:

- Achievements under the Tomball Strategic Plan
- Continuing mission of the Tomball Strategic Plan
- Overall goals of the Tomball Strategic Plan

3.0 Motion was made by Councilman Townsend, second by Councilman Hudgens, for adjournment.

Motion carried unanimously.

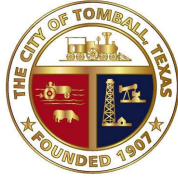
Meeting adjourned.

PASSED AND APPROVED this 1st day of August 2011.

Doris Speer, TRMC
City Secretary

Gretchen Fagan
Mayor

**MINUTES OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



MONDAY, JULY 25, 2011

4:00 P.M.

1.0 Call to Order

The Council meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Hudgens
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Others present:

City Manager – George Shackelford
Assistant City Manager – Christal Weber
City Secretary – Doris Speer
Finance Director – Glenn Windsor
Director of Public Works – David Kauffman
Fire Chief – Randy Parr
Assistant City Engineer – Lori Lakatos
Police Chief – Robert Hauck
HR Director – Lisa Coe
Fire Marshall – Doug Sanguedolce
Building Official – David Allen
Budget Analyst/Project Accountant – Craig Price
Executive Director-TEDC – Kelly Violette

Draft

2.0 No public comments were received.

3.0 Workshop Session:

3.1 The Tomball City Council entered into a Workshop Session regarding the Fiscal Year 2011-2012 Budget.

George Shackelford, Christal Weber, Glenn Windsor, and City staff provided information regarding the presented list of all projects currently under contract.

Consensus of Council was unanimous to proceed with Brown Road and M121 West during Fiscal Year 2011-2012 and to cash fund Brown Road.

Various options were discussed regarding funding M121 West, Medical Complex Drive, and/or Fire Station #3.

4.0 Motion was made by Councilman Townsend, second by Councilman Stoll, for adjournment.

Motion carried unanimously.

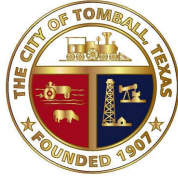
Meeting adjourned.

PASSED AND APPROVED this 1st day of August 2011.

Doris Speer, TRMC
City Secretary

Gretchen Fagan
Mayor

**MINUTES OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



TUESDAY, JULY 26, 2011

4:00 P.M.

1.0 Call to Order

The Council meeting was called to order by Mayor Gretchen Fagan. Other members present were:

Councilman Hudgens
Councilman Stoll
Councilman Brown
Councilman Townsend
Councilman Dodson

Others present:

City Manager – George Shackelford
Assistant City Manager – Christal Weber
City Secretary – Doris Speer
Finance Director – Glenn Windsor
Director of Public Works – David Kauffman
Fire Chief – Randy Parr
Assistant City Engineer – Lori Lakatos
Police Chief – Robert Hauck
HR Director – Lisa Coe
Budget Analyst/Project Accountant – Craig Price
Executive Director-TEDC – Kelly Violette

Draft

2.0 The following public comments were received.

Jim and Linda Wrentz
31203 Antonia Lane, 77375

- Asked that their request for Zion Road to be included in the “No Through Trucks” designation be read into the record.

3.0 Workshop Session:

- 3.1 Motion was made by Councilman Stoll, second by Councilman Dodson, to adopt on Second Reading, Ordinance No. 2011-11, an Ordinance of the City of Tomball, Texas, Amending its Comprehensive Zoning Ordinance by changing the Zoning District classification of approximately 3.86 acres of land, legally described as Lot 1, Block 1, Eagle Gasket and Packing Company Subdivision Number 1 Replat, Within the City of

Tomball, Harris County, Texas, from the SF-20-E Single-Family Estate Residential-20 District to the LI-Light Industrial District; said property being generally located on the Easterly side of Ulrich Road, Northerly of Hufsmith Road at 1110 Ulrich Road, Tomball, Texas; providing for the Amendment of the Official Zoning Map of the City; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters. Vote was as follows:

Councilman Stoll	<u>Aye</u>
Councilman Brown	<u>Aye</u>
Councilman Townsend	<u>Aye</u>
Councilman Dodson	<u>Aye</u>
Councilman Hudgens	<u>Nay</u>

Motion carried, 4 votes Aye, 1 vote Nay.

- 3.2 Motion was made by Councilman Brown, second by Councilman Dodson, to adopt, on Second Reading, Ordinance No. 2011-14, an Ordinance of the City Council of the City of Tomball, Texas, Amending Section 60-11, Changeable Electronic Variable Message Signs (CEVMS), of Chapter 60, Signs, of the City's Code of Ordinances relating to Changeable Electronic Variable Message Signs to Allow CEVMS as On-Premise Signs on Properties Located Adjacent to All County and State Rights-of-Way; Providing Regulations for Such CEVMS; Providing a Penalty of up to \$2,000.00 for Violations with Each Day Constituting a Separate Violation; Providing for the Publication of This Ordinance; and Making Other Findings and Provisions related Thereto. Vote was as follows:

Councilman Brown	<u>Aye</u>
Councilman Townsend	<u>Nay</u>
Councilman Dodson	<u>Aye</u>
Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>

Motion carried, 4 votes Aye, 1 vote Nay.

- 3.3 Motion was made by councilman Townsend, second by Councilman Dodson, to adopt, on Second Reading, Ordinance No. 2011-16, an Ordinance amending Chapter 78, Traffic and Vehicles, Article III, Operation of Vehicles Generally, of the Code of Ordinances of the City Council of the City of Tomball, Texas, by adding a New Section 78-74, Through Truck Traffic Prohibited; Establishing Regulations related to Truck Traffic on Public Streets Designated as No Through Truck Street; Providing a Penalty in an Amount Not to Exceed \$200 for Each Violation Hereof; and Providing for Severability; and Making other Provisions and Findings related Thereto. Vote was as follows:

Councilman Brown	<u>Aye</u>
------------------	------------

Councilman Townsend	<u>Aye</u>
Councilman Dodson	<u>Aye</u>
Councilman Hudgens	<u>Aye</u>
Councilman Stoll	<u>Aye</u>

Motion carried unanimously.

- 3.4 The Tomball City Council entered into a Workshop Session regarding the Fiscal Year 2011-2012 Budget.

George Shackelford and City staff provided information regarding the major items proposed in the 2011-2012 budget.

Majority consensus of Council was to proceed with M121 West and Medical Complex during Fiscal Year 2011-2012 and issue certificates of obligation versus holding a bond election.

- 4.0 Motion was made by Councilman Stoll, second by Councilman Townsend, for adjournment.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this 1st day of August 2011.

Doris Speer, TRMC
City Secretary

Gretchen Fagan
Mayor

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Submission of the Proposed FY2011-2012 Budget by City Manager to Council

Background:

According to the City's Home Rule Charter and State Law, the City Manager must present the proposed budget to Council between 60 and 120 days prior to the beginning of the new fiscal year.

Origination:

Charter

Recommendation:**Funding:****Party(ies) responsible for placing this item on agenda:**

City Secretary

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Set August 22, 2011 as the date for the Public Hearing regarding Proposed Budget for Fiscal Year 2011-2012

Background:

According to the City's Home Rule Charter and State Law, after the proposed budget for the new fiscal year has been presented by the City Manager, Council shall set a public hearing, to be held prior to the adoption of the City's annual budget. This public hearing notice will be published in the City's official newspaper and posted on the City's web site at least 14 days prior to the scheduled public hearing.

Origination:

Doris Speer, City Secretary

Recommendation:

Approval of August 22, 2011 as the date for the Public Hearing regarding Proposed Budget for Fiscal Year 2011-2012

Funding:**Party(ies) responsible for placing this item on agenda:**

City Secretary

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Appoint Members to the Tomball Hospital Authority Board of Directors

Background:

Two Class A, City-appointed positions on the Tomball Regional Hospital Authority Board of Directors will expire on August 31, 2011. These unpaid, two-year positions are currently held by:

Latrell Shannon - Position 2
Jerald Till - Position 4.

Mrs. Shannon and Mr. Till have each expressed their desire to continue on the Board of Directors. The City has also received a letter from the Nominating Committee and the Board of Directors of the Tomball Hospital Authority recommending the reappointment of Mrs. Shannon and Mr. Till, due to the long orientation, training and educational commitment required of new and current board members to be effective in their positions.

The following individuals have a current application on file and have expressed their interest in serving on the Hospital Authority Board:

Evelyn Torres-Chervenak (currently serving on P&Z)
John Ford (currently serving on BOA)
Ralph Foxworthy
William Harris
Rick Tomlinson (currently serving on BOA)
William Pritchett.

Copies of applications from citizens currently interested in serving on this Board are attached for Council's consideration.

As Mayor, I wish to recommend the reappointment of Latrell Shannon and Jerald Till to the Tomball Hospital Authority. The training curve to serve effectively on the Hospital Board is significant; reappointing Latrell Shannon and Jerald Till would be in the best interest of the Tomball Hospital Authority.

Origination:

Tomball Hospital Authority and Gretchen Fagan, Mayor

Recommendation:

Reappointment of Latrell Shannon and Jerald Till to the Tomball Hospital Authority Board of Directors

Funding:

Party(ies) responsible for placing this item on agenda:

City Secretary

ACTION TAKEN		
APPROVAL ☐ YES ☐ NO	READINGS PASSED ☐ 1 ST ☐ 2 ND	OTHER

ATTACHMENTS:

Attendance Report

TRH Recommendation and Applications

TOMBALL HOSPITAL AUTHORITY
Tomball Regional Hospital

Board of Directors
Time Log

Latrell Shannon

Medical Relations Committee Meetings

August 17, 2010
September 21, 2010
October 19, 2010
November 16, 2010
December 13, 2010

January 18, 2011
February 15, 2011
March 22, 2011
April 19, 2011
May 17, 2011
June 21, 2011
July 19, 2011

Board of Director Meetings

August 25, 2010
September 29, 2010
October 27, 2010
November 24, 2010
December 15, 2010 "Special Called"

January 26, 2011
February 23, 2011
March 30, 2011
April 27, 2011
May 25, 2011
June 29, 2011
July 27, 2011

**TOMBALL HOSPITAL AUTHORITY
Tomball Regional Hospital**

**Board of Directors
Time Log**

Jerald (Jerry) Till

Medical Relations Committee Meetings

September 21, 2010 (First meeting)

October 19, 2010

November 16, 2010

December 13, 2010

January 18, 2011

February 15, 2011

March 22, 2011

April 19, 2011

May 17, 2011

June 21, 2011

July 19, 2011

Board of Director Meetings

August 25, 2010

September 29, 2010

October 27, 2010

November 24, 2010

December 15, 2010 "Special Called"

January 26, 2011

February 23, 2011

March 30, 2011

April 27, 2011 excused

May 25, 2011

June 29, 2011

July 27, 2011



July 14, 2011

Gretchen Fagan
Mayor
City of Tomball
401 Market Street
Tomball, Texas 77375

Cert. # 7002 2410 0004 6380 3600

Dear Mayor Fagan:

The following City of Tomball appointed hospital board member term(s) will expire in August 2011

Latrell Shannon Position #2

Jerald Till Position #4

The Nominating Committee, The Board of Directors and Administration would like to recommend that the same two members be reappointed to the board to serve a two-year term beginning September 1, 2011.

Consistency among board members is extremely viable and key to the continued success of Tomball Regional Medical Center. Orientation, training and education of board members can take a minimum of two years for new members to become knowledgeable and confident in their role as an active board member. Board members are encouraged to attend with members of Tomball Regional Medical Center's administration and medical staff teams continuing education conferences and seminars in and out of town during their term in office. Each board member is enlisted to serve on our Strategic Planning committees as well as being appointed to several committees of the board of directors to assist in planning and decision making for the future of our community and Tomball's medical center.

Please consider reappointing Latrell Shannon and Jerald Till in their respective roles as members of the Board of Directors for Tomball Regional Medical Center.

Sincerely,

Lynn LeBouef
President/CEO

xc: Doris Speer, City Secretary/Tomball, Texas Cert.# 7002 2410 0004 6380 3341
Betsy Gates, Assistant City Secretary Tomball, Texas
Cert.# 7002 2410 0004 6380 3358

July 11, 2011
823 Lizzie Ln.
Tomball, TX 77375

TO: The Honorable Mayor Gretchen Fagan
And the Tomball City Council

I am writing to inform you of my sincere desire to serve an additional term on the Tomball Hospital Authority Board. I would definitely like to be considered for re-appointment to my current position as a board member, serving as a representative on behalf of the City of Tomball. It has been both a privilege and an honor to serve in this capacity. I look forward to the opportunity to represent the city in this future capacity.

Sincerely,

A handwritten signature in black ink, appearing to read "Latrell Shannon". The signature is fluid and cursive, with the first name "Latrell" written in a larger, more prominent script than the last name "Shannon".

Latrell Shannon



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

Latrell Shannon
Board of Trustees
Tomball Hospital Authority
823 Lizzie Lane
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Latrell:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

Please indicate if you are interested in being re-appointed to your current position in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

Betsy Gates
Assistant City Secretary

- ☒ I am interested in serving on the Hospital Board.
☐ I am no longer interested in serving on the Hospital Board.

Latrell Shannon
Signature

7-11-11
Date

* PLEASE SEE THE ATTACHED

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for one year.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

- ☐ Planning & Zoning Commission
- ☐ Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.
To Be Announced; Evenings

Separate Legal Entities

- ☐ Tomball Economic Development Corporation

Meeting Information

First Wednesday of January, April, July & October, 9 a.m. (special meetings may be called)

☒ Tomball Hospital Board

Fourth Wednesday each month, 4 p.m.

Ad Hoc/Advisory Committees

- ☐ Downtown Tomball Advisory Committee

Meeting Information

As called

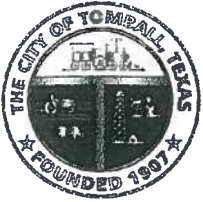
I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

Jerald Till
Board of Trustees
Tomball Hospital Authority
13302 Wildwood Drive
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Jerald:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

Please indicate if you are interested in being re-appointed to your current position in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.

☐ I am no longer interested in serving on the Hospital Board.

Signature

Date

7/7/11



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings (typically, three meetings) in any twelve consecutive months or absent from more than three consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2010 will expire in 2012.

Please Type or Print Clearly:

Date: 8/5/10

Name: JERALD TILL

Phone: 281-351-8514
(Home)

Address: 13302 Wildwood Dr

Phone: _____
(Work)

City/State/Zip: TOMBALL, TX 77375

Email: JERRY.15260@yahoo.com

I have lived in Tomball 20 years.

I am X am not _____ a U.S. Citizen

Occupation: RETIRED

Air Force 21 yrs Retired LT Col
ALUF ISD 16 yrs Retired Deputy Supt - Business
Health Admin Services Retired Safety & Risk Mgt Director
Note: Parttime work as Student Advisor, Tomball College.

Professional and/or Community Activities: Past President Hunterwood HOA
Member Tomball Rotary Club, Member Adult Lifelong Learning Comm,
Tomball College, Past Pres and Houston Area Retired Officers Assn
Member, Tomball Economic Dev Corp. Past Member Tomball Planning Comm.

Additional Pertinent Information/References: 25 yrs, on Board of Directors, First
Community Credit Union. Member Harris County Appraisal Review
Board - 6 yrs.
M.S. Univ of Colorado - Personnel Mgt and Labor Relations

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Second Monday each month, 6 p.m.

() Board of Adjustments

To Be Announced; Evenings

Separate Legal Entities

Meeting Information

() Tomball Economic Development Corporation

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

☒ Tomball Hospital Board

Fourth Wednesday each month, 4 p.m.

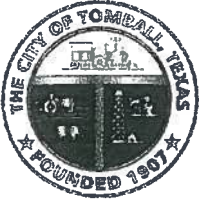
I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

Evelyn Torres-Chervenak
111 McPhail
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Evelyn:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

While we know you are currently serving on the Planning and Zoning Commission we are polling all interested applicants to see if you would like to be considered for a position on the Tomball Hospital Authority.

Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

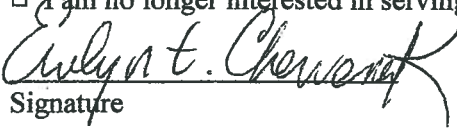
If you have any questions, please call me.

Sincerely,

Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.

☐ I am no longer interested in serving on the Hospital Board.

 7/6/11
Signature Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings (typically, three meetings) in any twelve consecutive months or absent from more than three consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2010 will expire in 2012.

Please Type or Print Clearly:

Name: Evelyn Torres-Chervena

Address: 111 McPhail

City/State/Zip: Tomball Tx 77375

Email: _____

Date: January 26, 2010

Phone: 832-704-8090

Phone: 832-704-8090
(Home)
(Work)

I have lived in Tomball 1 1/2 years.

I am ☒ am not ☐ a U.S. Citizen

Occupation: Accountant

Professional and/or Community Activities:

Haplan University - Student Accounting Association (SAA) member
SAA Judicial Committee Member

SAA Special Review and Task Force Committee ~~Asst~~ Secretary

Additional Pertinent Information/References:

Self Employed - Etc. Services

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Second Monday each month, 6 p.m.

(1) Board of Adjustments

To Be Announced; Evenings

Separate Legal Entities

Meeting Information

(2) Tomball Economic Development Corporation

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

(3) Tomball Hospital Board

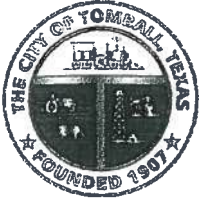
Fourth Wednesday each month, 4 p.m.

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.


Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

John Ford
930 Agg Rd.
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear John:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

While we know you are currently serving on the Board of Adjustments we are polling all interested applicants to see if you would like to be considered for a position on the Tomball Hospital Authority.

Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

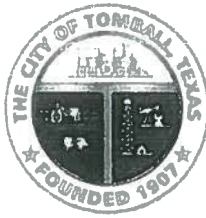
Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.

☐ I am no longer interested in serving on the Hospital Board.

Signature

7-7-11
Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings (typically, three meetings) in any twelve consecutive months or absent from more than three consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2010 will expire in 2012.

Please Type or Print Clearly:

Date: 1-26-10

Name: John F. Ford

Phone: 281 413 1215

Address: 930 Agg Rd.

(Home)
Phone: 979 680-5439
(Work)

City/State/Zip: Tomball TX 77375

Email: brahmanjc@aol.com

I have lived in Tomball 12 years.

I am ☒ am not ☐ a U.S. Citizen

Occupation: Physical Therapist, Healthcare

Professional and/or Community Activities: Previous Church Board
Chair, Current Board Chair BOA, City of
Tomball

Additional Pertinent Information/References: 

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Second Monday each month, 6 p.m.

(1) Board of Adjustments

To Be Announced; Evenings

Separate Legal Entities

Meeting Information

() Tomball Economic Development Corporation

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

(2) Tomball Hospital Board

Fourth Wednesday each month, 4 p.m.

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

Ralph Foxworthy
29607 Liberty Lane
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Ralph:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

While we know you are not currently serving on a specific board, we are polling all interested applicants to see if you are still would like to be considered for a position on the Tomball Hospital Authority.

Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

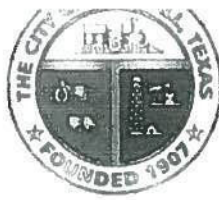
Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.

☐ I am no longer interested in serving on the Hospital Board.

Signature

7-546-11
Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings (typically, three meetings) in any twelve consecutive months or absent from more than three consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2010 will expire in 2012.

Please Type or Print Clearly:

Date: 02-16-2011

Name: RALPH D FOXWORTHY

Phone: 281-316-7399
(Home)

Address: 29607 Liberty Lane

Phone: 713-829-6839
(Work)

City/State/Zip: TOMBALL TX 77375

Email: ralph.foxworthy@bakerhughes.com

I have lived in Tomball 10 years.

I am X am not a U.S. Citizen

Occupation: Director, Baker Hughes Inc. (26 yrs)
Currently leading integrations & installations of B.H. Services
company global ERP systems (for 59 countries) to Baker Hughes'
I.T. environment.

Professional and/or Community Activities: Private Pilot, currently working towards
INSTRUMENT license - Hooks AIRPORT, VICE-PRESIDENT of Foxworthy's, LLC;
Wife, KAREN - PRESIDENT, of retail business now located in Tomball.

Additional Pertinent Information/References: Two sons & daughter-in-law, All in
Richardson, Texas; work @ U.T. Dallas and also pursuing degrees in
Masters & Bachelors programs.

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Second Monday each month, 6 p.m.

() Board of Adjustments

To Be Announced; Evenings

Separate Legal Entities

Meeting Information

() Tomball Economic Development Corporation

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

(X) Tomball Hospital Board

Fourth Wednesday each month, 4 p.m.

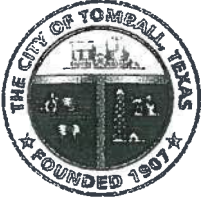
I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

William Harris
30810 Country Meadows Dr.
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Mr. Harris:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

While we know you are not currently serving on a specific board, we are polling all interested applicants to see if you are still would like to be considered for a position on the Tomball Hospital Authority.

Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

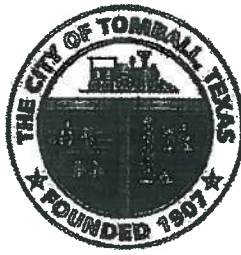
Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.

☐ I am no longer interested in serving on the Hospital Board.

Signature

06 JULY 2011
Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings in any twelve consecutive months or absent from more than two consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2011 will expire in 2013.

Please Type of Print Clearly:

Date: 02 MAY 2011

Name: William A. Harris

Phone: 832-978-9624

(Home)

Address: 30810 Country Meadows Dr

Phone:

(Work)

City/State/Zip Tomball, TX 77375

Cell: 832-978-9624

Email: William.Harris@yahoo.com

I have lived in Tomball 6 years.

I am ☒ ~~am not~~ a U.S. Citizen

NOTE: DTAC Board does not require Tomball residency

Occupation: Private Security

Professional and/or Community Activities: AWANA Leader at Graceview Baptist Church
Architectural Control Committee member for Country Meadows HOA
Cubmaster (leader) Cubscout Pack - Boy Scouts of America

Additional Pertinent Information/References: _____

References available upon request.

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for one year.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

- (1) Planning & Zoning Commission
- (3) Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.
To Be Announced; Evenings

Separate Legal Entities

- (2) Tomball Economic Development Corporation
- (4) Tomball Hospital Board

Meeting Information

First Wednesday of January, April, July & October, 9 a.m. (special meetings may be called)
Fourth Wednesday each month, 4 p.m.

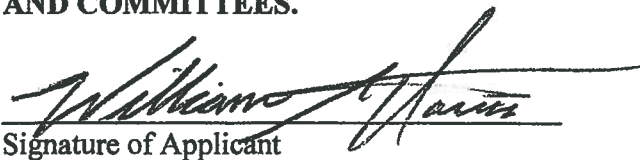
Ad Hoc/Advisory Committees

- (5) Downtown Tomball Advisory Committee
- DTAC does not require Tomball residency

Meeting Information

As called

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.


Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

Rick Tomlinson
1720 Baker Dr.
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Rick:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

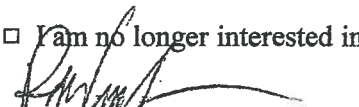
While we know you are currently serving on the Board of Adjustments, we are polling all interested applicants to see if you would like to be considered for a position on the Tomball Hospital Authority.

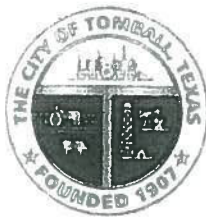
Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.
☐ I am no longer interested in serving on the Hospital Board.

Signature
7/7/2011
Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

As an Applicant for a City Board, Commission, or Committee, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Tomball City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest or have been appointed to two (2) consecutive terms. A member who is absent for more than 25% of called meetings (typically, three meetings) in any twelve consecutive months or absent from more than three consecutive meetings, for other than medical reasons, will be automatically removed from service. Applicant must be a citizen of the United States and must reside within the city limits of Tomball unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated in 2010 will expire in 2012.

Please Type of Print Clearly:

Date: 2/5/2010

Name: RICHARD M. (RICK) TOMLINSON

Phone: 281-351-7207
(Home)

Address: 1720 BAKER DRIVE

Phone: —
(Work)

City/State/Zip: TOMBALL, TX 77375

Email: RICKYT1@ATT.NET

I have lived in Tomball 25 years.

I am X am not — a U.S. Citizen

Occupation: RETIRED AIRLINE PILOT

Professional and/or Community Activities: TRUSTEE, ADULT SS TEACHER AT GRACE CHRISTIAN FAMILY CENTER OF TOMBALL, MEMBER OF TOMBALL BOARD OF ADJUSTMENTS

Additional Pertinent Information/References: PAT BAILEY, REV. DANNY CARPENTER

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Second Monday each month, 6 p.m.

(2) Board of Adjustments

To Be Announced; Evenings

Separate Legal Entities

Meeting Information

() Tomball Economic Development Corporation

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

(1) Tomball Hospital Board

Fourth Wednesday each month, 4 p.m.

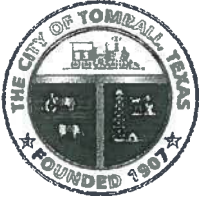
I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.



Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

July 5, 2011

William Pritchett
31406 Stella Lane
Tomball, TX 77375

RE: City of Tomball: Boards and Commissions: Tomball Hospital Authority

Dear Mr. Pritchett:

Within the next few weeks, Tomball City Council will consider appointments to the Tomball Hospital Authority positions expiring on August 31, 2011.

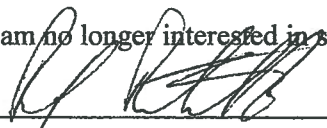
While we know you are not currently serving on a specific board, we are polling all interested applicants to see if you are still would like to be considered for a position on the Tomball Hospital Authority.

Please indicate your interest in the block below. A self-addressed, stamped envelope is enclosed for your convenience.

If you have any questions, please call me.

Sincerely,

Betsy Gates
Betsy Gates
Assistant City Secretary

☒ I am interested in serving on the Hospital Board.
☐ I am no longer interested in serving on the Hospital Board.
 Signature
<u>7-18-11</u> Date



CITY OF TOMBALL

APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

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Please Type or Print Clearly:

Date: 8-5-10

Name: William F. "Rick" Pritchett

Phone: (281) 357-8682

Address: 31406 Stella Lake

Phone: (281) 351-4004 (Home)

City/State/Zip: Tomball, TX 77375

Cell: (281) 744-7730 (Work)

Email: rpritchett003@aol.com

I have lived in Tomball 13 years.

I am ☒ am not ☐ a U.S. Citizen

Occupation: Banker
Spirit of Texas Bank, Regional President-Houston
North Markets

Professional and/or Community Activities: Please refer to attached resume

Additional Pertinent Information/References: Please refer to attached resume
Reference - Bruce Hillegeist
Other references available upon request

Applications for the following Council-appointed Boards, Commissions, and Committees will be kept on file in the City Secretary's office (281-290-1002) for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference (i.e., 1, 2, 3, etc.)

Decision-Making Boards and Commissions

() Planning & Zoning Commission

() Board of Adjustments

Meeting Information

Second Monday each month, 6 p.m.

To Be Announced; Evenings

Separate Legal Entities

() Tomball Economic Development Corporation

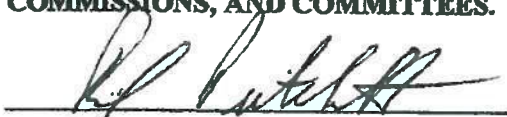
(☒) Tomball Hospital Board

Meeting Information

Fourth Tuesday of the Second Month of Each Quarter, 5:30 p.m. (special meetings may be called)

Fourth Wednesday each month, 4 p.m.

I AM INTERESTED IN SERVING ON THE ABOVE-INDICATED BOARDS, COMMISSIONS, AND COMMITTEES.


Signature of Applicant

Please return this application to:

City Secretary
City of Tomball
401 Market Street
Tomball, TX 77375

WILLIAM F. "RICK" PRITCHETT

31406 Stella Lane
Tomball, TX 77375
(281) 744-7730
rpritchett003@aol.com

Strengths

I am a highly self-motivated and dedicated executive with more than 35 years experience in all aspects of financial institutions. My strengths include the ability to work with individuals of functional diversity, whether they are business organizations or in the community, establish trust, and create cohesive teams capable of accomplishing established goals. I have the ability to evaluate and measure acceptable levels of risk in bank loan portfolios, and have a history of creating value for stakeholders in organizations with which I am associated. The ability to successfully exhibit emotional intelligence is the cornerstone of my performance philosophy.

Responsibilities/Accomplishments

Spirit of Texas Bank, Tomball, Texas (August 2010 – Current)

Regional President-Houston North Markets

Responsible for profitable operation and growth of the Tomball office of Spirit of Texas Bank, a College Station based State Savings Bank. Additionally, provide oversight for other offices of Spirit of Texas Bank to be opened in north Harris County and Montgomery County. Successfully provided for the transition of subscriber base from the Bank4Texas Holdings, Inc. stock offering over to the private placement offering of ST Financial, Inc. (parent of Spirit of Texas Bank).

Bank4Texas Holdings, Inc., Tomball, Texas (March 2007 – August 2010)

President, Founding Organizer, Director

Initiated activity to open new bank with headquarters in Tomball, Texas. Activities included creation of business plan, managed communication with regulatory authorities (Texas Department of Banking and Federal Deposit Insurance Corporation), development and coordinated interaction with 24 organizer/directors, spearheaded the capital raise (generated \$15 million in the worst market since the depression), coordinated the execution of contract to purchase bank charter, supervised pre-opening activities, and hired staff.

State Bank/Prosperity Bank, Tomball, Texas (May 1999 – March 2007)

Houston Regional President – State Bank (2003 – 2007)

Provided oversight of the 4 banks in the Houston region (Tomball, Magnolia, Waller and Hempstead) with assets of approximately \$170 million. Provided training and underwriting guidance for staff of 10 lenders.

President – State Bank (1999-2003)

Responsible for the start up of the Tomball location of State Bank. Tasks included lease negotiation, architectural design, staffing, policy implementation, profitability enhancement, and growth of the bank. The location achieved breakeven at the fourteenth month of operation, and achieved a profit before taxes in my last year of \$2.7 million.

Sterling Bank, Houston, Texas (February 1997 – May 1999)

Senior Vice President

Built a diversified portfolio from zero to \$14 million in slightly over 2 years. Duties included all aspects of business development, loan procurement and packaging.

Cornerstone Mortgage Company, Houston, Texas (February 1989 – February 1997)

Senior Loan Officer

Responsible for the origination of residential mortgage loans. Programs included Conventional FNMA, non-conventional, government, and ARM products. Developed a correspondent one-time close program that combined mortgage company programs with commercial bank customer needs.

Allied Bank of Texas/First Interstate Bank, Houston, Texas

(February 1982 – February 1989)

Executive Vice President – North Belt and Jetero Offices (1984-1989)

Responsible for servicing a commercial portfolio at two north side locations of the bank. Activities not only included business development and portfolio creation, significant efforts involved the successful dissemination of the banks ORE list, developing potential outlets for the liquidation of foreclosed properties, and facilitating the sale of properties.

Senior Vice President – West Loop Office (1982 – 1984)

Developed loan portfolio of credits related to commercial and residential construction, asset based receivable and inventory lines of credit, heavy equipment, and consumer.

Galleria Bank, Houston, Texas (July 1979 – February 1982)

Vice President

Responsible for all walk-in loan clients, and the development of a mixed loan portfolio. Provided stability in the portfolio upon the sudden departure of the senior lender.

Texas Department of Banking, Austin, Texas (August 1975 – July 1979)

Senior Examiner (1978 – 1979)

Supervised groups of examiners up to thirty in the function of providing safety and soundness exams for state chartered banks. Based out of the Houston region, examined over 160 banks ranging in size from \$8 million to \$800 million during tenure with the Department of Banking.

Assistant Bank Examiner (1975 – 1978)

Examined out of the Abilene and Houston districts during this period.

Responsible for providing support to the senior examiner in the evaluation of all assets and liabilities of banks examined.

Education

- Texas A&M University – Masters of Business Administration (2007)
- Texas Tech University – Bachelors of Business Administration (1975)
- Louisiana State University/ – Professional Masters of Banking (2002)
Sheshunoff Management Services
- University of Oklahoma/ - National Commercial Lending Graduate School (1982)
American Bankers Association

Additional

- Greater Tomball Area Chamber of Commerce – Past Chairman
- Tomball Independent School District – Past President
- Leadership North Houston
- First Baptist Church of Tomball
- Rotary Club of Tomball

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Reappoint Two Alternate Municipal Court Judges.

Background:

On August 16, 2010, Council appointed Andrea Walker as the Presiding Municipal Court Judge, and reappointed/appointed Laryssa Korduba, Stephen Vigorito, and Robert Rosenberg as Alternate Municipal Court Judges. The terms of office were not staggered when the appointments were made; currently, each Judge's two-year term will expire on August 15, 2012.

Staff wishes to stagger the expiration dates of the Presiding and Alternate Municipal Court Judges and requests that Council reappoint Laryssa Korduba and Stephen Vigorito to new two-year terms, expiring in August 2013.

Origination:

City Secretary

Recommendation:

Reappointment of Laryssa Korduba and Stephen Vigorito.

Funding:**Party(ies) responsible for placing this item on agenda:**

City Secretary

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

Regular City Council

Agenda Item

Meeting Date: August 1, 2011

Data Sheet

Topic:

Approve Professional Services Agreement with Cobb Fendley & Associates, Inc., in the Amount of \$630,560.00 for Professional Services related to Design and Land Acquisition for the Extension of Medical Complex, Segment 3, including Utilities, and Authorize City Manager to Execute Agreement

Background:

On December 7, 2010 the Tomball Economic Development Corporation (TEDC) entered into a Letter Agreement with the City of Tomball to fund a portion of design and land acquisition of Medical Complex. The agreement is in the amount not to exceed \$850,000. The TEDC Staff and City Staff have evaluated the options for moving forward with the extension of Medical Complex. Medical Complex Segment 3 was identified to be the best viable option at this time. Segment 3 extends from Tomball Parkway to Cherry Street. The design will focus on the unimproved portion within this segment.

The Professional Services Agreement includes the following:

1. Design Phase Services;
2. Bidding and Construction Phase Services; and
3. Additional Services
 - a. Surveying and Right of Way Mapping Services;
 - b. Right of Way Acquisition Services;
 - c. Offsite Drainage facilities, Detention
 - d. Landscaping & Irrigation;
 - e. Environmental; and
 - f. Geotechnical Investigation.

The extension of this segment will provide direct access from Cherry Street to Tomball Regional Hospital.

Origination:

Engineering and Planning

Recommendation:

Engineering and Planning recommends approval.

Funding: No

Funds will be transferred from Account: To be funded by a TEDC Grant- See Attached to Account:

Party(ies) responsible for placing this item on agenda:

Engineering and Planning

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

ATTACHMENTS:

TEDC Letter Agreement - 12/07/10

Cobb Fendley Professional Services Agreement

Scope of Services

TEDC Grant

December 7, 2010

The Honorable Mayor and City Council
City of Tomball
401 West Market Street
Tomball, Texas 77375

Re: Letter of Agreement for Funding for preliminary design and land acquisition for the Medical Complex Drive Improvement Project

Dear Mayor and Councilmembers:

The Tomball Economic Development Corporation ("TEDC") agrees to fund a portion of the preliminary design and land acquisition cost of the following segments of the Medical Complex Drive Improvement Project ("the Project") in an amount not to exceed \$850,000.00:

1. Segment 2 – commencing at Calvert Road and continuing easterly to SH 249 Business;
2. Segment 3 – commencing at SH 249 Business and continuing easterly to South Cherry Street;
3. Segment 4 – commencing at Cherry Street and continuing easterly to South Persimmon; and,
4. Segment 5 – commencing at South Persimmon and continuing easterly to FM 2920.

The TEDC's agreement to fund such portion of the Project cost is subject to the agreement of the City of Tomball (the "City") to comply with the following conditions:

The Honorable Mayor and City Council
City of Tomball
December 7, 2010
Page 2

- (1) The TEDC agrees to contribute to the City the costs incurred for design and land acquisition necessary for construction of the Project, up to \$850,000.
- (2) The City may request the funds for the Project when it enters into a contract for the design of the Project and/or when the City enters into a contract for acquisition of land for the Project.
- (3) The funds shall be deposited in a separate city account and shall not be commingled with any other city funds.
- (4) The funds shall only be used to pay all or a portion of the TEDC's share of the cost of the Project.
- (5) The City shall keep a complete and accurate accounting of each expenditure of the funds and make such records available to the TEDC.
- (6) In the event the total amount of the funds transferred by the TEDC to the City under this Letter of Agreement are not used to pay the TEDC's share of costs of the Project, upon completion of the Project, the City shall remit the remaining funds to the TEDC.

If the above terms and conditions are acceptable to the City, please have an authorized officer of the City sign below acknowledging the City's agreement and return this Letter of Agreement to the undersigned. Upon receipt of this signed Letter of Agreement, the TEDC's Treasurer will be directed to transfer the funds as provided above.

Yours very truly,

By: _____

Name: _____

Gretchen Fagan

**PROFESSIONAL SERVICES AGREEMENT
FOR
ENGINEERING SERVICES
RELATED TO
SEGMENT 3, MEDICAL COMPLEX DRIVE EXPANSION;
E&P Project Number: 2011-10019**

**THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §**

THIS AGREEMENT made on the _____ day of July, 2011 entered into, and executed by and between the City of Tomball, Texas (the "City"), a municipal corporation of the State of Texas, and Cobb, Fendley & Associates, Inc. ("Engineer").

WITNESSETH:

WHEREAS, the City desires to construct a portion of the proposed cross-town thoroughfare Medical Complex Drive, called Segment 3 in the Preliminary Engineering Report (COT E&P Project No. 2003-10017, CobbFendley, March 2009), (the "Project"); and

WHEREAS, the services of a professional engineering firm are necessary to prepare surveys, designs, construction drawings, and specifications, and

WHEREAS, the Engineer represents that it is fully capable and qualified to provide professional services to the City related to the proposed design and construction of Medical Complex Drive;

NOW, THEREFORE, the City and Engineer, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

**SECTION I
SCOPE OF AGREEMENT**

Engineer agrees to perform certain professional engineering surveying, and right of way acquisition services as defined in Attachment "A" attached hereto and made a part hereof for all purposes, hereinafter sometimes referred to as "Scope of Work," and for having rendered such services, the City agrees to pay Engineer compensation as stated in Section VII.

SECTION II CHARACTER AND EXTENT OF SERVICES

Engineer shall do all things necessary to render the engineering services and perform the Scope of Work in a professional and workmanlike manner. It is expressly understood and agreed that Engineer is an Independent Contractor in the performance of the services agreed to herein. It is further understood and agreed that Engineer shall not have the authority to obligate or bind the City, or make representations or commitments on behalf of the City or its officers or employees without the express prior approval of the City. The City shall be under no obligation to pay for services rendered not identified in Attachment "A" without prior written authorization from the City.

SECTION III OWNERSHIP OF WORK PRODUCT

Engineer agrees that the City shall have the right to use all exhibits, maps, reports, analyses and other documents prepared or compiled by Engineer pursuant to this Agreement. The City shall be the absolute and unqualified owner of all studies, exhibits, maps, reports, analyses, determinations, recommendations, computer files, and other documents prepared or acquired pursuant to this Agreement with the same force and effect as if the City had prepared or acquired the same.

SECTION IV TIME FOR PERFORMANCE

The time for performance of the Scope of Work to complete the Design Phase of the Project is as shown in Attachment A, notwithstanding any extraordinary delays beyond the control of CobbFendley. Upon written request of Engineer, the City may grant time extensions to the extent of any delays caused by the City or other agencies with which the work must be coordinated and over which Engineer has no control.

SECTION V COMPLIANCE AND STANDARDS

Engineer agrees to perform the work hereunder in accordance with generally accepted standards applicable thereto and shall use that degree of care and skill commensurate with the applicable profession to comply with all applicable state, federal, and local laws, ordinances, rules, and regulations relating to the work to be performed hereunder and Engineer's performance.

SECTION VI INDEMNIFICATION

Engineer shall and does hereby agree to indemnify and hold harmless the City, its officers, agents, and employees from any and all damages, loss or liability of any kind whatsoever, by reason of death or injury to property or third persons caused by the

negligent act or omission of Engineer, its officers, agents, employees, invitees or other persons for whom it is legally liable, with regard to the performance of this Agreement, and Engineer will, at its cost and expense, defend, pay on behalf of, and protect the City, its officers, agents, and employees against any and all such claims and demands. Such indemnity shall apply where the suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney fees arise in whole or in part from the negligence of Engineer.

SECTION VII ENGINEER'S COMPENSATION

For and in consideration of the services rendered by Engineer pursuant to this Agreement, the City shall pay Engineer only for the actual work performed under the Scope of Work plus reimbursable expenses, on the basis set forth in Attachment "A," up to an amount not to exceed \$630,560.00, as identified in Attachment "A."

SECTION VIII TERMINATION

The City may terminate this Agreement at any time by giving seven (7) days prior written notice to Engineer. Upon receipt of such notice, Engineer shall discontinue all services in connection with the performance of this Agreement and shall proceed to promptly cancel all existing orders and contracts insofar as such orders or contracts are chargeable to the Agreement. As soon as practicable after receipt of notice of termination, Engineer shall submit a sworn statement, showing in detail the services performed under this Agreement to the date of termination. The City shall then pay Engineer performed under this Agreement bear to the total services called for under this Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed designs, maps, studies, documents and other work product prepared under this Agreement shall be delivered to the City when and if this Agreement is terminated.

SECTION IX ADDRESSES, NOTICES AND COMMUNICATIONS

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to Engineer at the following address:

Cobb, Fendley & Associates, Inc.
13430 Northwest Freeway, Suite 1100
Houston, Texas 77040-6153
Attn: Dale Conger, P.E.

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to the City at the following address:

City of Tomball
501 James Street
Tomball, Texas 77375
Attn: Engineering and Planning

SECTION X LIMIT OF APPROPRIATION

Prior to the execution of this Agreement, Engineer has been advised by the City and Engineer clearly understands and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the City shall have available only those sums as expressly provided for under this Agreement to discharge any and all liabilities which may be incurred by the City and that the total compensation that Engineer may become entitled to hereunder and the total sum that the City shall become liable to pay to Engineer hereunder shall not under any conditions, circumstances, or interpretations hereof exceed the amounts as provided for in this Agreement.

SECTION XI SUCCESSORS AND ASSIGNS

The City and Engineer bind themselves and their successors and assigns to the other party of this Agreement and to the successors and assigns of such other party, in respect to all covenants of this Agreement. Engineer shall not assign, sublet, or transfer its interest in this Agreement without the written consent of the City. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City or any public body which may be a party hereto.

SECTION XII MODIFICATIONS

This instrument, including Attachment "A," contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. To the extent there is a conflict between the provisions of this Agreement and the provisions of Attachment "A," this Agreement shall control. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing signed by both parties hereto.

SECTION XIII ADDITIONAL SERVICES OF ENGINEER

If authorized in writing by the City, Engineer shall furnish, or obtain from others, Additional Services that may be required because of significant changes in the scope, extent or character of the portions of the Project designed or specified by the Engineer, as defined in Attachment "A." These Additional Services, plus reimbursable expenses, will be paid for by the Owner on the basis set forth in Attachment "A," up to the amount authorized in writing by the City.

SECTION XIV CONFLICTS OF INTEREST

Pursuant to the requirements of the Chapter 176 of the Texas Local Government Code, Engineer shall fully complete and file with the City Secretary a Conflict of Interest Questionnaire.

SECTION XV PAYMENT TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

Invoices for Basic and Additional Services and reimbursable expenses will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to the City by Engineer at least monthly. Invoices are due and payable thirty (30) days after receipt by the City.

SECTION XVI INSURANCE

Engineer shall procure and maintain insurance in accordance with the terms and conditions set forth in Attachment "B," for protection from workers' compensation claims, claims for damages because of bodily injury, including personal injury, sickness or disease or death, claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and claims of errors and omissions.

SECTION XVII MISCELLANEOUS PROVISIONS

A. This Agreement is subject to the provisions of the Texas Prompt Payment Act, Chapter 2250 of the Texas Government Code. The approval or payment of any invoice shall not be considered to be evidence of performance by Engineer or of the receipt of or acceptance by the City of the work covered by such invoice.

B. Venue for any legal actions arising out of this Agreement shall lie exclusively in the federal and state courts of Harris County, Texas.

C. This Agreement is for sole benefit of the City and Engineer, and no provision of this Agreement shall be interpreted to grant or convey to any other person any benefits or rights.

D. Contractor further covenants and agrees that it does not and will not knowingly employ an undocumented worker. An "undocumented worker" shall mean an individual who, at the time of employment, is not (a) lawfully admitted for permanent residence to the United States, or (b) authorized by law to be employed in that manner in the United States.

IN WITNESS WHEREOF, the City of Tomball has lawfully caused this Agreement to be executed by the City Manager of said City and attested by the City Secretary and Cobb, Fendley & Associates, Inc., acting by and through its duly authorized officer/representative, does now sign, execute, and deliver this instrument.

EXECUTED on this _____ day of July, 2011.

ENGINEER:

COBB, FENDLEY & ASSOCIATES, INC.

By: _____
Name: Dale Conger, P.E.
Title: Vice President

CITY OF TOMBALL, TEXAS

George Shackelford, City Manager

ATTEST:

Doris Speer, City Secretary

ATTACHMENT "A"
SCOPE OF SERVICES
AND
BASIS OF COMPENSATION AND REIMBURSABLE EXPENSES

ATTACHMENT “B”

INSURANCE

Attachment “A”

Scope of Services and Basis of Compensation and Reimbursable Expenses

Project General Description

Medical Complex Drive is planned as a cross-town thoroughfare to relieve east-west traffic circulation within the City. City of Tomball Project No. 2003-10017 developed a Preliminary Engineering Report (March 2009, Cobb Fendley & Associates, adopted July 6, 2009) for the roadway and described five segments for development. The City now desires to develop and construct Segment 3 of the project. Segment 3 is generally from the eastern end of the existing Medical Complex roadway near Lawrence Street to Cherry Street.

Scope Of Services

The project will involve Basic Services, those items of work that are well-defined elements of design and construction phase engineering, and which are customarily contained in listings of such basic services by entities such as ASCE; and Additional Services, which are items of work other than those basic engineering services such as survey, geotechnical services, environmental services, right of way services, other special items, etc.

Project elements will include: 4-lane divided roadway with sidewalks in a 120 ft wide right of way (some of the roadway near the existing roadway will be in a 100 ft wide right of way), the Cherry St intersection will not be provided with a signal in this project, drainage outfall will be to the M121 right of way and the interim drainage channel/pond within it, dealing with three wetland areas identified in the PER, identification of needed right of way and survey and acquisition services required to obtain. The City's budget for construction is limited, so the design will be directed toward keeping extraneous elements to a minimum.

Basic Services

CobbFendley proposes to provide the following Scope of Services to advance the Project from preliminary design through final design, bidding, and construction:

- A. DESIGN PHASE SERVICES – the following tasks are all included in the proposed effort to develop a completed design ready for public bidding:
 - 1. Attend Design Kick-off meeting with City of Tomball designated PM
 - 2. Coordination and management of sub-consultants for the scope
 - 3. Review ESA I report with the City and make recommendations regarding ESA II work
 - 4. Review and refine horizontal & vertical geometrics presented in the PER
 - 5. Refine typical sections and develop pavement design per geotechnical findings
 - 6. Right of way needs determination
 - 7. Utility research and conflict investigation
 - 8. Coordination (COT, HCFCD & private utility companies)
 - 9. Finalize drainage area map from PER

10. Perform storm sewer design, M121 culvert design
11. Provide for excavation of 15 to 20 ac-ft of volume in the M121 channel right of way to serve as mitigation for areas I, J1 and J2 as described in the PER. This equates to 1500 to 2200 ft of channel excavation. To avoid pipelines in the vicinity of Theis Lane, other excavation areas may be utilized.
12. Preparation of plan & profile sheets including cross roads(14 sheets)
13. Develop Intersection grading plans
14. 12" water main and 12" wastewater line design, add to plans
15. 4" gas line design, add to plans.
16. Plan production for 50% submittal
17. Address 50% submittal review comments
18. Preparation of Traffic Control Plans, with construction phasing and sequencing
19. Paving and drainage details
20. Pavement marking plan (8 sheets)
21. Storm sewer structural details
22. Storm Water Pollution Prevention Plan
23. Demolition plans
24. Develop final cross sections and earthwork quantities
25. Construction general notes, misc details, cover, etc
26. Material takeoff
27. Develop cost estimate & specifications
28. Plan production for 90% submittal
29. Address 90% review comments
30. Plan production for 100% submittal
31. Address any final review comments
32. Final bidding document production (traditional construction contract bid format)

B. BIDDING AND CONSTRUCTION PHASE SERVICES

1. The projects will be publicly advertised and bid. CobbFendley will assist the City in the bidding process, including attendance at a pre-bid meeting, preparation of pre-bid meeting minutes and any required addenda, attend bid opening, and provide tabulation and evaluation of the bids. CobbFendley will also make a recommendation of contract award to the City.
2. After award, prepare construction Contract Documents for execution.
3. CobbFendley will provide construction phase services as described in the General Conditions of the Construction Contract as follows:
 - a. Attendance at a preconstruction meeting and monthly progress meetings with site visit.
 - b. Construction contract administration services throughout the construction phase. This will include shop drawing review, review of pay estimates, and response to contractor's inquiries (RFI's).
 - c. Provide communication between the City and the Contractor and consult with and advise the City.
 - d. Participate in the substantial completion and final acceptance inspections.
4. Construction inspection services (either periodic or continuous) have not been included in this proposal. CobbFendley has construction inspection staff available should the City find it necessary to seek assistance in this area.

Additional Services

Additional Services are elements of service required to make a complete project, but which are outside the normal course of design engineering practice. Some of these services will be provided by CobbFendley, others will be provided by specialty service providers as subconsultants to CobbFendley. The subconsultants' proposals have been furnished to the City for informational purposes. Those items known to be necessary are described here. Other Additional Services elements of engineering service may become desirable or necessary during the course of the project. All of these items shall be specifically authorized in writing by the City.

A. SURVEYING & RIGHT OF WAY MAPPING SERVICES—CobbFendley

1. Topographical survey of a nominal 150 ft wide corridor as required for design of Segment 3, added to data gathered in the PER project.
2. Survey documents for right of way purchase (11 Tracts) to consist of metes & bounds descriptions and exhibits for use in acquisition.

B. RIGHT OF WAY ACQUISITION SERVICES (11 PARCELS)

Provide acquisition services, according to recently enacted SB 18, to consist of:

1. Order appraisals from certified appraiser on parcels where no donation is offered.
2. Review appraisals and send to City of Tomball for final review and approval before offer is made.
3. Meet with property owners to negotiate the acquisition and inquire as to any liens or existing encumbrances.
4. Prepare all documentation necessary for acquisition, to include cover letters, easements, and title curative instruments as needed, e.g. release of lien, under the direction of the City of Tomball attorney.
5. Meet with property owners to obtain executed easement instruments.
6. Record documents in public records.
7. Furnish closed file to City of Tomball.
8. Prepare documentation and work with City Attorney if condemnation is necessary.

C. OFFSITE DRAINAGE FACILITIES, DETENTION

The project may require offsite drainage facilities. Segment 3 outfalls into channel M121W which is a partially completed outfall channel west of Cherry Street and to the Cherry St. ditches, draining towards Holderrieth Rd and Willow Creek. A partially completed detention pond named M500-01 is located at Willow Creek and was intended to partially serve this area. Basic Services include providing for 15 to 20 acre feet of excavation within the M121 right of way for mitigation. HCFCD may invoke prior agreements with the City to require further work on either M121 or M500-1. Since this work is uncertain, it is listed as Additional Services:

1. If required, coordinate with HCFCD for requirements for offsite facilities for outfall, channel M121 and stormwater detention facilities for mitigation of flow increase to Willow Creek.
2. Hydrologic study of impact of project on Willow Creek and hydraulic design of mitigation.

3. Preparation of offsite drainage facilities design for inclusion in the contract documents. For this item, offsite is described as any work other than excavation in the current M121 right of way, pipeline adjustments, channel structures such as drops, weirs, or pumps; or any mitigation pond analysis or design. The scope, and therefore the fee, for this effort are not defined, so it will be a time and materials effort.
- D. LANDSCAPING & IRRIGATION -- ENVIRONMENTS & Co.
1. Landscaping design services for medians and roadway with low maintenance native plants consisting primarily of street trees, native shrubs, and ground covers at intersections and terminal areas of esplanades
 2. Irrigation design services for temporary system for a one year plant establishment period
- E. ENVIRONMENTAL – Berg Oliver Associates
1. Provide limited Phase II Environmental Site Assessment (ESA II) for examination of 5 former drill sites along the alignment. The work is proposed in two stages: an initial evaluation composed of document review and determination of necessity; and if needed, soil sampling and testing for hydrocarbons. The concern is the possible existence of buried sludge pits within the proposed right-of-way associated with 5 former drill sites.
 2. Provide wetland delineation, threatened and endangered species and archeological record review in connection with wetland permitting under Section 404 of the Clean Water Act – either as a “nationwide” permit or an individual permit as necessary. Note; significant changes have been made to the regulations regarding jurisdictional wetlands since the date of the PER. The PER identified significant areas of wetlands within Segment 3, and these changes will likely make these areas jurisdictional; thus requiring permitting by the USACE.
- F. GEOTECHNICAL INVESTIGATION – Terracon.
1. Geotechnical services for design of paving and structures, trench safety data for storm, & utility design. A portion of the site is covered with heavy brush and an optional quotation is provided for clearing brush for access to the sample boring locations

Compensation

The compensation to be paid to CobbFendley for providing the described engineering services will be as follows:

- | | |
|--|---------------------|
| I. Basic Services | |
| a. Design Phase (LS) ¹ | \$206,900.00 |
| b. Bidding and Construction Phase Services (LS)..... | <u>\$ 80,100.00</u> |

¹ LS designates a lump sum fee. The complete work as described in the scope will be furnished for the stipulated sum.

		\$ 287,000.00
II.	Additional Services – requires separate authorization ² .	
a.	Surveying, topographic (CobbFendley, LS).....	\$ 54,700.00
b.	Surveying, r/w boundary and parcels, 11 @ \$4800 (CobbFendley).....	\$ 52,800.00
c.	Right-of-way appraisal, 11 parcels, \$3000 ea (third party certified appraiser)	\$ 36,300.00
d.	Right-of-way acquisition 11 parcels, \$2500 ea (CobbFendley).....	\$ 27,500.00
e.	Offsite drainage matters (rate schedule, CobbFendley) ³	\$ 50,000.00
f.	Landscaping & Irrigation (Environments & Co, LS).....	\$ 8,500.00
g.	Environmental (ESA II) initial evaluation (Berg Oliver Assoc.LS).....	\$ 1,200.00
h.	Environmental (ESA II) sampling & reporting (Berg Oliver Assoc. T&M) ...	\$ 12,150.00
i.	Wetland delineation and nationwide permitting (Berg Oliver Assoc., LS) ⁴ ...	\$ 18,650.00
j.	Individual USACE Section 404 permitting (Berg Oliver Assoc., T&M)	\$ 45,000.00
k.	Geotechnical Investigation, includes brush clear (Terracon, T&M)	\$ 12,760.00
l.	Other Additional Services (rate schedule) ⁵	\$ 20,000.00
		<u>\$328,560.00</u>
III.	Reimbursable	
a.	Reproductions	\$ 7,500.00
b.	Direct Expenses	\$ 7,500.00
		<u>\$ 15,000.00</u>
Total Fee Budget (sum of lump sum and T&M budgets)		\$ 630,560.00

Other terms of compensation:

Reimbursable items and subconsultant invoices will be subject to a 10% administration charge. Services will be charged according to those personnel directly involved in providing the service, and will be rounded to the nearest half hour.

For any Additional Service indicated as a T&M item, lump sum fees will be negotiated for particular, defined assignments at the request of the City. When an occasion arises which the City desires to be covered by a lump sum fee, CobbFendley will negotiate an acceptable fee with the City and prepare an addendum to this Agreement which describes the scope of services to be provided and

² Additional Services will be discussed with the City and the terms for each service authorized by the City in writing prior to providing the service. Several services contain options for selection. In the case of options, the figures shown here are the higher limits for each for establishing a budget. Each fee from a subconsultant also contains a 10% additional amount for CobbFendley's coordination and administration of those services.

³ Rate Schedule is CobbFendley's Standard Rate Schedule which describes the hourly rates and other charges for hourly rate services. Only those man-hours directly expended on the project are invoiced.

⁴ This item contains a discrete fee of \$10,000 for the nationwide permit application. Should this not suffice and the following item for an individual wetland permit be necessary, the \$10,000 component will not be charged. Therefore, the sum of the Additional Services budget does not include the \$10,000 + 10%.

⁵ Other Additional Services have not been identified at this time. Additional elements of engineering service may become desirable or necessary during the course of the project. These items, when specifically agreed to in writing by the City, will be invoiced according to the Standard Rate Schedule. Additional Services may include such things as: construction surveying or staking, construction period inspection or site visitation services, materials testing services (subgrade compaction, lime content, concrete testing.), Services rendered in resolution of extensive claims by Contractor or City, or comprehensive review of bidder qualifications. This item is only for establishing budget.

the fee. The addendum will be effective only after its execution by both parties.

Reimbursable Direct Expenses shall be those costs incurred on or directly for the CITY'S project, including but not limited to necessary transportation costs including mileage at the current IRS rate, meals and lodging, laboratory tests and analyses, and printing and binding charges.

SCHEDULE OF WORK

From the notice to proceed, the project should be ready to bid within 9 months. Items which could impose delays would include requirements for wetlands permitting imposed by the US Army Corps of Engineers (which can take from 3 to 6 months for a nationwide permit or 12 to 24 months for an individual permit), unusual delay in an eminent domain case regarding right of way, or a pipeline adjustment delay. Schedule updates will be submitted monthly to keep the City apprised of the progress of the project.



TO: Board of Directors
Tomball Economic Development Corporation

FROM: Betty Reinbeck
Executive Director

MEETING DATE: December 7, 2010

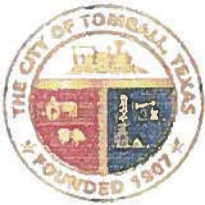
SUBJECT: Expansion of Medical Complex Drive

In the Tomball Economic Development Corporation (TEDC) 2010-2011 fiscal year budget, a line item was approved for Medical Complex Drive Expansion in the amount of \$850,000.

George Shackelford, City Manager, has formally requested TEDC funding of that amount for preliminary design and land acquisition for certain portions of Medical Complex Drive. His request letter is included with this agenda item.

In order for the city to expend any funds from this budget line item, the TEDC will need to approve, as a Project of the Corporation, a Letter of Agreement with the City of Tomball. Such letter was prepared by our legal counsel, Bill Olson, and is enclosed.

This is an eligible project under the legislation that governs Type B sales tax corporations. If you approve this project, it will go to the city council for final approval by resolution. A public hearing on the project will be held at a date and time to be determined.



City of Tomball

Gretchen Fagan
Mayor

George Shackelford
City Manager

November 22, 2010

Mrs. Betty Reinbeck
Tomball Economic Development Corporation
P.O. Box 820
Tomball TX 77377

RE: City of Tomball request for funding of projects

Dear Betty:

The City of Tomball would like to request financial assistance from the Tomball Economic Development Corporation for the following projects:

1. Medical Complex Drive
 - a. Segment 2 commences at Calvert Road and continues easterly to SH 249 Business.
 - b. Segment 3 commences at SH 249 Business and continues easterly to South Cherry Street
 - c. Segment 4 commences at Cherry Street and continues easterly to South Persimmon.
 - d. Segment 5 commences at South Persimmon and continues easterly to FM 2920.

The City would request \$850,000 for preliminary design and land acquisition for certain portions of Medical Complex Drive.

2. MLK Park
 - a. The city is currently undertaking minor improvements to MLK Park located on Chestnut Street which is inside the city limits and is relatively close to Chestnut Business Park, a TEDC approved and funded project with Albers Properties, LP. Additional playground equipment and landscaping is currently in the plans. The City would request an amount not to exceed \$6,500 for additional playground equipment which will enhance the surrounding neighborhoods.

We thank the Board of Directors and staff of the TEDC for their continued service and for their interest in encouraging additional growth in the City of Tomball and the entire region.

Respectfully submitted,


George T. Shackelford
City Manager

401 MARKET STREET • TOMBALL, TEXAS 77375 • 281-351-5484

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Adopt Resolution No. 2011-12, a Resolution of the City of Tomball, Texas, Adopting an Annual Fee for Changable Electronic Variable Message Signs (CEVMS) Registration and Inspection.

Background:

On July 26, 2011, City Council adopted Ordinance No. 2011-14 on second reading.

Ordinance No. 2011-14 requires a usage permit with an annual fee. Resolution No. 2011-12 is being presented to adopt an annual registration and inspection fee of \$50.00 for each CEVMS, per Section 60-11 of the Tomball Code of Ordinances.

Origination:

Wayne Gloyer, City Council

Recommendation:

Funding:

Party(ies) responsible for placing this item on agenda:

Engineering and Planning

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

ATTACHMENTS:

Resolution 2011-12

RESOLUTION NO. 2011-12

**A RESOLUTION OF THE CITY OF TOMBALL,
TEXAS ADOPTING AN ANNUAL FEE FOR
CHANGEABLE ELECTRONIC VARIABLE
MESSAGE SIGNS (CEVMS) REGISTRATION
AND INSPECTION.**

* * * *

WHEREAS, the City maintains a Schedule of Fees for City-provided services; and

WHEREAS, the City is committed to maintaining fairness and equity in the financial burden to its citizens and property owners; and

WHEREAS, the primary basis for fees is recouping the City's cost for provided services; and

WHEREAS, the City of Tomball desires to establish an annual registration and inspection fee for CEVMS, per Section 60-11 of the Tomball Code of Ordinances, which will be made a part of the Schedule of Fees; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOMBALL:

The City of Tomball hereby adopts an annual registration and inspection fee of \$50.00 for each CEVMS per Section 60-11 of the Tomball Code of Ordinances.

PASSED, APPROVED and RESOLVED this 1st day of August, 2011.

GRETCHEN FAGAN, Mayor
City of Tomball

ATTEST:

DORIS SPEER, City Secretary
City of Tomball

(Seal)

Regular City Council

Agenda Item

Meeting Date: August 1, 2011

Data Sheet

Topic:

Review and Consideration of Proposed Layouts for North Elm Street, Fannin Street and Market Street Parking Lots.

Background:

The City of Tomball (City) in coordination with the Houston-Galveston Area Council (HGAC) and the Texas Department of Transportation (TxDOT) conducted a Livable Centers Downtown Plan in coordination with the FM 2920 Access Management Plan. The Access Management Plan calls for the removal of the on-street parking that is currently within the limits of downtown Tomball along FM 2920 and as such the Livable Center Downtown Plan identified five (5) potential parking lot locations that could serve to replace the parking that will be lost along FM 2920 during the implementation of the Access Management Plan. The City Council has programmed funding to move one or more of the parking lot projects forward during the current fiscal year. The Livable Centers Downtown Plan available from H-GAC depicts parcel locations for each of the 5 potential parking facilities on Page 38 of the final report (attached). In addition, Engineering and Planning Department prepared an exhibit depicting the 5 potential parking facilities noted above, plus a parking facility easterly of North Elm and a parking facility southerly of the Depot area along South Elm. Two additional parking facilities were included based on discussion at the January 17th Council meeting; the parking facilities are located at the corner of N. Magnolia and FM 2920 and the corner of S. Oak and Fannin St. The project is a currently listed 2011 budgeted CIP project.

On February 21, 2011 Council directed the Engineering and Planning Department to Negotiate and Prepare a Professional Services Contract. A project understanding and approach was requested from four engineering firms. Based on review of the submittal City staff accepted CLR, Inc. proposal and scope of work.

On May 2, 2011 Council approved the design contract for two parking lots, located on City owned property. These two lots are identified as AN and ES. On May 16, 2011 Council approved to amend the original agreement to include Parking Lot CS.

The consultant has proposed layouts for all three parking lots including three alternate layouts for North Elm Street. A conceptual cost estimate has been included for each lot. The estimate includes an average cost per parking stall.

Origination:

Engineering and Planning

Recommendation:

Funding:

Party(ies) responsible for placing this item on agenda:

Engineering and Planning

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER

☐ YES ☐ NO

☐ 1ST ☐ 2ND

ATTACHMENTS:

Elm Street Layout and Summary

Fannin Street Layout and Summary

Market Street Layout and Summary

Conceptual Cost Estimate Summary

Conceptual Cost Estimate

- Project Name: City of Tomball Parking Lots - Elm Street Option 7
- Project Limits: Parking lot within 0.745 acre City site at the north corner of Elm and FM 2920, between FM 2920 and Houston Street, adjacent to Burlington Northern Railroad Tracks.
- Project Objectives: 100 YR Detention pond design for 26 space parking lot.
- Project Constraints: Site requires shallow pond design limited to 1.1 ft depth by existing roadside ditch. Existing Impervious conditions.
- Proposed Design: Linear shallow pond design with flow under Houston Street required (split pond). Direct parking lot conveyance. Basin limited to parking and pond. WSEL ~ 185.0.
Rainfall excess from HCFCD definition for Region 1 clay soils.

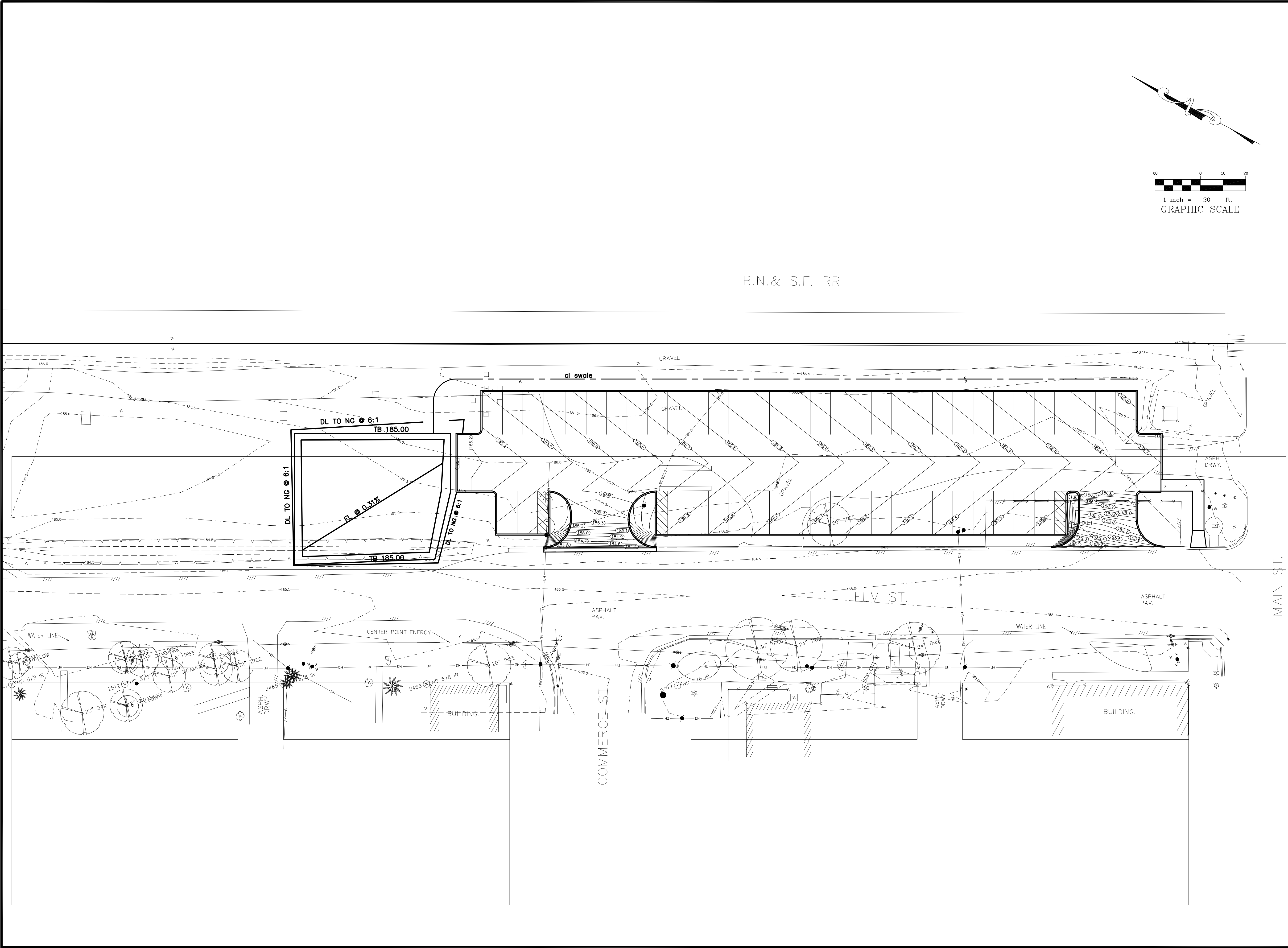
$$\text{Undeveloped flow}^* = bA^m = 4.2 \times 0.745^1 = 3.13 \text{ cfs}$$

$$\text{Developed flow}^* = bA^m = 5.0 \times 0.745^1 = 3.75 \text{ cfs}$$

$$\text{Detention Excavation} = 0.12 \text{ Acre-Ft} = 195 \text{ CY}$$

Detention Basin Drainage Area	0.745 acre	
Detention Storage Rate	0.13	
Detention Storage Required	0.100 Acre Ft	
Detention Storage Provided	0.110 Acre Ft	
Storm Frequency	1%	
Max Allowable Flow	3.13 cfs	
Max Flow Provided	3.75 cfs	

* From HCFCD Site Runoff Curve Formula



BENCH MARK

No.	Date	Revisions	App.

ISSUED FOR INTERIM
REVIEW ONLY
THIS PLAN IS NOT INTENDED
FOR CONSTRUCTION, BIDDING
OR PERMIT PURPOSES.
ENGINEER: KYLE A. BERTRAND
TX. REG. NO. 84575
DATE ISSUED: JULY 2011

QUALITY CONTROL	APPROVED
DATE	DATE

CLR, Inc. Tx Firm Reg. No. 275
Engineers • Surveyors • GIS
19530 F.M. 362, Waller, Texas 77484
Phone: (713) 462-0993 Fax: (713) 462-2732

THIS LAW CARRIES BOTH CRIMINAL AND CIVIL LIABILITY TO
ARRANGE FOR LINES TO BE TURNED OFF OR MOVED, CALL
CENTERPOINT ENERGY AT 713-207-7777.

NOTICE:

AT LEAST, 48 HOURS BEFORE EXCAVATING IN STREET R.O.W. OR
EASEMENTS CALL THE LONE STAR NOTIFICATION 713-223-4567.

PRIVATE UTILITY LINES SHOWN

Centerpoint Energy/ Electric Facilities (Approved only for existing underground facilities, unless otherwise noted.) (Not to be used for new facilities.)	Date:
Approved for underground SDG conduct facilities only. (Signature valid for one year.)	Date:
Centerpoint Energy/ Gas Facilities (Gas service lines are not shown.)	Date:

CITY OF TOMBALL

APPROVED BY:

ACTING CITY ENGINEER

DATE

CITY OF TOMBALL PARKING LOTS
ELM STREET LOT
GRADING AND DRAINAGE
PLAN OPTION 8 MOD

HORZ : 1"=20'

VERT :

SHEET
No. OF XX

CLR JOB NO.: 11-005-00

- Project Name: City of Tomball Parking Lots - Elm Street Option 8 Modified
- Project Limits: Parking lot within 0.579 acre City site at the north corner of Elm and FM 2920, between FM 2920 and Houston Street, adjacent to Burlington Northern Railroad Tracks. Includes Railroad swap.
- Project Objectives: 100 YR Detention pond design for 53 space parking lot.
- Project Constraints: Site requires shallow pond design limited to 1.5 ft depth by existing roadside ditch. Existing Impervious conditions includes compacted Gravel parking. Basin limited to Parking and Pond. WSEL ~ 184.9.
- Proposed Design: Shallow pond design. Direct parking lot conveyance. Rainfall excess from HCFCD definition for Region 1 clay soils.

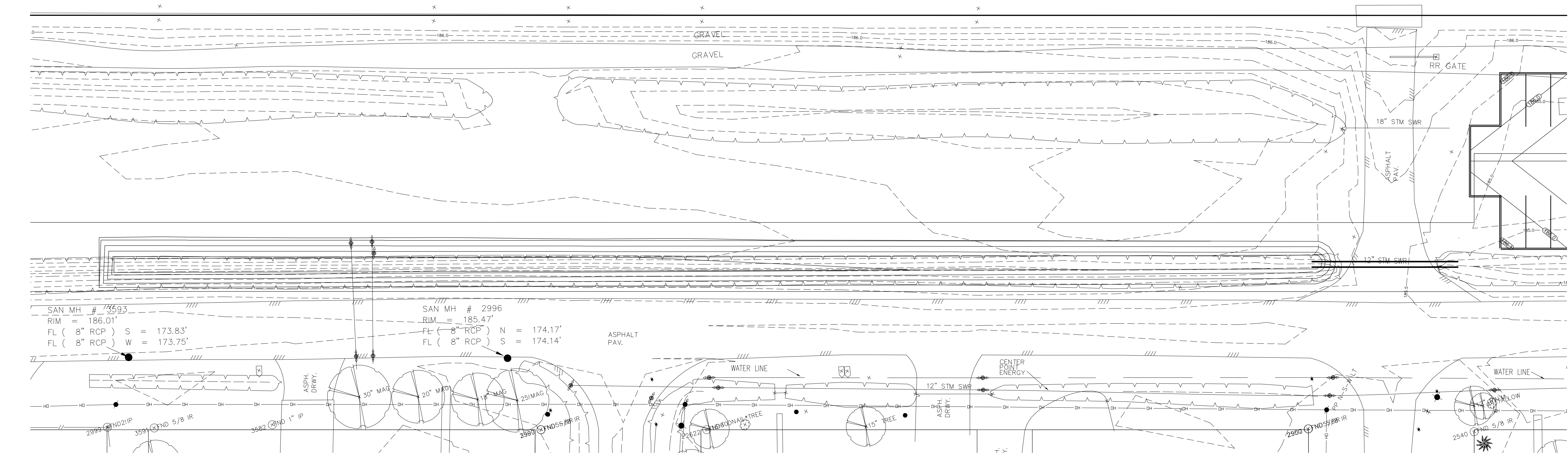
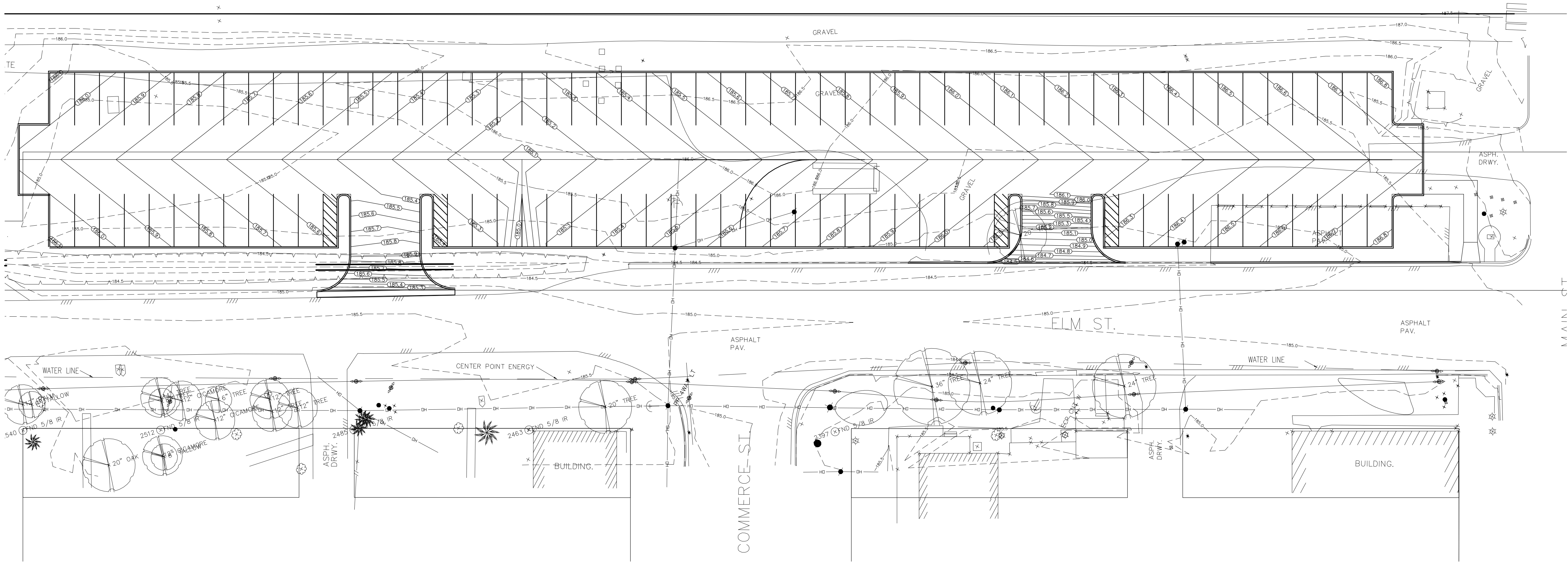
$$\text{Undeveloped flow}^* = bA^m = 4.50 \times 0.579^1 = 2.61 \text{ cfs}$$

$$\text{Developed flow}^* = bA^m = 5.10 \times 0.579^1 = 2.95 \text{ cfs}$$

$$\text{Detention Excavation} = 0.095 \text{ Acre-Ft} = 153 \text{ CY}$$

Detention Basin Drainage Area	0.579	acre
Detention Storage Rate	0.12	
Detention Storage Required	0.067	Acre Ft
Detention Storage Provided	0.076	Acre Ft
Storm Frequency	1%	
Max Allowable Flow	2.61	cfs
Developed Flow	2.95	cfs

* From HCFCD Site Runoff Curve Formula



No.	Date	Revisions	App.

ISSUED FOR INTERIM REVIEW ONLY
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ENGINEER: KYLE A. BERTRAND
TX. REG. NO. 84575
DATE ISSUED: JULY 2011

QUALITY CONTROL
DATE
CLR, Inc.
Engineers • Surveyors • GIS
19530 F.M. 362, Waller, Texas 77484
Phone: (713) 462-0993 Fax: (713) 462-2732
Tx Firm Reg. No. 275

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PRIVATE UTILITY LINES SHOWN

Centerpoint Energy/Gas Facilities	Date:
Centerpoint Energy/Electric Facilities	Date:
Centerpoint Energy/Water Facilities	Date:
Centerpoint Energy/Sewer Facilities	Date:

CITY OF TOMBALL

APPROVED BY:
ACTING CITY ENGINEER
DATE

**CITY OF TOMBALL PARKING LOTS
ELM STREET LOT
GRADING AND DRAINAGE
PLAN OPTION 10**

HORZ : 1"=20'
VERT :
SHEET No. OF XX
CLR JOB NO.: 11-005-00

- Project Name: City of Tomball Parking Lots - Elm Street Option 10
- Project Limits: Parking lot within 1.150 acre City site at the north corner of Elm and FM 2920, between FM 2920 and Houston Street, adjacent to Burlington Northern Railroad Tracks. Includes expanded Railroad swap. Detention northwest of Houston Str.
- Project Objectives: 100 YR Detention pond design for 98 space parking lot.
- Project Constraints: Site requires shallow pond design limited to 1.5 ft depth by existing roadside ditch. Existing Impervious conditions includes compacted Gravel parking. Basin limited to Parking and Pond.
- Proposed Design: Shallow pond design. Direct parking lot conveyance. Requires second 12" RCP under Houston St. for detention conveyance. WSEL ~ 184.9.
Rainfall excess from HCFCD definition for Region 1 clay soils.

$$\text{Undeveloped flow}^* = bA^m = 4.23 \times 1.150^1 = 4.87 \text{ cfs}$$

$$\text{Developed flow}^* = bA^m = 4.98 \times 1.150^1 = 5.73 \text{ cfs}$$

$$\text{Detention Excavation} = 0.063 \text{ Acre-Ft} = 102 \text{ CY}$$

Detention Basin Drainage Area	1.150	acre
Detention Storage Rate	0.13	
Detention Storage Required	0.147	Acre Ft
Detention Storage Provided	0.149	Acre Ft
Storm Frequency	1%	
Max Allowable Flow	4.87	cfs
Developed Flow	5.73	cfs

* From HCFCD Site Runoff Curve Formula

Project Name: City of Tomball Parking Lots - Fannin Street

Project Limits: Parking lot within 0.413 acre site at the southwest corner of Fannin and South Oak, adjacent to a residential site across from Tomball ISD Cherry Street Admin bldg.

Project Objectives: 100 YR Detention facility design requirements for 38 space parking lot, incorporating existing offsite TISD detention and flow design requirements.

Project Constraints: Site requires modification of TISD detention pond design. Proposed allowable outflow increase and detention modifications are limited by original site design and/or configuration.

Proposed Design: Rainfall excess from HCFCD definition for Region 1 clay soils.
TISD Design Service Area = 3.86 Acres
Revised Service Area = $3.86 - 0.34$ (undetained) = 3.52 Acres
TISD Design Impervious Cover = $2.24 + 0.58$ (pond) = 2.82 Acres
TISD Allowed Flow per Harris County approved plans = 6.27 CFS

Additional Service Area = 0.413 Acres
Additional Impervious Cover = 0.294 Acres
Proposed Service Area = $3.52 + 0.413$ = 3.933 Acres
Proposed Impervious Cover = $2.82 + 0.294$ = 3.114 Acres
Proposed Percent Impervious = 79%

Undetained Flow = 2×0.34 acres = 0.68 cfs
Max Allowable Flow = $6.27 - 0.68$ = 5.59 cfs

Option 1: Existing pumped detention facilities with storage capacity modifications only.

Detention Facility to be modified at NE corner and/or pond bottom to attain required stage storage relationship by routing methods. Pumped outflow remains at 4 CFS.

Pumped Outflow = 4 cfs = 1800 gpm

Developed flow* = $bA^m = 5.0 \times 3.933^1 = 19.65$ cfs

Detention Req = 2.345 Acre-Ft

Exist Detention = 2.15 Acre-Ft

Det Excavation Req = 0.195 Acre-Ft = 8500 CF = 315 CY

Detention Basin Drainage Area	3.933 acre	
Detention Storage Rate	0.60	
Detention Storage Required	2.345 Acre Ft	
Detention Storage Provided	2.345 Acre Ft	
Storm Frequency	1%	
Max Allowable Flow	5.59 cfs	
Max Flow Provided	4 cfs	

Option 2: Existing pumped detention facilities with pump modifications only.

Detention Facility to be modified at pumped outflow, storage capacity remains at 2.15 Acre-Ft. Replace impellor KSB model KRT K200-316/230 with KRT K200-316/270. Note: HP input increases from 4.5 HP to 12 HP.

Proposed pumped Outflow = 5.15 cfs = 2311 gpm

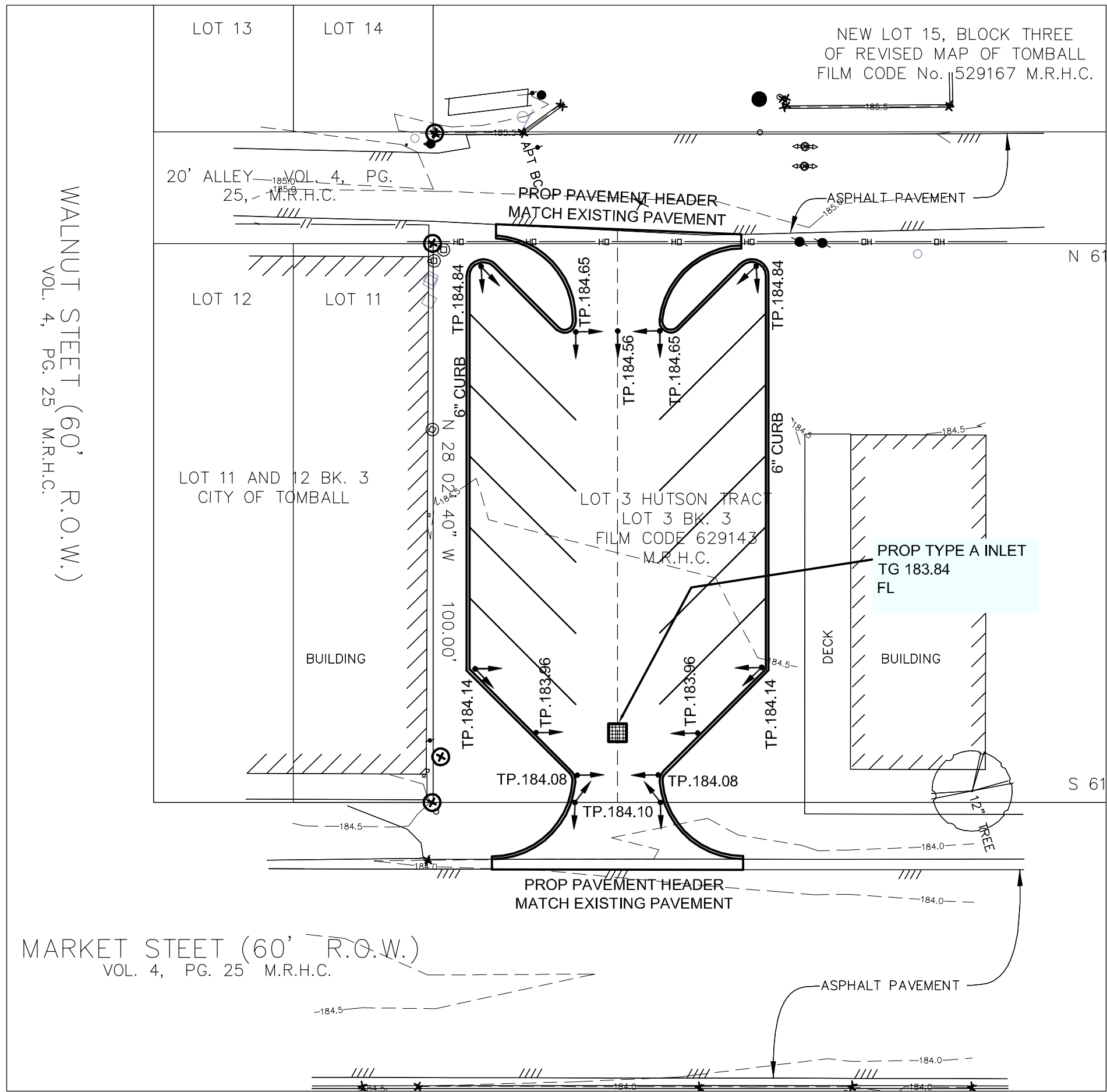
Developed flow* = $bA^m = 5.0 \times 3.933^1 = 19.65$ cfs

Detention Req = 2.144 Acre-Ft

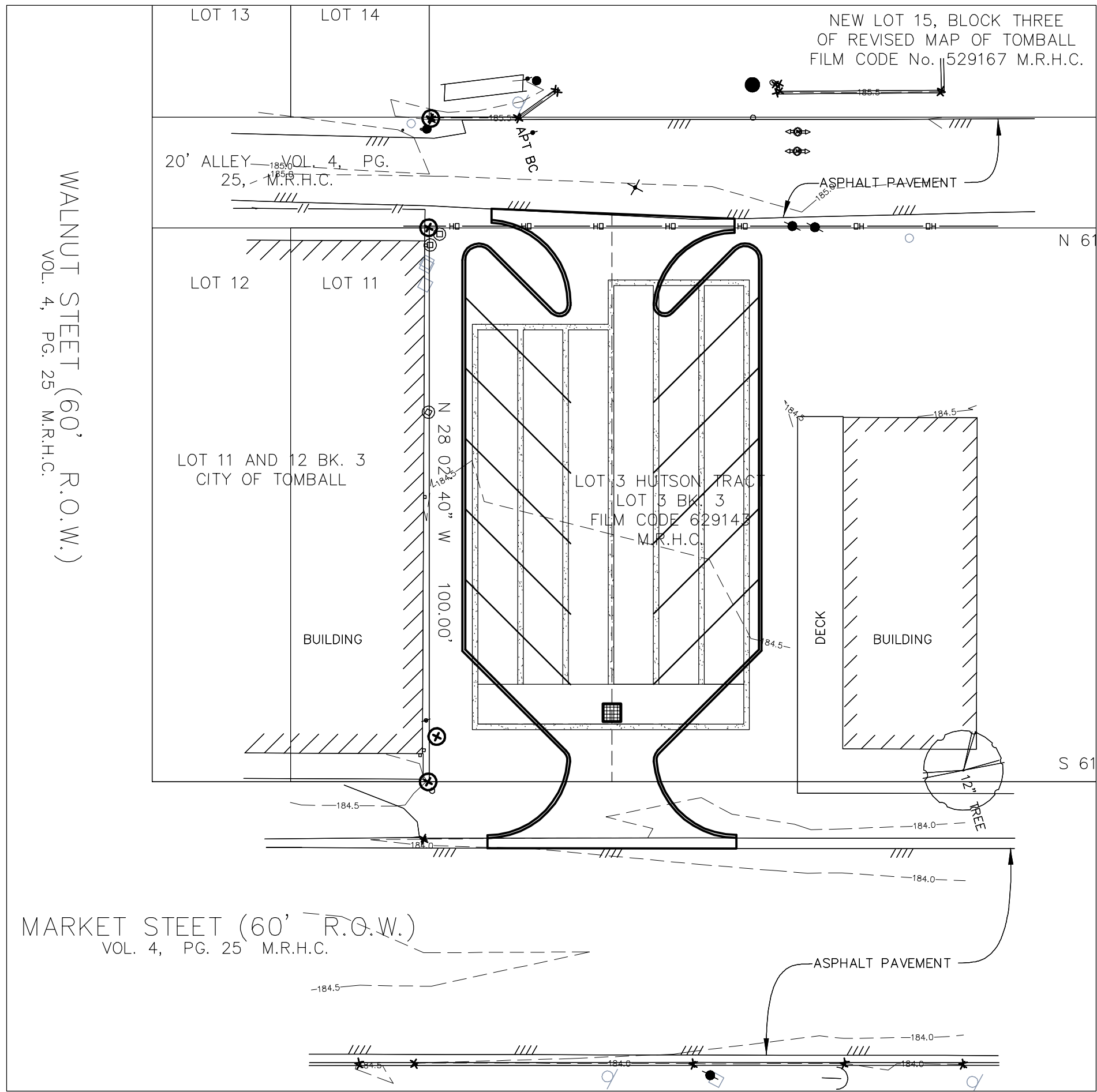
Exist Detention = 2.15 Acre-Ft

Detention Basin Drainage Area	3.933 acre	
Detention Storage Rate	0.55	
Detention Storage Required	2.144 Acre Ft	
Detention Storage Provided	2.15 Acre Ft	
Storm Frequency	1%	
Max Allowable Flow	5.59 cfs	
Max Flow Provided	5.15 cfs	

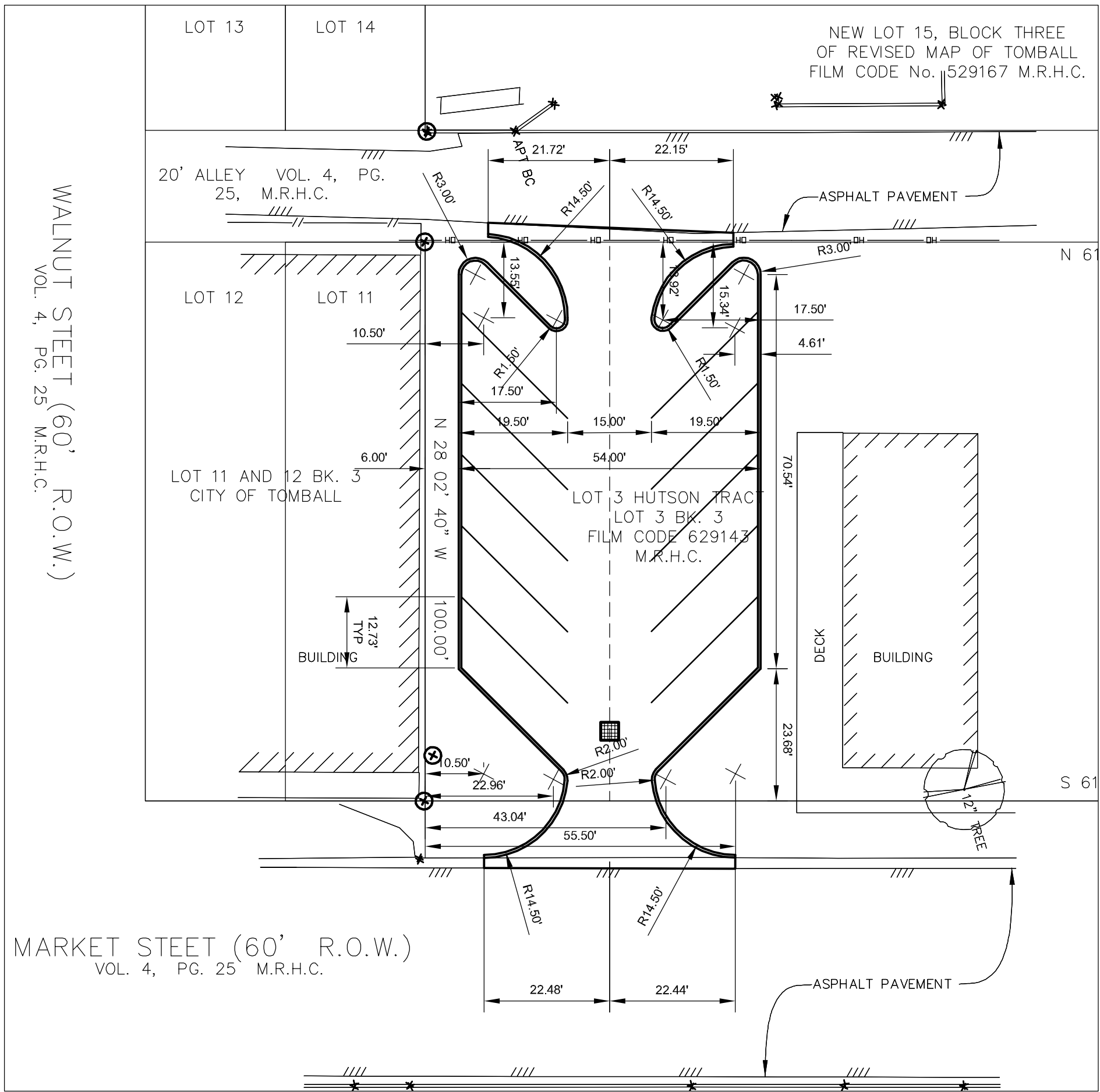
* From HCFCF Site Runoff Curve Formula



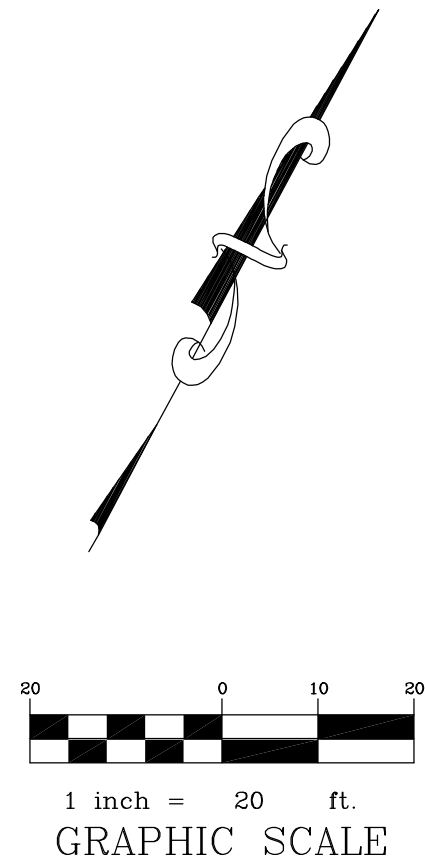
GRADING PLAN



STORM SEWER & DETENTION PLAN



DIMENSION PLAN



No.	Date	Revisions	App.

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REVIEW ONLY
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FOR CONSTRUCTION, BIDDING
OR PERMIT PURPOSES.
ENGINEER: KYLE A. BERTRAND
TX. REG. NO. 84575
DATE ISSUED: JULY 2011

QUALITY CONTROL	APPROVED
DATE	DATE
CLR, Inc. Tx Firm Reg. No. 275 Engineers • Surveyors • GIS 19530 F.M. 362, Waller, Texas 77484 Phone: (713) 462-0993 Fax: (713) 462-2732	

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PRIVATE UTILITY LINES SHOWN

Centerpoint Energy/ Electric Facilities. (Approved only for existing underground ducts, unless otherwise noted.) (Valid 24 Hours Of Operation Only)	Date: _____
Approved for underground SDG conduct facilities only. (Signature valid for one year.)	Date: _____
Centerpoint Energy/ Gas Facilities (Gas service lines are not shown.)	Date: _____

CITY OF TOMBALL

APPROVED BY:

ACTING CITY ENGINEER

DATE

CITY OF TOMBALL PARKING LOTS
MARKET STREET LOT
GRADING, DRAINAGE
& DIMENSION PLAN

HORZ : 1"=20'	
VERT :	
SHEET No:	OF XX
CLR	JOB NO.: 11-005-00

- Project Name:** City of Tomball Parking Lots - Market Street
- Project Limits:** Parking lot within Barnes at the Depot 0.459 acre site bounded by Elm and South Walnut, on the north ROW between the Tomball Fire Dept and a residential site.
- Project Objectives:** 100 YR Detention facility design requirements for 12 space parking lot, incorporating existing Barnes at the Depot detention and flow design requirements.
- Project Constraints:** Site requires redesign of Barnes at the Depot detention pond. Allowable outflow of proposed facilities limited to 0 CFS, based on original site flowrate minus undetained flow created by Barnes at the Depot.
- Proposed Design:** Underground detention consisting of 456 linear foot of 6' X 6' RCB pipe with pumped facilities.
 Allowable pumped outflow during rain event to be delayed;
 pumped outflow of 1.61 cfs based on original site flowrate.
 100 YR Detention storage volume requires Total Runoff Volume capture. Detention Storage Required calculated as total 100 YR Rainfall Excess (9.8 inches) on Service Area (0.459 Acre) minus Undetained Areas (0.172 Acres). A 1.5 factor of safety is recommended for storage capacity of detention facilities with zero rain event outflow.
 Rainfall excess from HCFCD definition for Region 1 clay soils.
 Original Impervious Cover = 0.118 Acres = 26%
 $\text{Allowed Outflow}^* = bA^m = 3.51 \times 0.459^1 = 1.61 \text{ cfs}$
- Rainfall excess = 9.80 inches
 Detention Req = $1.5 \times (9.8/12) \times (0.459 - 0.172) = 0.352 \text{ Acre-Ft}$
 Detention Excavation = 0.377 Acre-Ft = 610 CY

Detention Basin Drainage Area	0.459 acre	
Detention Storage Rate	0.82	
Detention Storage Required	0.352 Acre Ft	
Detention Storage Provided	0.377 Acre Ft	
Storm Frequency	1%	
Max Allowable Flow	1.61 cfs	
Max Flow Provided	1.61 cfs**	

* From HCFCD Site Runoff Curve Formula

** Pumped flowrate, outflow to be delayed.

Unit	BASE PLAN WITH 3 OPTIONS ON ELM STREET						Project Totals (w/ Fannin Detention)			Project Totals (w/ Fannin TISD Detention)		
	LOT AN (Elm Street)			LOT CS (Market Street) Cost	LOT ES (Fannin TISD Det) Cost	LOT ES (Fannin Detention) Cost	LOT AN-7, CS, ES Cost	LOT AN-8, CS, ES Cost	LOT AN-10, CS, ES Cost	LOT AN-7, CS, ES Cost	LOT AN-8, CS, ES Cost	LOT AN-10, CS, ES Cost
	Option 7 Cost	Opt 8 (RR Prop. Encroachment) Cost	Opt 10 (RR Prop. Encroachment) Cost									
Subtotal	\$ 103,917.81	\$ 87,053.19	\$ 137,291.47	\$ 205,783.50	\$ 104,892.00	\$ 178,795.00	\$ 488,496.31	\$ 471,631.69	\$ 521,869.97	\$ 414,593.31	\$ 397,728.69	\$ 447,966.97
Mobilization @ 4%	\$ 4,156.71	\$ 3,482.13	\$ 5,491.66	\$ 8,231.34	\$ 4,195.68	\$ 7,151.80	\$ 19,539.85	\$ 18,865.27	\$ 20,874.80	\$ 16,583.73	\$ 15,909.15	\$ 17,918.68
Contingency @ 20%	\$ 21,614.90	\$ 18,107.06	\$ 28,556.63	\$ 42,802.97	\$ 21,817.54	\$ 37,189.36	\$ 101,607.23	\$ 98,099.39	\$ 108,548.95	\$ 86,235.41	\$ 82,727.57	\$ 93,177.13
Total	\$ 129,689.42	\$ 108,642.39	\$ 171,339.76	\$ 256,817.81	\$ 130,905.22	\$ 223,136.16	\$ 609,643.39	\$ 588,596.35	\$ 651,293.73	\$ 517,412.45	\$ 496,365.41	\$ 559,062.78
Number of Spaces Provided	39	53	98	12	38	38	89	103	148	89	103	148
Cost Per Parking Stall	\$ 3,325.37	\$ 2,049.86	\$ 1,748.36	\$ 21,401.48	\$ 3,444.87	\$ 5,872.00	\$ 6,849.93	\$ 5,714.53	\$ 4,400.63	\$ 5,813.62	\$ 4,819.08	\$ 3,777.45
Cost Per Square Yard of Concrete Pavement	\$ 3.35	\$ 2.04	\$ 1.91	\$ 15.80	\$ 3.29	\$ 5.61	\$ 6.44	\$ 5.39	\$ 4.47	\$ 5.47	\$ 4.54	\$ 3.84
Required Detention Volume (CY)	175	95	95	605	330	330						

	Project Totals (w/ Fannin Detention)			Project Totals (w/ Fannin TISD Detention)		
	LOT AN-7, ES Cost	LOT AN-8, ES Cost	LOT AN-10, ES Cost	LOT AN-7, ES Cost	LOT AN-8, ES Cost	LOT AN-10, ES Cost
Subtotal	\$ 282,712.81	\$ 265,848.19	\$ 316,086.47	\$ 208,809.81	\$ 191,945.19	\$ 242,183.47
Mobilization @ 4%	\$ 11,308.51	\$ 10,633.93	\$ 12,643.46	\$ 8,352.39	\$ 7,677.81	\$ 9,687.34
Contingency @ 20%	\$ 58,804.26	\$ 55,296.42	\$ 65,745.99	\$ 43,432.44	\$ 39,924.60	\$ 50,374.16
Total	\$ 352,825.58	\$ 331,778.55	\$ 394,475.92	\$ 260,594.64	\$ 239,547.60	\$ 302,244.97
Number of Spaces Provided	77	91	136	77	91	136
Cost Per Parking Stall	\$ 4,582.15	\$ 3,645.92	\$ 2,900.56	\$ 3,384.35	\$ 2,632.39	\$ 2,222.39
Cost Per Square Yard of Concrete Pavement	\$ 4.50	\$ 3.57	\$ 3.05	\$ 3.32	\$ 2.58	\$ 2.34
Required Detention Volume (CY)						

BASE PLAN WITH 2 OPTIONS ON ELM STREET

Item No.	Item Description	Unit	LOT AN (Elm Street)									LOT CS (Market Street)			LOT ES (Fannin Street)			Project Totals					
			Quantity	Option 7 Unit Cost	Cost	Quantity	Option 8 (RR Property Encroachment) Unit Cost	Cost	Quantity	Option 10 (RR Property Encroachment) Unit Cost	Cost	Quantity	Unit Cost	Cost	Quantity	Unit Cost	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
1	TCP	LS	1	\$ 5,000.00	\$ 5,000.00	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00	\$ 3,500.00	1	\$ 2,000.00	\$ 2,000.00	1	\$ 5,000.00	\$ 5,000.00	3	\$ 12,000.00	3	\$ 10,500.00	3	\$ 10,500.00
2	Clearing	Ac	0.75	\$ 2,500.00	\$ 1,875.00	0.58	\$ 2,500.00	\$ 1,450.00	1.15	\$ 2,500.00	\$ 2,875.00	0.15	\$ 2,500.00	\$ 375.00	0.35	\$ 2,500.00	\$ 875.00	1	\$ 3,125.00	1.08	\$ 2,700.00	1.65	\$ 4,125.00
3	Excavation	CY	500	\$ 6.00	\$ 3,000.00	354	\$ 6.00	\$ 2,124.00	543	\$ 6.00	\$ 3,258.00	1530	\$ 6.00	\$ 9,180.00	1030	\$ 6.00	\$ 6,180.00	3060	\$ 18,360.00	2914	\$ 17,484.00	3103	\$ 18,618.00
4	Compacted Fill	CY	100	\$ 4.00	\$ 400.00	286	\$ 4.00	\$ 1,144.00	361	\$ 4.00	\$ 1,444.00	0	\$ 4.00	\$ -	0	\$ 4.00	\$ -	100	\$ 400.00	286	\$ 1,144.00	361	\$ 1,444.00
5	6-inch Reinforced Concrete Pavement	SY	1546	\$ 25.00	\$ 38,658.33	2129	\$ 25.00	\$ 53,225.00	3583	\$ 25.00	\$ 89,575.00	650	\$ 25.00	\$ 16,250.00	1590	\$ 25.00	\$ 39,750.00	3786	\$ 94,658.33	4369	\$ 109,225.00	5823	\$ 145,575.00
6	3-inch HMAc Surface	TON	19	\$ 65.00	\$ 1,235.00	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	19	\$ 1,235.00	0	\$ -	0	\$ -
7	Lime Treatment Subgrade	SY	1764	\$ 2.00	\$ 3,528.22	2235	\$ 2.00	\$ 4,470.44	3740	\$ 2.00	\$ 7,480.22	700	\$ 2.00	\$ 1,400.00	1676	\$ 2.00	\$ 3,352.00	4140	\$ 8,280.22	4611.222	\$ 9,222.44	6116	\$ 12,232.22
8	Lime (5%)	TON	24	\$ 150.00	\$ 3,600.00	31	\$ 150.00	\$ 4,650.00	51	\$ 150.00	\$ 7,650.00	9	\$ 150.00	\$ 1,350.00	19	\$ 150.00	\$ 2,850.00	52	\$ 7,800.00	59	\$ 8,850.00	79	\$ 11,850.00
9	Black Base	TON	105	\$ 75.00	\$ 7,875.00	0	\$ 75.00	\$ -	0	\$ 75.00	\$ -	0	\$ 75.00	\$ -	0	\$ 75.00	\$ -	105	\$ 7,875.00	0	\$ -	0	\$ -
10	6-inch Concrete Curb & 18-inch Gutter	LF	218	\$ 9.00	\$ 1,962.00	0	\$ 9.00	\$ -	0	\$ 9.00	\$ -	0	\$ 9.00	\$ -	0	\$ 9.00	\$ -	218	\$ 1,962.00	0	\$ -	0	\$ -
11	6-inch Concrete Curb	LF	989	\$ 1.50	\$ 1,483.50	856	\$ 1.50	\$ 1,284.00	1314	\$ 1.50	\$ 1,971.00	365	\$ 1.50	\$ 547.50	680	\$ 1.50	\$ 1,020.00	2034	\$ 3,051.00	1901	\$ 2,851.50	2359	\$ 3,538.50
12	12-inch HDPE Stm	LF	400	\$ 25.00	\$ 10,000.00	16	\$ 25.00	\$ 400.00	130	\$ 25.00	\$ 3,250.00	0	\$ 25.00	\$ -	85	\$ 25.00	\$ 2,125.00	485	\$ 12,125.00	101	\$ 2,525.00	215	\$ 5,375.00
13	18-inch RCP Culvert	LF	80	\$ 30.00	\$ 2,400.00	0	\$ 30.00	\$ -	0	\$ 30.00	\$ -	0	\$ 30.00	\$ -	0	\$ 30.00	\$ -	80	\$ 2,400.00	0	\$ -	0	\$ -
14	24-inch RCP Culvert	LF	0	\$ 35.00	\$ -	0	\$ 35.00	\$ -	0	\$ 35.00	\$ -	0	\$ 35.00	\$ -	0	\$ 35.00	\$ -	0	\$ -	0	\$ -	0	\$ -
15	24-inch SET	EA	0	\$ 500.00	\$ -	0	\$ 500.00	\$ -	0	\$ 500.00	\$ -	0	\$ 500.00	\$ -	4	\$ 500.00	\$ 2,000.00	4	\$ 2,000.00	4	\$ 2,000.00	4	\$ 2,000.00
16	24-inch RCP Storm Sewer	LF	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	245	\$ 50.00	\$ 12,250.00	245	\$ 12,250.00	245	\$ 12,250.00	245	\$ 12,250.00
17	24-inch RCP Storm Sewer (augered)	LF	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	0	\$ 50.00	\$ -	70	\$ 105.00	\$ 7,350.00	70	\$ 7,350.00	70	\$ 7,350.00	70	\$ 7,350.00
18	36-inch RCP Storm Sewer	LF	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ 65.00	\$ -	0	\$ -	0	\$ -	0	\$ -
19	6'x6' RCB	LF	0	\$ 250.00	\$ -	0	\$ 250.00	\$ -	0	\$ 250.00	\$ -	456	\$ 250.00	\$ 114,000.00	0	\$ 250.00	\$ -	456	\$ 114,000.00	456	\$ 114,000.00	456	\$ 114,000.00
20	Trench Safety	LF	0	\$ 1.00	\$ -	0	\$ 1.00	\$ -	0	\$ 1.00	\$ -	456	\$ 1.00	\$ 456.00	315	\$ 1.00	\$ 315.00	771	\$ 771.00	771	\$ 771.00	771	\$ 771.00
21	Cast-in-Place Junction Box	LS	0	\$ 15,000.00	\$ -	0	\$ 15,000.00	\$ -	0	\$ 15,000.00	\$ -	1	\$ 15,000.00	\$ 15,000.00	0	\$ 15,000.00	\$ -	1	\$ 15,000.00	1	\$ 15,000.00	1	\$ 15,000.00
22	Cement Stab Sand	CY	14	\$ 25.00	\$ 350.00	3.5	\$ 25.00	\$ 87.50	5	\$ 25.00	\$ 125.00	840	\$ 25.00	\$ 21,000.00	3	\$ 25.00	\$ 75.00	857	\$ 21,425.00	846.5	\$ 21,162.50	848	\$ 21,200.00
23	Stm Manhole	EA	0	\$ 2,500.00	\$ -	0	\$ 2,500.00	\$ -	0	\$ 2,500.00	\$ -	5	\$ 1,500.00	\$ 7,500.00	3	\$ 2,500.00	\$ 7,500.00	8	\$ 15,000.00	8	\$ 15,000.00	8	\$ 15,000.00
24	Type A Stm Inlet	EA	2	\$ 1,500.00	\$ 3,000.00	0	\$ 1,500.00	\$ -	0	\$ 1,500.00	\$ -	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00	4	\$ 6,000.00	2	\$ 3,000.00	2	\$ 3,000.00
25	Storm Water Pump Station	LS	0	\$ 5,000.00	\$ -	0	\$ 5,000.00	\$ -	0	\$ 5,000.00	\$ -	1	\$ 5,000.00	\$ 5,000.00	0	\$ 5,000.00	\$ -	1	\$ 5,000.00	1	\$ 5,000.00	1	\$ 5,000.00
26	Adjust Existing Fire Hydrant and Lead	EA	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	0	\$ -	0	\$ -	0	\$ -
27	Adjust/Relocate Existing Power Pole	EA	2	\$ 2,000.00	\$ 4,000.00	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	0	\$ 2,000.00	\$ -	1	\$ 2,000.00	\$ 2,000.00	3	\$ 6,000.00	1	\$ 2,000.00	1	\$ 2,000.00
28	Site Lighting	LS	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	\$ 6,500.00	3	\$ 19,500.00	3	\$ 19,500.00	3	\$ 19,500.00
29	5' Wide Sidewalk (4 1/2" Thickness)	SF	519	\$ 4.25	\$ 2,205.75	229	\$ 4.25	\$ 973.25	229	\$ 4.25	\$ 973.25	0	\$ 4.25	\$ -	0	\$ 4.25	\$ -	519	\$ 2,205.75	229	\$ 973.25	229	\$ 973.25
30	Solid Sod	SY	800	\$ 2.50	\$ 2,000.00	950	\$ 2.50	\$ 2,375.00	1250	\$ 2.50	\$ 3,125.00	185	\$ 2.50	\$ 462.50	200	\$ 2.50	\$ 500.00	1185	\$ 2,962.50	1335	\$ 3,337.50	1635	\$ 4,087.50
31	Regrade Swale Ditch	LF	550	\$ 1.50	\$ 825.00	150	\$ 1.50	\$ 225.00	180	\$ 1.50	\$ 270.00	0	\$ 1.50	\$ -	0	\$ 1.50	\$ -	550	\$ 825.00	150	\$ 225.00	180	\$ 270.00
32	Prop Swale Ditch	LF	0	\$ 2.00	\$ -	350	\$ 2.00	\$ 700.00	600	\$ 2.00	\$ 1,200.00	0	\$ 2.00	\$ -	0	\$ 2.00	\$ -	0	\$ -	350	\$ 700.00	600	\$ 1,200.00
33	Irrigation Sleeves	LF	60	\$ 2.00	\$ 120.00	60	\$ 2.00	\$ 120.00	60	\$ 2.00	\$ 120.00	0	\$ 2.00	\$ -	0	\$ 2.00	\$ -	60	\$ 120.00	60	\$ 120.00	60	\$ 120.00
34	Signing and Pavement Marking	LS	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00	\$ 3,000.00	3	\$ 9,000.00	3	\$ 9,000.00	3	\$ 9,000.00
35	SWPPP Filter Fabric Fence	LF	600	\$ 1.50	\$ 900.00	550	\$ 1.50	\$ 825.00	650	\$ 1.50	\$ 975.00	175	\$ 1.50	\$ 262.50	500	\$ 1.50	\$ 750.00	1275	\$ 1,912.50	1225	\$ 1,837.50	1325	\$ 1,987.50
Subtotal					\$ 103,917.81						\$ 87,053.19						\$ 205,783.50						\$ 104,892.00
Mobilization @ 4%					\$ 4,156.71						\$ 3,482.13						\$ 8,231.34						\$ 4,195.68
Contingency @ 20%					\$ 21,614.90						\$ 18,107.06						\$ 42,802.97						\$ 21,817.54
Total					\$ 129,689.42						\$ 108,642.39						\$ 256,817.81						\$ 130,905.22
Number of Spaces Provided					39						53						12						38
Cost Per Parking Stall					\$ 3,325.37						\$ 2,049.86						\$ 21,401.48						\$ 3,444.87
Cost Per Square Yard of Concrete Pavement					\$ 3.35						\$ 2.04						\$ 15.80						\$ 3.29
Required Detention Volume (CY)					175						95						605						330
% of Estimated Costs Option 7					25%												50%						25%
% of Estimated Costs Option 8											22%						52%						26%
89					103						148						89						103
0 \$ 5,813.62					0 \$ 4,819.08						26594.72 \$ 3,777.45						0 \$ 5,813.62						0 \$ 4,819.08
0 \$ 5.47					0 \$ 4.54						21.01019 \$ 3.84						0 \$ 5.47						0 \$ 4.54

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Approve Renewal of Employee Health and Welfare Benefits Agreement with Aetna and United Concordia

Background:

In 2009, the City of Tomball accepted proposals for various benefits for the employees. Aetna was chosen as our medical provider. United Concordia was chosen as the dental provider. The contracts were approved with rates guaranteed for one year with the option to renew in 3 one-year increments.

The employees have been happy with the services provided by Aetna and United Concordia. The renewal with Aetna originally came in at 16.1% was negotiated down to a 0% increase. The renewal with United Concordia came in at a 33.24% increase that was negotiated down to a 26.58% increase.

The total amounts for Aetna and United Concordia were included in the budget for the 2011-2012 fiscal year.

Origination:

Human Resources Department

Recommendation:

Staff recommends approval of the agreements with Aetna and United Concordia.

Funding:**Party(ies) responsible for placing this item on agenda:**

Lisa Coe, HR Director

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	

Regular City Council

Agenda Item

Data Sheet

Meeting Date: August 1, 2011

Topic:

Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.072 – Deliberations Regarding Real Property
- Sec. 551.074 – Personnel Matters: Evaluation of City Manager

Background:**Origination:****Recommendation:****Funding:****Party(ies) responsible for placing this item on agenda:**

ACTION TAKEN		
APPROVAL	READINGS PASSED	OTHER
☐ YES ☐ NO	☐ 1 ST ☐ 2 ND	